



**Cayton Parish Council Village Maintenance Committee meeting
Thursday 20th July 2023 at 7pm at Jubilee Hall, Cayton.**

Present: Councillor Shasanya (Chair) Cllr Petts ,Cllr Hall ,Cllr Boak, Clerk- Gill Armstrong.
One member of the public.

1. **Notice of Meeting** it was **Resolved** that Public Notice of the meeting had been given in Accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
2. **Apologies**–None
3. **Declaration of interests** -None
4. **Minutes:** - The previous minutes were signed as a correct record.
5. **Pay Back Team** – The Clerk reports that due to staffing at Probation the team will likely not be available through to end of August. Cllr Boak suggests that the Cllrs meet to install the picnic bench on 26th July at 2pm
6. **Play areas** – Cllr Hall is doing weekly checks All in order.
7. **Risk assessments** – next quarter are due to be completed , Clerk will email these out to Councillors
8. **Grassed areas, verges, trees and hedges** – The Clerk has emailed BDW again to ask for a grass cut on the Community Land. Cllr Hall reports the pavement on Mill Lane past the bus stop is in poor repair – this can be reported on the portal.
It was **RESOLVED** to ask David Wilson to continue to keep the shrub bed strimmed on Millennium Gardens.
The Clerk reports that it was NYC that felled the tree on West Garth
9. **Benches and Notice boards** – It was **RESOLVED** to ask Park Dean if the notice board could be placed on their fence. It was also **RESOLVED** to purchase purple woodstain / paint for the bench near the play ground on the Greenbelt.
10. **Highways and Street Furniture** – Cllr Boak requests that consideration is given to a larger dog poo bin on Carr House Lane – The Clerk will look into this.

11. Drainage and Water Courses – Cllr Hall had arranged for Andy Crossley to attend the Jubilee Hall on 20th, the Clerk spoke with him and he has promised to send something in writing in relation to the Community Land Drain. Cllr Hall requests an agenda for the Flood group meeting 5th September be sent to agencies.

12. Allotments – Contact has come from the Landlords family in relation to the rubble heaps near the allotments. It is suggested that one of the allotment holders has used some of the rubble to fill the large holes that have developed in the lane. The informant states that this rubble has caused damage to her tyre and that she would like them informing not to touch the rubble. It is also suggested that the Landlord could just take the allotment land back any time he wants. The Clerk has offered to email all allotment holders to advise re the rubble and has also expressed concern to the informant that allotment holders were concerned about damage to their vehicles also. It was **RESOLVED** that the Clerk will check the legal status of the land in relation to notice periods if required.

13. Cemetery- The Clerk presented information re cost of kerb stones and will research further in relation to plaques.

14. Date of next meeting – Thursday Sept 7th at 8pm

Signed

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