



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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12/10/23

To Members of Cayton Parish Council Events Committee

You are hereby summoned to attend an Events Committee to be held on Wednesday 18th Oct 2023 at 8pm in the Jubilee Hall meeting room.

Gill Armstrong

Clerk Cayton Parish Council

AGENDA

- 1 **Notice of meeting-** to confirm that the Public notice of the meeting has been be given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.
- 2 **Apologies**
 - To note apologies and approve the reasons for absence.
3. **Declaration of Interests**
 - To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
 - To approve dispensation requests.
4. **Public Participation** – Any members of the public have an opportunity to speak for 3 minutes and the time allocated to this is 15 minutes in total
5. **Minutes of last meeting** – To approve the minutes of last meeting
 - To note any update from the minutes
6. **Recent events** – To discuss recent events held and any issues arising.
7. **Halloween** – To confirm arrangements and volunteer roles
8. **Remembrance** – To confirm arrangements for wreath 2023
9. **Give & Take November event** – To discuss next event and make decisions where required
10. **Christmas 2023** – To discuss arrangements and to agree to purchase any equipment as required
11. **Future events** – To discuss any ideas from Committee members for future events
12. **Time and Date of the Next Meeting:-**