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DRAFT Minutes of the meeting of Cayton Parish Council held on Tuesday 15th February 2022 7.00pm at The Jubilee Hall , Main Street, Cayton

Present : Councillor Swiers (Chairman), Councillor Hudson, Councillor Liley, Councillor Petts, Councillor Poor, Councillor Southward, Councillor Grundy and Clerk, Gill Armstrong.

In Attendance: County and Borough Councillor Swiers, plus 3 Members of the Public

1. **Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.
2. **Apologies and Reasons for Absence**
Councillor Kelly, accepted due to illness. No other apologies received.
3. **Declarations of Interests** – None
4. **Public Participation** – Resident spoke of concerns with regards to potential loss of parking on Limekiln Lane due to new development and also the potential one way system at the junction of Main Street and Church Lane. Another resident spoke about the contact he has had with NYCC regarding this matter and that it is a potential one way system and not definite. He has some concerns with regards to a traffic assessment completed and some incorrect data. It was **RESOLVED** that the Clerk meet with the resident to send concerns through to SBC Planning department. Resident further spoke with regards to charity bag issues and concern that SBC are not enforcing legislation.
5. **Meeting of Cayton Parish Council held on 18th January 2022-** It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18th January 2022 as a true and accurate record. Proposed by Cllr Grundy and seconded by Cllr Liley. The Chairman signed the minutes.
Update from the last minutes –
6. **Police Matters**– Nothing further to report
7. **Correspondence** – None received
8. **Complaints / Concerns received** – The Caretaker at the primary school has made contact with regards to the parents parking in the Jubilee Hall car park, especially on a Tuesday when there are limited spaces. The Clerk shares these concerns and has witnessed double and triple parking , hatch markings being blocked off and is aware of a blatant disregard for safety or abuse towards school staff challenging the speed they arrive in the car park or the parking. It was **RESOLVED** that the car park be closed to public on a Tuesday afternoon after half term and that a letter be sent to school advising parents of this. The situation is to be monitored and the car park can be closed if the behaviour doesn't improve.

9 Reports from Borough & County Councillors

County – Councillor Swiers reported that there is an imminent budget meeting for NYCC and a rise will be required for adult social care and children's services.

Vaccination rate is 91% in the County

11,000 free school meals were given out in the County in the last 12 months, Woodlands School capacity will increase as Brompton School will no longer be residential.

All functions of NYCC will rest with the new Unitary Council as of May so hubs will need to be ready.

Borough – Councillor Swiers reported on the following: Three large development plots came to Planning last week for Eastfield but there were no Eastfield Borough Councillors in attendance which was disappointing for such large areas. On one plot is 300+ houses but the infrastructure is being put in, however Cllr Swiers had asked at what point a trigger was met for more medical provision. The Clerk commented that a resident had asked lately why CPC was not on medial panels, it was **RESOLVED** for this to be considered further.

10. Clerks Report – She will be attending an elections briefing with SBC on 22nd February and is currently collating the information for the next Cayton News.

11. Chairman – Cllr Swiers reports that the caravans have now gone from Old Filey Road and she has asked to meet with NYCC to make sure they do not return. Need to keep an eye on amounts of mud on the road at the Killerby allotments site.

12. Planning Committee – Nothing to report at this time

13. Village Maintenance Committee – Councillor Poor reported that SBC has turned down the proposed work to trees in the churchyard and that they required a new tree map , he has been out with Community Payback to compile this and the Clerk will liaise with the tree surgeon. An invoice for commercial waste has been received for the wheelie bin at the cemetery and also the one at the Jubilee Hall, it was **RESOLVED** to cancel both contracts as the cemetery one is barely used and the Jubilee Hall one comes under JHMC. Cllr Hudson reported that the ditch at the rear of West Garth Gardens had been dug out.

Date and time of Next Village Maintenance meeting 23rd March 2022 at 7pm

14 Street naming at St Johns View – The Clerk reported that a request for suggestions had come from SBC in regards to naming the new streets at St Johns View. It was **RESOLVED** that the Clerk compile a list of suggestions from Councillors and residents and send them to the Council

15 Community Land – No further movement at this time , it was **RESOLVED** that the Clerk email and write to Barratts asking them why the situation has not moved forward since SBC sent them a letter in August request the land be transferred directly to the Parish Council. The Clerk will also follow up on any development in the CPC transfer of the Open Land on Main Street.

16 Jubilee Hall and Bell Tower – Awaiting the third engineers report and despite contacting a number of companies no one has come out to the doors at the Jubilee Hall at this time.

17 Recreation & Amenities Committee – Councillor Liley reported on the following:

£1000 has been received from Cllr Swiers Locality Budget for the Jubilee events planned and also a further £490 for the beacon which is fabulous. There is a drive to plant a tree as part of the Queens Green Canopy, it was **RESOLVED** that the Clerk order a Silver Birch to be planted on the Green Belt. The Clerk reported that she is going to apply for some funding for the lantern workshops and other events from a Jubilee Fund and had also come across the National Trust No Mow May campaign to protect pollinating bees. It was **RESOLVED** that she look at designated areas with Cllr Hudson to see if areas can be identified.

18. Finance –

a) Cllr Liley reported on the bank balances and payments.

b) It was **RESOLVED** to approve the minutes of the Finance Committee Meeting held on 15th February 2022 as a true record

c) It was **RESOLVED** to approve the February 2022 payments schedule totalling as follows and Cllr Hudson requests that the Clerk checks with SBC prior to the grass cutting payment being made to make sure that they have done the cuts we are contracted to.

Feb 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£758.46		£758.46	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 9 hours
West Building supplies	£94.53	£18.91	£113.44	Bacs Meeting Room refurbishments
Jubilee Hall Management Com	£234.00		£234.00	Hirer paid Cayton Parish Council in error
John Carver Gas Services Ltd	£60.00	£12.00	£72.00	Call out to boiler Dec 21
Scarborough Borough Council	£15,798.75	3159.75	£18,958.50	Grass cutting 2021/22
Walker & co	£30.00	£ 6.00	£36.00	Payroll services
SLCC	£144.00		£144.00	Annual subscription
Dave Marshall	£50.00		£50.00	deposit for Christmas party
Gill Armstrong	£17.05		£17.05	Flowers
Total	£17,252.74	£3,208.06	£20,460.80	
Transfer	21,000.00			
Signed.....				
Dated				

d) The Clerks 9 hours overtime was accepted for this period

e) Next meeting: Thursday the 10th March 2022 at 11am at the Jubilee Hall

19. Elections 2022 – The Clerk had produced a document detailing the requirements of pre election period (previously known as purdah) and requested that any councillor or member of the public make contact with her should they require further assistance. The date of the notice of election is not out yet but it is expected to be around the 20th March 2022.

20. Pathways Cayton to Cayton Bay – Cllr Grundy reports that the pathways are in a poor state and that anyone with a wheelchair or pram would find them difficult to use. He is concerned that the hedges are overgrown and it was **RESOLVED** for the Clerk to make contact with ParkDean to see if they can assist in places. Cllr Grundy will go out with Mr Law to do some of the clearing but will need support of volunteers going forward.

21. Memorial Bench Cayton Bay – It was **RESOLVED** to accept the choice of bench and allow the two planters as requested, the Clerk will check measurements and ascertain the work and cost required in siting a new bench.

22 EXCLUSION OF PRESS AND PUBLIC – Not required

23 Time & Date of the Next Meeting

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on **Tuesday 15th March 2022 at 7pm.**

Meeting closed at 9.45pm

Chairman's Signature.....

Date.....