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**DRAFT** Minutes of the meeting of Cayton Parish Council held on Tuesday 15<sup>th</sup> March 2022  
7.00pm at The Jubilee Hall , Main Street, Cayton

**Present :** Councillor Swiers (Chairman), Councillor Hudson, Councillor Green, Councillor Liley, Councillor Petts, Councillor Poor, Councillor Southward, Councillor Grundy and Clerk, Gill Armstrong.

**In Attendance:** County and Borough Councillor Swiers, plus Members of the Public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence**  
Councillor Caygill, accepted due to illness. No other apologies received.
3. **Declarations of Interests** – Cllr Grundy at item 18c, Cllr Swiers at item 10
4. **Public Participation** – Residents spoke of concerns with regards to a letter received from NYCC in relation to hedging at their property. Cllr Petts suggested a plan should be talked about at Village Maintenance in relation to hedging issues in the Parish. Resident discussed finding 200 charity bags disposed of in field and will monitor keeping Clerk up to date.  
Further concern from resident with regards to ditch at new development at St Johns View and Cllr Green to ascertain what the developer has done.
5. **Meeting of Cayton Parish Council held on 15<sup>th</sup> February 2022-** It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18<sup>th</sup> January 2022 as a true and accurate record. Proposed by Cllr Hudson and seconded by Cllr Poor. The Chairman signed the minutes.  
Update from the last minutes – Jubilee hall kitchen door fixed and extra security installed, a second joiner has been to assess the wooden door and Clerk awaiting quotes. SBC have been in touch to say that the names accepted for the new street names are from the list CPC provided and further consultation must now be done by them. Letter was sent to Barratts that they had stated they did not receive in August from SBC and the situation is now moving forward. The Clerk has spoken to the campsite and they will cut the hedging back on Limekiln Land asap. A tree has been ordered for the Jubilee and both bin contracts as previously discussed have been cancelled.
6. **Police Matters**– Nothing further to report
7. **Correspondence** – Mick Couzens would like to involve the Parish Council in the Spring Clean – **RESOLVED** to arrange for Saturday 2<sup>nd</sup> April and all Councillors to attend if possible.
8. **Complaints / Concerns received** – The allotment holders are concerned about the state of the lane to their plots, it was **RESOLVED** that Cllr Green speak to the landowner.
9. **Reports from Borough & County Councillors**  
**County** – Councillor Swiers reported that Covid cases had reached over 350 in the County however 62% of teens had had their second vaccination. 7 nurses from Spain have been recruited to Cross Lane hospital and 47 million is being spent on improvements at Scarborough General Hospital including a new helipad. Chris Whitty had visited the Borough and concern was raised on why we are always last for health provision and the difficulties in

accessing services. 95% of residents have now got fast broadband in the County and the difficult areas to access are being moved forward.

**Borough** – Councillor Swiers reported on the following: A council officer has been out to where the caravans were causing an issue and it is hoped that a traffic regulation order for no overnight parking will be applied for as well as the installation of bollards. It was **RESOLVED** that the CPC also send a letter to underline the importance of this piece of work. Between the 21<sup>st</sup> and 25<sup>th</sup> March Killerby Bends will be closed for urgent drainage works, it was **RESOLVED** that the Clerk publish this on the Facebook page for residents. There are to be new toilets installed soon at Cayton Bay which will be a great asset to the area, concern is raised in relation to the platform and steps to the beach by Councillors. It was **RESOLVED** that the Clerk send an email to SBC in relation to this concern.

Cllr Green reported that there was a deferral on the meeting regarding surplus water from the new development at Osgodby and a site visit has been demanded.

**10. Clerks Report** – Mr Swiers has given a price to insulate the loft at The Jubilee Hall £140 insulation , £30 flooring and £25 labour , it was **RESOLVED** to accept this offer. Councillors reminded that they must keep the office updated of any issues coming their way.

**11. Chairman** – Cllr Swiers reports that she has visited the Persimmon site to discuss some issues.

**12. Planning Committee** – Cllr Hudson reports that two recent applications were considered by the Committee, one at Plaxtons of which no comment was required and one at Station Road where the committee has made comment regarding position of windows.

**13. Village Maintenance Committee** – Councillor Poor reported that the new bench being made by Ken Keld has been started and that all benches need checking through the village. Concern remains with regards to the flooring at Jackson Close Play area, SBC have been informed 3 times now and nothing further has happened. It was **RESOLVED** that Cllr Grundy and Cllr Petts would lay some gravel to attempt to make the issue a little better. It was also **RESOLVED** that Mr Swiers would fix the broken bench on Mill Lane.

The Clerk raised the responsibility of making sure the Coulson drain is clear as she is aware that a local resident currently takes this on himself. It was **RESOLVED** that this is clarified with Highways and the Clerk to make contact with them.

Cllr Swiers wished to thank Cllr Poor for all his hard work in relation to the Village Maintenance over the past 8 years that he has held the role of Parish Councillor.

Date and time of Next Village Maintenance meeting 23<sup>rd</sup> March 2022 at 7pm

**14. Community Land** –Cllr Green stated that Barratts will want rid of the ditch which is on one side of the land, the Environment Agency allows sewage into that ditch should there be a requirement. This will need to be discussed and responsibility arranged. Cllr Swiers and Cllr Green have a Teams meeting with Peter Morris this week and there will be further discussion plus a request that this is now moved forward expeditiously.

**15 Jubilee Hall and Bell Tower** – Awaiting the third engineers report and it was **RESOLVED** to arrange for a builder to assess the render at the rear of the Hall. Cllr Grundy stated that he thought it prevalent to have the whole building assessed and the Clerk will speak to the builder for advice on that. Cllr Caygill had left a note to ask that a new carpet was considered for the meeting room and office due to the fact it was over 20 years old and required replacing. It was **RESOLVED** that THE Clerk compare quotes for carpet and fitting.

**16 Recreation & Amenities Committee** – Councillor Liley reported on the following: A Himalayan Silver Birch has been ordered and all plans are moving in relation to the Jubilee

events. The 13<sup>th</sup> April will be the next meeting then the 16<sup>th</sup> April Afternoon Tea at the Jubilee Hall and 18<sup>th</sup> April Spring Fair.

**17. Finance –**

- a) Cllr Liley reported on the bank balances and payments.
- b) It was **RESOLVED** to approve the minutes of the Finance Committee Meeting held on 10<sup>th</sup> March 2022 as a true record
- c) It was **RESOLVED** to approve the March 2022 payments schedule totalling as follows.

March 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£35.00		£35.00	Rent SO
Staff costs INC hmrc & NEST	£892.78		£892.78	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 6.5 and arrears
West Building supplies	£71.80	£14.36	£86.16	Bacs Meeting Room refurbishments
Window Fixer	£50.00	£ 10.00	£60.00	Kitchen door lock and security
Wykeham Mature Plants	£300.00	£60.00	£360.00	jubilee tree
Cayton School Grant	£250.00		£250.00	Grant for veg beds
21cc pyrotechnics	£490.00	£98.00	£588.00	jubilee beacon
Simeon Grundy	£0.83	£0.16	£0.99	tubular latch
<b>Total</b>	<b>£2,126.36</b>	<b>£193.92</b>	<b>£2,320.28</b>	
Transfer				
Signed.....				
Dated .....				

- d) The Clerks 6.5 hours overtime was accepted for this period
- e) Next meeting: Thursday the 14<sup>th</sup> April 2022 at 11am at the Jubilee Hall

**18. Speedwatch –** The Clerk will place an advert for volunteers in the next edition of Cayton News and also promote through Social Media..

**19. Floodlight at Church –** A request for funding for the floodlight at St Johns has been emailed. The Clerk reports that there is no power to provide this money and that also no donations can be given to a Church from a Parish Council. We can however provide the Clock and we also have responsibility for the Closed Churchyard. It was **RESOLVED** that the Clerk would reply to the email and include the relevant legislation.

**20 EXCLUSION OF PRESS AND PUBLIC –** Not required

**21 Time & Date of the Next Meeting**

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on **Tuesday 19th 2022 at 7pm.**

**Meeting closed at 9.45pm**

Chairman's Signature.....

Date.....