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**DRAFT** Minutes of the Extra Ordinary meeting of Cayton Parish Council held on Tuesday 27 October 2020 at 7.15pm remotely on Zoom.

**Present :**

Councillor Swiers (Chairman), Councillor Green (Vice Chairman),  
Councillor Bell, Councillor Crane, Councillor Kelly, Councillor Liley, Councillor Poor and  
Councillor Southward.

**In Attendance :** Karen Canadine – YLCA Local Councils Officer, meeting clerk.  
County and Borough Councillor Swiers  
Borough Councillor Green

**84/20 Apologies and Reasons for Absence**

It was **RESOLVED** to note apologies from Councillor Hudson and to approve her reason for absence.

**85/20 Declarations of Interests**

a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests.

No further declarations made.

b. To approve dispensation requests.

None received.

**86/20 Confidential Agenda Items**

It was **RESOLVED** that no items on the agenda need to be considered in private.

**87/20 Meeting of Cayton Parish Council held 18 August 2020**

It was **RESOLVED** to approve the minutes of the Cayton Parish Council meeting held on 18 August 2020 as a true and accurate record. The Chairman will sign the minutes.

**88/20 Police Matters**

It was **RESOLVED** to note the police report for Osgodby, Cayton, Gristhorpe & Lebberston with data for the period 01/04/2020 to 30/09/2020.

Councillors stated thanks to the police for their hard work in recent months. Thanks, were extended to the police, coast guard and mountain rescue for the missing person search this week. The individual was found in the early hours of this morning. Councillor Swiers has thanked the police.

**89/20 Public Participation**

No members of the public present at the meeting.

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## **90/20 Correspondence**

It was **RESOLVED** that a formal letter of thanks from Cayton Parish Council be issued to McCain Foods Ltd for the donation of £2,000 towards the cost of a second defibrillator for the village.

It was **RESOLVED** that a formal letter of thanks from Cayton Parish Council be issued to Mrs Tindall of Tindall Funeral Services for her work in recent months to update the Cayton cemetery records.

## **91/20 Complaints/Concerns Received**

Councillor Swiers updated councillors on the following issues raised by residents :

**Queens Court pavement** – It was noted that the pavement is in private ownership rather than parish or highways ownership. As county councillor, Councillor Swiers has delivered a leaflet to the six properties adjacent to the pavement regarding its condition, to date no responses have been received. As the pavement is in private ownership no action can be taken by Cayton Parish Council.

**Barratt Homes Estate** – It was noted that there was sewerage flooding over bank holiday weekend which was cleared. Police were called to the estate several times in one day. Residents are advised to contact the police direct for any issues relating to anti-social behaviour. Street lighting on the estate is still the responsibility of Barratts whose managers are addressing issues with the streetlights.

**Verge outside property on West Garth** - Once the community pay back team is back at work they will work on the verge.

**Skip outside village hall** – It was noted that the skip that was outside the village hall has now been removed.

**Glebe Lodge rockery** – the issue relating to the rockery is now being dealt with by solicitors.

**The Star Inn** – As the pub is closed, volunteers tidy the outside area. This work is ongoing. It was agreed that Councillor Swiers could write to the owners, Enterprise Inns regarding concerns raised by residents about the area around the pub.

**Old Filey road high kerb** – A resident has highlighted that the high kerb on Old Filey Road cannot be passed on a mobility scooter. The matter was referred to highways and an officer has visited the site and agreed it is dangerous. Unfortunately, the officer advised that the work could not be carried out until next financial year. Councillor Swiers proposed that the county locality budget be used to carry out the work to install a drop kerb as soon as possible. Parish Councillors thanked her and agreed this would be a good use of the locality budget.

**Cleveland Way hedge** – The National Trust had agreed to cut the hedge but have unfortunately cut the wrong hedge. Councillor Swiers will contact National Trust.

## **92/20 Reports from Borough and County Councillors**

*Report from County Councillor and Borough Councillor Swiers:*

**Weekly update from the County Council** - this is circulated to all parish councillors. Recently this has included Covid19 updates, school meals information with a commitment from the county council that no child will go without food, update on the £40 million Cayton Parish Council Extra Ordinary Meeting 27 October 2020

investment in Scarborough Hospital A&E which will involve the relocation of the helipad but should not impact on parking provision.

**Devolution report** – A devolution report has been issued to County Councillors today – Councillor Swiers will report on this to the next parish council meeting.

**30mph temporary speed signs** – Developers are required to display 30mph temporary speed signs in Cayton but an oversight has meant that the sign states 40mph. Councillor Swiers has spoken with developers who agreed to rectify this.

**Royal Albert Drive** – Planning permission has been granted for a restaurant with 19 apartments above it, toilets and a takeaway subject to inclusion of works to ensure stability of the sloping site.

**Cayton Bay beach toilets** – at the cabinet meeting yesterday it was agreed that the toilets from Royal Albert Drive will be relocated to Cayton Bay beach.

**Open Air Theatre Scarborough** – Concert dates for 2021 have been released and include bands such as UB40 and Westlife.

**Questions** – Councillor Crane asked for a status update on the proposed Multiplex Cinema :

Councillor Swiers advised that there is no further update at present. Councillor Green advised that the developer's 5 years planning permission period has lapsed. The borough council is now looking at different options for the site with another developer.

Report from Borough Councillor Green :

Councillor Green advised that Scarborough council officers no longer have direct telephone numbers.

### **93/20 Community Land**

Councillor Green advised that the planning application will be submitted this week (plans previously seen by all parish councillors). The project is now gaining momentum, so it was suggested that a new working party is set up to deal with all issues relating to the community land project, maybe including members from outside the council. This idea was well received, and it was agreed that an item should be included on the next agenda to set up a working party.

Councillor Green explained that the estimated cost of the proposed sports facility is £600,000 with plans to cover costs with grant funding and s106 funds. The working party could also investigate the feasibility of selling parish council land next to the bowling club. In the meantime, it was suggested that this parcel of land of 11.16 acres could be put forward to the local plan as a possible development site. It was acknowledged that this process in no way guarantees the land will go forward for development, but it was **RESOLVED** that the land should be put forward for inclusion in the local plan.

Scarborough council have been very helpful with guidance on grant applications and guidance on the practicalities of operating the sports facility.

Neighbouring properties have been leafleted with the draft proposals for the site so that the community is aware and involved in the process.

### **94/20 Planning Committee**

In the absence of Councillor Hudson, Councillor Swiers gave an update report :

It was noted that the bungalow on Cayton Bay road has been refused and that an application has been submitted for a MUGA on the Parkdean resorts - Cayton Caravan park – no comment from the parish council.

### **95/20 Village Maintenance Committee**

Councillor Poor gave a report on village maintenance. The following issues were noted :

- Millennium Garden needs attention – Councillor Swiers to advise Scarborough Borough Council.
- The church hedge is overgrowing on Limekiln lane
- The community payback team do not know when they will be back working due to Covid19 restrictions.
- Councillor Liley asked if the noticeboard could be relocated from the Post Office to the main street next to the map information board. It is difficult to get to the noticeboard as there is a large waste bin in front of it. Councillor Poor will look at this with Councillor Swiers and report back to council.
- Councillor Poor has completed the village risk assessments which will be dropped off at the office tomorrow.
- Trees near notice board – a quotation has been obtained and Cllr Poor will check if the trees are protected with Tree Preservation Orders.
- West End View hedge is included on the Borough Council's work programme for August but was not cut this year. This is included in the cost of the grass cutting contract so will be chased with the Borough Council.

#### ***Councillor Crane left the meeting***

- Councillor Bell advised that the speed signs on the road from Osgodby towards the church have been vandalised. Councillor Swiers will report to Highways.

#### ***Councillor Crane returned to the meeting***

- Councillor Southward advised that the hedge has grown out over the road at the caravan park. Councillor Swiers will raise with the caravan park. Councillor Crane advised that utilities are currently laying cable at this location
- There are 6 plant tubs in the village which belong to the parish council. Councillor Green advised that he will empty them in the next week or so. Councillor Green was also asked to look into the cost of plants for winter/spring. He will research and report back to council.
- Next meeting date and time to be confirmed.

### **96/20 Recreation & Amenities Committee**

Councillor Liley gave a report on the work of the recreation and amenities committee. The following issues were noted :

- a. No meeting has been held recently, but a meeting will be arranged soon to discuss Christmas events and activities.

#### ***b. Newsletter printing***

It was **RESOLVED** to place an order with Bakers Printers Ltd at a cost of £140 + postage to print 1300 Cayton News leaflets.

**c. Christmas Trees and Christmas Lights update**

It was **RESOLVED** that Councillor Liley will obtain quotations for Christmas Trees to be considered at the next meeting of the Recreation & Amenities Committee.

It was noted that since The Star has closed, the tree next to the pub will need to be lit with battery powered tree lights. An estimated cost of £60 has been obtained.

It was **RESOLVED** that Councillor Green and Councillor Swiers will purchase the lights as the proposed purchase was not included on the agenda for this meeting. The councillors' expenses to purchase the lights will be considered at a future meeting.

**97/20 Finance**

It was **RESOLVED** to consider the minutes of the Finance Committee meeting held on 10 September 2020 in private at the end of the meeting.

It was **RESOLVED** to approve the 15 September 2020 payments schedule totalling £2,067.53 as follows :

Description	Total (£)
OneCom- Phone and Broadband August 2020	44.14
Rent for Committee Room at Jubilee Hall August 2020	30.00
Employee costs – September wages, Tax & NI and Pension.	1,293.39
Wilson Gardening services – Millennium Garden & George Wilson beds.	100.00
Team Sport & Play Ltd – Dinosaur Feet	600.00
<b>Total</b>	<b>2,067.53</b>

It was **RESOLVED** to approve the 27 October 2020 payments schedule totalling £3,427.46 as follows :

Description	Total (£)
OneCom – Phone and Broadband September 2020	44.14
Rent for Committee Room at Jubilee Hall September 2020	30.00
Employee costs –October wages, Tax & NI and Pension.	1,479.32
Edgar Allen – Community Land Survey	375.00
Scarborough B.C. Planning Application fee	936.00
Thanksgiving Clock service	250.00
Image Creation - Website	145.00
T.W Tindall – Repairs to J.H. toilet wall	168.00
<b>Total</b>	<b>3,427.46</b>

***Councillor Kelly left the meeting.***

Councillor Green explained that the invoices from T.W.Tindall and for the thanksgiving clock were overdue because of the clerk being absent.

***Councillor Kelly returned to the meeting.***

It was **RESOLVED** to transfer £3,400 from the deposit account to the current account to cover the cost of the October payments. It was noted that the bank balances cannot be

advised at present as councillors cannot access the bank statements in the absence of the clerk.

It was noted that the date of the next Finance Committee meeting is to be confirmed.

**98/20 Time & Date of the Next Meeting**

It was **RESOLVED** that the next meeting of Cayton Parish Council will be held on Tuesday 17 November 2020 at 7pm.

**99/20 EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED** to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

The recording of the public meeting ended.

It was **RESOLVED** to approve the minutes of the Finance Committee meeting held on 10 September 2020 as a true and accurate record. However, the item relating to the clerk’s salary award is to be discussed in more detail at a future meeting of the parish council.

***Meeting closed at 8.50pm***

Chairman’s Signature.....

Date.....