



**Cayton Parish Council Village Maintenance Committee meeting
Thursday 8th June 2023 at 8pm at Jubilee Hall, Cayton.**

Present: Councillor Shasanya (Chair) Cllr Petts, Cllr Boak, Clerk- Gill Armstrong.
One member of the public.

- 1. Notice of Meeting** it was **Resolved** that Public Notice of the meeting had been given in Accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
- 2. Apologies**—Cllr Hall- accepted
- 3. Declaration of interests** -None
- 4. Minutes:** - The previous minutes of April 2023 were signed as a correct record.

The Clerk requested that the Committee move item 8 – Risk assessments up the agenda so that the member of the public could discuss requirements from St Johns Church – agreed

- 8. Risk assessments** – A member of the public attended to enquire about assistance with risk assessments and the Clerk and Cllr Boak will assist in relation to St Johns Church. The Clerk will look to the changes on i-auditor to see if we can get a free service to cut down on paper.
- 5. Terms of reference** – It was **RESOLVED** to adopted the current terms of reference that are in place for this committee
- 6. Pay Back Team** – The team are currently busy clearing the allotments that are vacant and also maintaining the cemetery.
- 7. Play areas** – Cllr Hall is doing weekly checks All in order at the Greenbelt. The Committee request that Cllr Swiers as County Councillor could chase the monies owing up and follow that with a letter from Council as a whole. For the July Full Council agenda.
- 9. Grassed areas, verges, trees and hedges** – A resident has made a complaint that a root is coming through the pavement on The Pastures – this has been reported on the Portal. It was **RESOLVED** to ask David Wilson to strim the rear of the Millennium gardens in order to tackle the weeds whilst the Payback Team are unable to use strimmers. BDW
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haven't cut the grass on the Community land despite the Clerk requesting this to Peter Morris via email.

- 10. Benches and Notice boards** – The notice board will be sited at West Garth and the new one ordered for Cayton Bay. The Clerk to make contact with the home owner at Cayton Bay to ascertain if it is ok for the new board to be positioned on the fence to replace the old one.
- 11. Highways and Street Furniture** – The pavement outside 7 Main Street is very badly eroded and has caused minor damage to a vehicle going across it to a drive. The Clerk will report this on the portal as there is concern that someone will trip due to the hole.
- 12. Drainage and Water Courses** – Cllr Hall is looking to have an initial Flood & Snow Group meeting in early September. Along with Cllr Shasanya they are keeping an eye on the Coulson Drain and have had a conversation with Andy Crossley from NYC in relation to all watercourses which was useful. The Clerk will send another email with a request for the drains to be cleaned
- 13. Allotments** – No contact has come from the landlord of the land that the allotment stands on in regards to the rubble that was dumped – the Council was concerned someone was dumping things on the gentleman's land. However the pile has been moved slightly. There are a couple of vacant plots, one is a double plot that is very over grown, one is a single plot that has historically been covered in brambles. Both require a lot of work to clear them and due to the rain and warm weather the weeds just return quickly despite the work of Community Payback. To monitor
- 14. Cemetery-** The Community Payback Team is maintaining the cemetery at the moment and will continue to do so. Cllr Boak suggests that kerb stones are placed on the verges at the entrance in curves to enable the setting of plaques similar to the ones at Woodlands. This suggestion to be forwarded to Full Council.
- 15. Date of next meeting** – Thursday July 20th at 7pm

Signed

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