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Minutes of the meeting of Cayton Parish Council held on Tuesday 21<sup>st</sup> September 2021 at 7.00pm at The Jubilee Hall , Main Street , Cayton

**Present :** Councillor Swiers (Chairman), Councillor Green, Councillor Hudson, Councillor Poor, Councillor Petts, Councillor Liley, Councillor Grundy, Councillor Caygill, Councillor Southward, Clerk Gill Armstrong,

**In Attendance:** County and Borough Councillor Swiers, Borough Councillor Green,

**1. Notice of meeting** – It was **RESOLVED** that the meeting was being held in accordance with the correct schedules.

**2. Apologies and Reasons for Absence** – None

**3. Declarations of Interests** – Councillor Grundy an interest in two items on the finance schedule

**4. Public Participation** – None

**5. Meeting of Cayton Parish Council held 17<sup>th</sup> August 2021**-It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 17<sup>th</sup> August 2021 as a true and accurate record. The Chairman signed the minutes.

**6. Police Matters** – no issue to note from report.

**7. Reports from Borough & County Councillors -**

**Borough** - Borough Councillor Swiers reports that the plans for the old Argos building in Scarborough remain unresolved and that the cost has risen sharply. The OAT remains to be doing well. The long term caravans on the Old Filey Road have gone however a mess was left behind which she escalated to SBC and they attended to clear it away very quickly

**County** - County Councillor Swiers reports that each Friday County Councillors have a face to face with Highways for an hour and this is proving invaluable. White lining in Cayton will be done as soon as possible and she has also asked for a meeting with regards to a crossing on Main Street again. Ward reviews have started in relation to the future Unitary Council, some wards will have 1 County representative and some will have 2 depending on the size of the area. Parishes will end up taking some work on but there will be more money available to do this.

With regards to Covid there are 20,000 people working in the care sector in North Yorkshire with 40% unvaccinated. It is expected that this will mean a lack of staff in this sector after the date it becomes compulsory to be vaccinated and services will be stretched even more than they are.

**8. Clerks report** – 4 letters have been sent out with regards to the trees on Killerby bends and white lining requested, a letter has been sent to one resident with regards to ASB plus a letter to a tenant with regards to non-cultivation of a plot.

Documents continue to be updated, weeded for GDPR compliance and terms of reference written. The Clerk is compiling a list of possible volunteers in the village and also keeping the Parish Council Facebook page up to date

A rolling quote was received from Core Concepts with regards to I.T support on a 3 month basis at £45 per month. It was **RESOLVED** to continue with this.

**9. Chairman's report** – There was an issue at West End View the week previously when fencing was broken again by the removal of a large container. Councillor Swiers dealt with this robustly and the damage was repaired quickly. Thanks were passed to Councillors Grundy and Petts for their continuing work on stencilling the pavements around Cayton Bay and that this had been noted by residents. The Chairman also extended the Parish Council's best wishes to Les Hutchinson who had his 90<sup>th</sup> birthday in the week. Councillor Swiers requested that the CPC buy a wreath for Remembrance Day and it was **RESOLVED** that the Clerk arrange this.

A reply has been received from a resident with regards to the trees on Killerby bends, 4 letters were sent out to residents that have property bordering the road due to concern that the trees now form a 'tunnel' over the road. There is concern that one large branch has come down already and it is a busy stretch of road. It was **RESOLVED** that Councillor Swiers and Councillor Green meet with the resident to discuss further.

A resident has requested permission to put window boxes to celebrate the Platinum Jubilee on the front of her business property in the village, the Parish Council does not have jurisdiction with regards to this but due to narrow footpaths it would need to be discussed with NYCC Highways and this will be communicated to the resident.

**10. Cayton News** – The Parish Council will be putting a copy of the Cayton News out in November. It was **RESOLVED** that the Clerk make contact with businesses who have previously advertised in the publication and also with various groups to submit articles. It was also **RESOLVED** to take the Clerk up on her offer of working some extra hours on a Friday up to the publication to ensure that the deadline is met.

**11. Planning Committee** – An amendment was received for the land abutting Church Lane / Limekiln Lane and the committee had met to discuss this with the resolution being made that further opposition would be communicated to SBC and this has been done.

Councillors raised the fact again that Persimmon is to upgrade the play equipment at Jackson Close from 106 money but that this could well be years off yet and there is concern from members of the public with regards to the state of some equipment. It was **RESOLVED** that Councillor Swiers would approach SBC for immediate assistance.

**12. Village Maintenance Committee** – Councillor Poor reports that the seat around the tree on Main Street needs assessing as the growth of the tree and roots are part

of the cause of the issues with the current bench and this in turn has affected the pavement. It was **RESOLVED** that Councillor Swiers would speak with Highways to ask them to look at the issue prior to any further work been done.

Councillor Hudson requests that all Councillors take responsibility for the maintenance of planters around the village and it was **RESOLVED** who would be responsible for which on and a list held by the Clerk. Councillor Swiers also reported that Councillor Green has in the past paid for the planting for 6 beds from his own pocket and it was **RESOLVED** that in the future he must submit receipts for his expenditure. It was also **RESOLVED** that the Clerk make contact with Parks in relation to a number of issues regarding hedges and weed spraying done by SBC .

The dyke at the rear of West Garth Gardens is full of debris and it was **RESOLVED** that the Clerk write to the farmer and request that it is cleared as a matter of urgency.

**13. Recreation & Amenities Committee-** Councillor Liley reports that the Jubilee meeting went well; there will be various events in the village including a thanksgiving service at the church on the 3<sup>rd</sup> June plus a Fun Day on the 5<sup>th</sup> of June at the Cayton Playing Fields Association and also a fun run organised by Scarborough Athletic. It was **RESOLVED** by council to purchase an official beacon and that this could be then utilised for further events. There is to be a Jubilee working group meeting on Thursday 28<sup>th</sup> October 2021 at 7pm at the Jubilee Hall

Decorated property competition at Christmas will be judged by MP Robert Goodwill and will be in the usual 3 categories. The annual Children's Christmas party be held on 11<sup>TH</sup> December in two sittings and Dave Marshall will comper.

The next Recreation and Amenities Committee meeting will be held on the 13<sup>th</sup> October at 7pm

**14. Finance –**

a) Councillor Caygill reported on bank balances and payments plus a review of the budget figures.

b) It was **RESOLVED** to approve the minutes of the Finance Committee meeting held on 21<sup>st</sup> September 2021.

c) It was **RESOLVED** to approve the September 2021 payments schedule totalling as follows:

Sept 21 Accounts due for payment				
	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST			£721.92	net wage paid via BACS, tax and NEST paid via d/d
External Audit	£300.00	£60.00	£360.00	BACS
Simeon Grundy	£23.33	£4.65	£27.98	BACS for paint jubilee hall door

Simeon Grundy	£19.99	£3.99	£23.98	BACS for paint for bollards
Image Creation			£145.00	Annual web hosting BACS
Lyreco	£138.23	£17.60	£155.83	Telephone, stamps and paint
Wilson Garden services			£60.00	10th & 24th August Grass cutting
British Heart Foundation	£975.00	£195.00	£1,170.00	Defibrillator
Jonathan Dyer			£96.00	July to August Wilson beds
<b>Total</b>	<b>£1,522.50</b>	<b>£292.64</b>	<b>£2,838.06</b>	

d) The Clerks overtime was accepted for this month at 10.5 hours.

e) Next meeting Tuesday 21st September at 11am

**15. Schedule of work Community Payback** – It was resolved that a list will be compiled by the Clerk from Councillors and maintained by the scheme. It was **RESOLVED** that Councillor Poor would invite the scheme Manager to present to full council.

**16. Cayton in Bloom** – No report received

**17. Speedwatch**.- Speedwatch had advertised for volunteers and 4 people had come forward , without greater numbers they were unable to deploy for greater lengths of time. The scheme is only approved for Main Street at this time but a request has been submitted to consider other areas of Cayton. From a survey of **1035** vehicles only **5** were registered as speeding above 35mph. It was **RESOLVED** that the Clerk could design some new recruitment posters and look for funding for equipment to use in the village as it would cost in the region of £510 to have our own radar etc.

**18. Cover for Clerks annual leave** – It was **RESOLVED** to ask the Locum Clerk if she would be willing to cover for the annual leave remaining this year

**19. EXCLUSION OF PRESS AND PUBLIC** - No requirement at this time

**20. Time & Date of the Next Meeting**

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 19<sup>th</sup> October 2021 at 7pm at The Jubilee Hall.

***Meeting closed at 9.45pm***

Chairman's Signature.....

Date.....