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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 17th January 2023 at 7.00pm at The Jubilee Hall , Main Street , Cayton

Present : Councillor Swiers (Chairman), Councillor Caygill, Councillor Petts, Councillor Liley, Councillor Boak, Councillor Lockyer, Councillor Tomlinson-Hall, Councillor Shasanya.

In Attendance: County and Borough Councillor Swiers, plus a member of the public.

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

2. **Apologies and Reasons for Absence:**

Apologies received & accepted from Cllr. Bentley, Scarborough Borough Cllr. Green and Gill Armstrong Parish Clerk.

3. **Declarations of Interests:**

a) To note declarations of interests not already declared under members' code of conduct or members register of disclosable pecuniary interests.

It was **RESOLVED** to note declarations of interest from Cllr. Liley - agenda item10 Planning.

b) To approve dispensation requests. None received.

4. **Public Participation:**

A member of the public had several issues in the village, these were discussed and will be reviewed.

5. **Meeting of Cayton Parish Council held 13th December 2022:**

It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on the 13th of December 2022 as a true and accurate record. Proposed by Cllr. Caygill and seconded by Cllr Tomlinson- Hall, all members agreed. The Chairman signed the minutes.

Matters arising from the minutes: None noted.

6. **Police Matters:**

The Chair confirmed that the January police report had been circulated to members. Members concerned about the increase in violence, drink and drug offensives in the area. The Police monthly drops in sessions are still proving most beneficial for residents.

7. **Correspondence:**

Thank you letter form Westway food bank regarding items delivered to the bank.

Westway are always happy to receive additional items. i.e. bedding, small furniture.

Complaints / Concerns Received:

A resident has complained about the use of pesticides on the grass verges. The chair explained there is a National campaign by Chris Rowe looking into this issue.

8. Reports from Borough & County Councillors: County Councillor Swiers reported:

- A number of councils have failed to spend their allocation and at present is under discussion as to whether this will continue.
- The chair informed members that she had spent her locality budget allocation between Cayton Parish Council, Gristhorpe and Lebberston, Osgodby, Cayton School and Cayton Jubilee hall.
- Highways to repair the broken sign approach to Cayton near Cayton Commercials .
- Garden waste increase from March £43.50p
- Taxi prices to be harmonised throughout the County .

Borough Councillor Swiers reported:

- Only 6 Councillors to hold office in 2003/ 2024 in Scarborough which will cover Civic and Mayor Events until Scarborough becomes a parish..
- Beth Mead, SBC to hold a special meeting to discuss how to honour this woman.
- Fly tipping on the up in and round our village.
- Councillors congratulated Cllr.Swiers becoming the first woman to be chair of the John Kendall Foundation.

9. Chairman's report:

Cllr Swiers reported the Community drop- in lunches are going well. The chair explained she was interviewed by the Yorkshire Post which selected 3 villages who are engaging with residents and offering community drop centres to assist the lonely, vulnerable and recently bereaved people. The drop in lunch sessions to be re-assessed in March as to whether they should continue throughout the summer months.

10. Planning Committee: – Councillor Swiers reported:

- a) Planning application No.22/02295/ FL -- 54 Main Street, the committees concerns submitted to SBC Planning department.
- b) Station road application the committee had no objections
- c) A G.pole mast to be erected in our ward at the north end of the village near Plaxtons.

11. Village Maintenance Committee:

- Cllr. Boak reported due to the recent storms a tree in the Mill Lane had blown down and cut into logs for disposal. The tree near the cemetery gate has blown down has been cleared away
- Cllr. Tomlinson-Hall reported the playgrounds are checked monthly and that the sand bin on the Jackson close play area has split but had recently been filled by SBC, consideration to be given in purchasing a new one.
- Graffiti has appeared on the underpass on the A65, It was noted that the clerk had reported this to SBC.
- Additional white posts to be purchased for Cayton bay in order to reduce inconsiderate parking on the grass verges. .
- Concern about the 4 caravans at Cayton bay, chairman agreed to report them to the police.
- The water leak on Main street outside the Jubilee hall is still leaking. Recommended the clerk send a letter to Yorkshire Water.

- Permission has been granted from highways to place the new notice board on the green belt/Westgath, to be installed soon,
- Cayton Bay notice board- Councillors enquired if the old post office noticeboard could be installed at Cayton bay.
- .Cllr Boak to complete his January Risk assessment soon. Next risk assessment reviews to be issued in February 2023.
- Commonwealth War Graves- The war grave commission have request permission to install a sign at the cemetery and which they would maintain free of charge. It was **RESOLVED** the permission be granted.
- Cllr Boak explained due to work commitments he would be unable to attend and chair the flood group on January 26th and would be stepping down from the position. It was agreed to postpone the meeting, to be rearrange during the day so the agencies -Yorkshire Water and the Environment agency could be invited.. Cllr Tomlinson hall was nominated as the new flood group chair, and was informed about the 2002 village Atkins report.
Date and time of next meeting Thursday 9th March at 8pm.

12. Community Land:

SBC recommended that BDW development meet with councillors and surveyors only regarding the transfer of the land to discuss any issues related to the ditch.

SBC have recommended that an independent solicitor be engaged to take on assisting with the transfer of the development.

It was agreed to ask the SBC solicitor for an invoice so the council can move forward.

Open space land near Westend View: the transfer of the project still on going.

13. Jubilee Hall and Bell Tower:

- Jubilee hall bell tower. It was **RESOLVED** that the chair contact the specialist Building company in Malton for a quote. To be an agenda item at next meeting
- Chair reported that LED lights would be installed throughout the building soon.

14. Recreation & Amenities Committee

Councillor Petts informed members of the following events:

- Jo Cox foundation day Saturday 21st January at the Jubilee hall 11-1pm (Set up 9:30am).
- Jumble sale Saturday 4th February N.B. Set up after 9pm on Friday 20th January or early Saturday morning
- Afternoon tea Jubilee hall Saturday 11th February 2:30pm
- Coronation weekend 6th May- 8th May. Saturday evening Quiz, Sunday evening bingo, Monday the big picnic.
- It was **RESOLVED** to purchase new bunting. Memorial cups to be considered for the children for ages birth to eleven.
- Cayton Fun Run Friday 14th July
- Cayton Gala Sunday 16th July. Car parking – ongoing enquires as to who owns the field next to CPFA. Ideas for activities to be forwarded to Cllr. Petts.
- It was noted that a meeting should be held with the original Gala committee so members could discuss the transfer on Gala funds to the PC Cllr. Liley to contact gala members..
- Christmas Party December 2023.- A £550 quote received from Magical entertainment for 2 sessions. It was suggested to charge the children £2.50p each which members thought was unacceptable. Members enquired if McCain's would be willing to sponsor this event. It was recommended the clerk contact McCain's to enquire about sponsorship.

It was recommend that Rural Funding grants could be research to cover the cost of the Coronation and children's party.

Date of next meeting Thursday 9th March 7pm

15. Finance

- a) Councillor Caygill reported the current financial information related monies held, £5,307.27 current account - deposit account £95.688.38p
- b) Schedule of payments reviewed: It was **RESOLVED** to approve the January 2023 payments schedule totalling as follows:

January 2023 Accounts due for payment.

	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£1,200.00	£0.00	£1,200.00	Annual rent to JHMC
Staff costs INC H.M.R.C & NEST	£1,052.03	£0.00	£1,052.03	Net wage paid via BAC's, Tax and NEST paid via d/d Includes O/T 8 and wage.
Methodist Chapel	£50.00	£0.00	£50.00	Chq payment for Carol concert hire
Scarborough Borough Council	£ 1,63	£0.00	£ 1,63	Drainage of field.
Gill Armstrong	£14.05	£0.00	£14.05	Community Payback supplies.
Viking	£54.97	£10.99	£65.96	Storage boxes , card
CSW Online Shop	£473.97	£93.96	£562.34	Speed watch equipment. (SBC to reimburse)
Lyreco	£17.34	£0.00	£17.34	Stationary
Viking	£72.99	£14.60	£ 87.59	Office Chair
Walkers	£35.00	£7.00	£42.00	Pay roll admin.
Total	£3,134.97	£137.71	£3,268.26	

Transfer £5.000.00 from the deposit account to the current account to cover the January payments. It **was RESOLVED** that these be accepted.

- d) It was **RESOLVED** to accept the Clerks 8 hours overtime for December /January.
- e) Computer contract: It was agreed to continue with the present company for another year.
- f) Budget: Deferred to next meeting re- Bell tower.
- g) Bollards Cayton Bay; It was **RESOLVED** to purchase additional bollards. (£30 - £585 plus £60 carriage)
- Date of next meeting 10.30am Thursday 16th February 2023.

16. Cayton News: Cllr Boak explained it would cost £3,600.00 to rent a printer to produce Cayton News and leaflets in house. With additional costs for the lease and paper. Members agreed it was too expensive and recommended to continue with Basics Plus for the next edition.

17. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted. Not Required.

18. Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 21st February 2023 at 7pm at The Jubilee Hall.

N.B. Cllr. Caygill has given her apologies for the next Parish council meeting.

Meeting closed at 9.35 pm

Chairman's Signature:.....

Date:.....