



**Cayton Parish Council Village Maintenance Committee meeting  
Thursday 18<sup>th</sup> October 2023 at 7pm at Jubilee Hall, Cayton.**

**Present:** Councillor Shasanya (Chair), Cllr Hall, Cllr Boak, Clerk- Gill Armstrong.  
Cllr Hurst as a member of the public.

1. **Notice of Meeting** it was **Resolved** that Public Notice of the meeting had been given in Accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
2. **Apologies**—None
3. **Declaration of interests** -None
4. **Public participation** – None
5. **Minutes:** - The previous minutes were signed as a correct record. The Clerk is to send the homeowner on Station Road a letter to thank them for their prompt action with their hedge blocking the bus stop. Cllr Shasanya is to report the Conker tree over the path via the portal.  
The Clerk will chase Boro roofing who have been asked twice now to attend the hall to check to roof and guttering.
6. **Pay Back Team** – A list of jobs to do as follows : The benches in the cemetery need rejuvenating, seat in Millennium Gardens to reset, Covid bench and green belt bench also to refurb. On Station Road before 60mph there is a lot of grit and weed that could be removed plus any fallen leaves and weeding on highways.
7. **Play areas** – Cllr Hall is doing weekly checks All in order other than dog waste.
8. **Risk assessments** – are now due in , thanks for all the ones already returned.
9. **Grassed areas, verges, trees and hedges** – The Clerk has reported the trees on Penton Road twice now and also the ones on West End View but NYC are taking no action. The grass contract has gone out to quote and some firms have expressed an interest. Due to a large amount of garden waste coming down the Coulson Drain is it **RESOLVED** that the Clerk send letters to ALL properties bordering the waterway asking them not to do so due to flooding concerns. Cllr Shasanya will deliver them. A member of the public has

approached Cllr Shasanya in relation to trees on Beck Hole – these are the responsibility of Beyond Housing and advice was given.

**10. Benches and Notice boards** – Benches will be refurbished when CPBT are back in the area . Committee ask that consideration be given to placing another picnic bench on the Green Belt as the first one appears popular.

**11.Highways and Street Furniture** – Cllr Hall will check grit status

**12. Drainage and Water Courses** – Cllr Hall and Cllr Shasanya continue to check drains and cleared the grate at the Coulson Drain today, the flood group has met and reporting back to Full Council. There continues to be an issue on Church Lane that County Councillor Swiers is in constant contact with the developers and also the Unitary authority.

**13. Allotments** – There has been an issue with access again but the Clerk spoke to Carol at Killerby Kitchen and it was quickly rectified. Issue remains with flooding of the left hand of the site

**14. Budget-** The Clerk requests that Committee provides details for budget considerations to her by the 9<sup>th</sup> November

**15. Date of next meeting** – Thursday 11<sup>th</sup> January 2023 at 7pm

**Signed** .....

**Date**.....