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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 18th April 2023 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Swiers (Chairman), Councillor Caygill, Councillor Liley, Councillor Boak, Councillor Lockyer, Councillor Tomlinson-Hall, Councillor Shasanya, Councillor Bentley

In Attendance: Unitary Councillor Swiers, plus members of the public.

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. **Apologies and Reasons for Absence:**
Apologies received & accepted from Cllr. Petts

3. **Declarations of Interests:**

a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.

It was **RESOLVED** to note declarations of interest from Cllr. Liley - agenda items 13 and Cllr Swiers item 13

b) To approve dispensation requests. None received.

4. **Public Participation:**

Members of the public raised issues relating to the ongoing building works on Church Lane including removal of large parts of the hedging, the use of extensive traffic lights and lack of consultation from David Wilson Homes.

A second resident raised concerns about the blocked drains around the village , these have been reported again to the Unitary authority.

5. **Meeting of Cayton Parish Council held 21st March 2023:**

a) It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on both the 21st March 2023 as a true and accurate record. One amendment was required to the date of the next Recreation and Amenities Committee which should have read the 27th April 2023. Proposed by Cllr Caygill and seconded by Cllr Shasanya, all members agreed. The Chairman signed the minutes.

b). **Matters arising from the minutes:** The Clerk had sent a letter to the tenants of the field where the dilapidated barn is off West Garth but had received no reply, it was **RESOLVED** to send a second letter.

The Drains on Church Lane and on Mr Smiths list had been reported twice now to NYC The Clerk showed three varieties of tree to consider as a fitting memorial to Bob Cowton and it was **RESOLVED** to purchase a Norway Maple and ask Chris Roe at NYC if his team were willing to plant it.

6. **Police Matters:** Nothing to report

Correspondence/ Complaints / Concerns Received:

7. A complaint has been received in relation to an acrid smell emanating from the bottom of Carr House Lane near to the turning to West Garth, this has been passed to NYC Environment.

A request from Zoe Kelsall of the Regeneration Team has been made of the Councillors to form an independent panel to assess nominations of Filey residents for the Community Partnership . All Councillors agreed to assist.

Further complaints in relation to the parking for the rugby at CPFA have been received and forwarded to the Police. Cllr Caygill suggests that it may be the visiting team players rather than spectators that are parking inconsiderately. NYP have given CPC various laminated parking posters so it was agreed that the Clerk obtain some more and that some be offered to the CPFA as well as further posts on Social Media.

An elderly resident has been in touch about not being able to travel in her mobility scooter to an address on Mill Lane due to there being no drop kerb. Cllr Bentley agreed that the Parish was not well equipped for accessibility. Cllr Shasanya will take some photos of the area in question with a view to CPC applying for a drop kerb at that location.

A resident who is potentially buying a property adjacent to the Community Land has asked about how close it will come to the boundary. Cllr Swiers will take a copy of the plan to the resident to look at.

There were 38 motorhomes up on the Old Filey Road over the Easter weekend with one making a real mess of the grass verge when they were moved from blocking the access gate at the Osgodby end of the old road. There was a large amount of litter at the Redcliffe end of the road also

8. Report from County Councillor

County Councillor Swiers reported:

- Change over has gone well and all signage has had to be changed
- County will be delivering a new local plan and a number of things are being considered at the moment
- 2 license applications were already listed to be heard at the Town Hall
- North Yorkshire is the largest County however by constituents it is the 3rd largest in the country. For Highways alone it is the 2nd largest network in the County and costs around £40 million to maintain each year, including £7 million in winter alone. North Yorkshire has 1645 road bridges, 50,000 street lights, 377 sets of traffic lights and 157,000 gulleys to maintain.
- Seven areas across the County will be designated as no overnight parking and this will include the old A165 at Cayton Bay, all road markings in these areas will be refreshed and there is a consultation about extra lineage required.

9. Chairman's report:

Cllr Swiers has had a meeting with the Chief Exec of David Wilson Homes in relation to flooding concerns from the site at Osgodby that may impact Cayton. She has requested that the footpath is cleared to assist residents walking their children to school and they have promised that they will not have traffic lights at the site if there are already some in place for the St Johns development.

A group of Ukrainians will be in the Parish to join us for the Big Picnic which is great news and they will be very welcome.

A vote of thanks was given to Cllr Jennifer Caygill as she is retiring from the Parish Council after a number of years and this will be her last meeting. It was noted that she had given a lot of support to Council over the years and she would be very much missed.

10. Planning Committee: – Cllr Swiers noted that Highways have submitted a second report in relation to the proposed development at the rear of Beverley Close and she will monitor the situation.

11. Village Maintenance Committee:

- a) Cllr. Boak reported that the gate had been replaced at the cemetery and thanked Ken Keld for his hard work. He noted that the drains had all been reported and will continue to monitor them. There is some issues with bushes on Starr Carr and Cllr Boak asked if Mr Swiers would be willing to cut these back as he did previously. The dog bin on Carr House Lane near the entrance to West Garth is obscured by a residents tree so Cllr Boak will ask if they can trim this back a little. Cllr Shasanya and Cllr Boak will put the new pvc signage up about clearing up after dogs and others will be going on Shelley Close field about keeping dogs on a lead.
Cllr Boak reminded all Councillors that the Risk Assessments they were allocated are now due in
There will be an emergency alert on the 23rd April at 3pm to everyone's mobile phones. This is in readiness if required to alert to any issues in the area or Country. The Clerk has scheduled a post on social media and has some posters for the noticeboards also.
- b) The Clerk reported that the Community Payback Team will continue with the work at the allotments and that they will also be putting up the bunting for the Coronation next week.
- c) Next meeting is the Thursday 27th April 2023 at 8.00pm

12. Community Land – Open Space :

- a) Community Land - No reply has been received to the Clerk from an email sent to the solicitor or Nick Read at NYC since it was sent on 210323 , a chaser email has been sent.
- b) The Open Space transfer on Main Street has now been passed to the new Unitary Council due to long term staffing issues with SBC prior to change over. No further update has been forthcoming and the estates department have informed the Clerk that they have a resource issue at this time.

13. Jubilee Hall and Bell Tower:

- The Jubilee Hall Bell Tower work has been completed plus some emergency repairs to the roof which added an extra £1000 to the final cost. All Councillors were emailed in relation to these extra works required as they needed to be completed whilst the scaffolding was in place and were repairs to the step flashing and supporting slates cuts to the lower rakes of the gable which had perished over time allowing bird access. It was noted that William Birch & Sons had been very conscientious in their work and extremely diligent in causing minimal disruption.

14. Recreation & Amenities Committee

- a) Cllr Shasanya reported that The Easter activity session was a great success and really busy – in fact we ran out of some activities. Thankyou to Cllr Liley,

Cllr Swiers and Cllr Petts for all their hard work plus thanks to Mrs. Armitage for her assistance in the kitchen.

The Community Drop In sessions continue to be well attended with the organizers now moving on to providing sandwiches instead of soup. Pete Gibson from Cayton Bay Parkdean has provided boxes of crisps, biscuits and tea / coffee in large quantities

- b) Coronation - . a number of organisations expressed an interest in joining us for the Community Picnic including Derwent Valley Scouts , Whitby Wildlife Trust, Trefoil Guild, Scarborough Maritime , Cayton in Bloom and Scarborough MIND. It was **RESOLVED** that Cllr Tomlinson Hall and Cllr Liley make a visit to a business on the seafront that we may be able to purchase further Coronation decoration for the Parish. The bunting can go up next Tuesday and a list of locations is being compiled. It was **RESOLVED** to invite the local ice cream business to be at the Community Picnic. The Clerk reported that she had attended Irton garden centre and spoken to the plants manager about the plants for the large planters. It was **RESOLVED** to purchase and go with their suggestion of Cordeline in the centre to bulk the planters out and use the geraniums and dianthus plus their blue suggestion
- c) Fun Run – Cllr Boak will complete this years risk assessment for the fun run and it was **RESOLVED** to use the same route as last year. We will need plenty of volunteer stewards on the night of 14th July which is a Friday
- d) Date of next meeting Thursday 20th April 2023 7pm

15. Finance

- a) Councillor Caygill reported the current financial information related monies held
- b) Schedule of payments reviewed: It was **RESOLVED** to approve the April 2023 payments schedule totalling as follows:

Apr 23 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Staff costs INC hmrc & NEST	£1,157.88		£1,157.88	net wage paid via BACS, tax and NEST paid via d/d. Includes 6.5 O/T
Gill Armstrong	£33.70		£33.70	Easter activities
Walker & Co	£35.00	£7.00	£42.00	payroll services
Advanced Trees	£410.00	£82.00	£492.00	Churchyard Trees as agreed November 2022
YLCA	£747.00		£747.00	Subscription
Animated Objects	£100.00		£100.00	Sand Art
Viking	£45.67	£9.13	£54.80	Paper and Laminating pouches
Basics Plus	£1,392.82		£1,392.82	Cayton News
Scarborough Borough Council	£16,272.71	£3,254.54	£19,527.25	Grounds Maintenance
Ken Keld	£425.00		£425.00	New Gate and repairs
David Wilson	£70.00		£70.00	Millennium Gardens x 2 grass cutting
West Building Supplies	£23.20	£4.64	£27.84	Post crete to fix notice board
Total	£20,748.93	£3,368.71	£24,117.64	
Transfer	£20,000			

- c) It was **RESOLVED** to accept the Clerks 6.5 hours overtime for March/April
- d) It was **RESOLVED** to appoint the whole Finance Committee as signatories on the bank account and Cllr Caygill will be making these arrangements. The insurance policy for Zurich is up for renewal for the Parish and this year is £2176.09 – the PC is in a long-term agreement with Zurich for this.

e) The next meeting is on Tuesday 9th May at 10.30am

16. Speedwatch: A number of Councillors and a member of the public have today received training on Speedwatch and as the PC now has its own equipment and will split into two groups to conduct the sessions. NYP will send a list of locations available to the Clerk and they will also provide some signage.

17. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted– The Clerk asked Councillors to consider the document ready to adopt at the May meeting

18. Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 16th May 2023 at 7pm at The Jubilee Hall.

Meeting closed at 9.15 pm

Chairman's Signature:.....

Date:.....