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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 12th December 2023 at 6.30pm at The Jubilee Hall , Main Street , Cayton

Present :Councillor Boak (Chairman), Councillor Swiers ,Councillor Liley, Councillor Shasanya, Councillor Cranston, Councillor Bentley, Councillor Lockyer, Councillor Hall

In Attendance: County Councillor Swiers, plus a member of the public

Notice of meeting – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

1. **Apologies and Reasons for Absence:** None

2. **Declarations of Interests:**

- a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.
It was **RESOLVED** to note declarations of interest from Cllr. Liley at 14h and Cllr Swiers agenda items 14c and 14h
- b) To approve dispensation requests. None received.

4. **Public Participation:**

A member of the public expressed concern in relation to the central island where vehicles turn into new St Johns estate and also in regards to flooding issues after recent heavy rain.

5. **Meeting of Cayton Parish Council held 21st November 2023:**

- a) It was then **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 21st November 2023 as a true and accurate record. The Chairman signed the minutes.
- b). Updates from the minutes: Co-option was held on the 6th December 2023

6. **Police Matters:** Reported noted by all Councillors

7. **Correspondence Received:**

- a) The Clerk has received an email relating to the Mountby development that was sent to Persimmon and cc'd to the office- contents noted.
- b) The Clerk has been cc'd into correspondence relating to a tree on Penton Road which she will follow up.

8. **Report from County Councillor**

- County Councillor Swiers reports that she has received a number of complaints in relation to the smell from McCains – they are working to mitigate this

- Flooding has been a recent issue across the area due to the large amount of rain
- Numerous pot holes have been reported and Highways came out quickly to rectify
- £25k of machinery has been stolen from the Osgodby development
- There is to be a boundary review across the area as it is difficult for 90 Councillors to cover an area that previously 385 Councillors covered..
- The water at Cayton Bay remains excellent despite poor results in other areas – Yorkshire Water plan on looking at this going in to 2025 however Cllr Swiers has challenged this as not acceptable
- 95% of planning is not coming to Committee but delegated to officers

9. Chairman's report:

Firstly I'd like to take this opportunity, on behalf of us all to welcome Councillor Cranston to the parish council. I'm looking forward to working alongside you on the exciting projects and events over the next year. Sadly, Councillor Hurst has recently resigned from her position. I'd like to thank her for her efforts whilst she has been a Councillor. On behalf of the Council I'd like to wish Linda all the best for the future. As we gather on the cusp of this joyous season, I'd like to express my deepest thanks for your hard work and commitment. In the build up to the festivities we've had 100 selection boxes bought and wrapped, ready for the Christmas parties, 9 trees readied and decorated by 3 councillors and the clerk. I can testify that this is not an easy task, I'd like to thank Mr Swiers for undertaking this over the last 20 + years – we are extremely grateful for the platform that this has now allowed us to take forward. Alongside the festive events we have hosted a successful 'give and take' event, and the 6 monthly task of collating info for and then delivering the Cayton News. Looking forward to the upcoming year, I am filled with optimism. We will finally be in possession of the community land and the open space, allowing us to prepare and act on their futures. We will also be holding celebrations for the 80th anniversary for D day, something I'm really looking forward to working on. These challenges and projects that we face are opportunities for us to showcase the strength of our unity. I have complete confidence that, with your continued support and hard work, we will deliver them and a positive, long lasting effect on the parish. To each councillor, resident and businesses of the Parish I extend my heartfelt wishes for a Merry Christmas and a Happy New Year. May the festive season bring you joy, peace, and the relaxation you deserve.

10. Planning Working Group: – Cllr Swiers reports that recent planning applications have been received for an appeal on a previous application that accesses from Beverley Close – comments submitted. Also comments submitted on an application for a substantial extension on Chapel Lane.

The Mountby meeting with Persimmon had been very popular and we are awaiting full feedback reports however the majority had no issue with the development but did have concerns regarding the infrastructure. Plans are expected to be submitted in January

11. Village Maintenance Committee:

- a) Cllr. Shasanya reports that he has been keeping a close eye on the Coulson drain and has recently reported a metal cover being raised near Russells shop on Main Street. Thanks offered to the work that Community Payback have been able to do this year.
- b) Concern raised in regards to the lose cables outside 28 Main Street which are dangerous – It was **RESOLVED** that the Clerk write a letter to the owner to rectify. There remains concern in relation to the Old Filey Road and more recently another caravan that appears dumped. Cllr Swiers reports that

double yellow lines are still to come and it was **RESOLVED** that the Clerk reports the caravan concerns to the police.

A property on Estill Close has made a second driveway at their property but this is being accessed across a grass verge and pavement without a dropped kerb – it was **RESOLVED** that this is to be reported to Highways.

- c) Next meeting is the Thursday 11th January 2024 at 7.00pm

12. Community Land – Open Space :

- a) Community Land –The Clerk has made contact with Yorkshire Water via Safemoves and they are conducting enquiries as they cannot confirm ownership of the ditch at this time.
- b) The Open Space transfer paperwork has been signed and is awaiting Cllr Swiers identification to go with those of Cllr Boak and the Clerk for completion.

13. Events Committee

- a) There is no chair of this committee at this time , Cllr Boak invited Cllr Cranston to the committee and it was **RESOLVED** that this be accepted.
- b) Give and Take event – This event was successful with regards to public bringing things and also attending the event however on this occasion there was issues with disposal of items and no one person in control of the event so little direction. Thanks given to Mr Adam Jeffery , Cllr Lockyer and especially Mr Aaron Armstrong for assisting with the disposal of left over items to charity shops.
- c) Christmas Events – Everything is in hand for the two Christmas parties and also the Clerk has attended the Star to confirm arrangements for the carol event on the 20th. Cllr Liley and the Clerk have decorated the tree for the festival at the Chapel.
- d) Date of next meeting Thursday 18th January 2024 7pm

14. Finance

- a) Councillor Bentley reported the current financial information related to monies held
- b) Due to access to the Barclays account the Clerk was unable to present the bank rec
- c) Schedule of payments reviewed: It was **RESOLVED** to accept the December payments schedule totalling as follows:

Dec 23 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,165.00		£1,165.00	net wage paid via BACS, HMRC and NEST paid via d/d. 7 hours o/t
Core Concept	£540.00		£540.00	Workstation support plan 12 months
Jonathan Dyer	£120.00		£120.00	sept to oct George Wilson beds
Adverset	£947.00		£947.00	Cayton News November edition
NYC	£100.00		£100.00	West End View Land
Gill Armstrong	£45.79	£9.16	£54.95	Shield
Gill Armstrong	£22.36	£4.39	£26.75	Christmas and postage
Gill Armstrong	£15.98		£15.98	Eventbrite
West Building Supplies	£46.79	9.36	£56.15	Xmas tree posts etc
Dave Swiers	£68.00		£68.00	Tree fence
Total	£3,122.75	£33.28	£3,156.03	

- d) It was **RESOLVED** to accept the Clerks 7 hours overtime for November /December.
- e) The Clerk reports that the Unity account is in place but the cards and books etc are still to be sent. The switch of funds will take place on the 22nd December
- f) The Clerk presented the budget for next year and an increase of only 1.93% on the precept was **RESOLVED** to be agreed, Proposer Cllr Hall, seconder Cllr Bentley. The recommended earmark reserves of £64000 were **RESOLVED** to be agreed , proposer Cllr Swiers, seconder Cllr Bentley
- g) The next meeting is on Wednesday 10th January 2024 at 10.30am

15. EXCLUSION OF PRESS AND PUBLIC

No requirement

16. Time & Date of the Next Meeting

The next meeting of Cayton Parish Council will be held on Tuesday 16th January 2024 at 7.00pm at The Jubilee Hall.

Meeting closed at 8.07 pm

Chairman's Signature:.....

Date:.....