

Cayton Parish Council
Meeting: 17th March 2020 at the Jubilee Hall, Cayton at 7.00pm

Present: Parish, Borough, & County Councillor Mrs Swiers (Chairman), Parish & Borough Councillor Green, Parish Councillors; Mrs Hudson, Mr Crane, Mr Poor, Mr Bell, Mrs Kelly & Mrs Liley, K Fielding (Clerk). 1 x member of the Public & no Police representative attended.

1. **Notice of meeting: it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.** **24/20**

2. **Declarations of interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A & Appendix B of the Parish Councils Code of Conduct.

Councillor Crane – Item 7 & Finance (item 15)

3. **Apologies:-** Councillor Southward – apologies received & accepted

4. **Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 18th February 2020. **It was RESOLVED that the minutes of the meeting be approved & were signed.** **25/20**

5. **Police Matters:** Police report was handed out prior to the meeting. The police have contacted the Clerk & the email was read out that due to the current situation they will be unable to attend meetings for the foreseeable future. Information had been received by the Clerk on latest scams/fraud & this information had been posted in all the Noticeboards. Councillor Crane will put some information on #nextdoor. Councillor Bell raised the issue of still receiving calls even though listed as x-directory & said when tried to trace number via 1471 that number did not exist. Call guardian to block nuisance or unwanted calls available & should check with provider. If there is a delay in connection this usually means it is scam/unsolicited call. Not a great deal in the report & Chairman was aware of incident on West End Close & Councillor Poor reported that continued problems in area of CPFA, regarding drugs hidden in hedge which has been reported via 101.

6. **Public Participation:** Resident commented that last water pipe burst on Osgodby Lane had left debris of stones & pebbles & that they were still there & causing a problem & possible stone chip damage to cars. The Chairman said this had been reported & that other areas, that had more severe flooding problems, & Yorkshire Water are currently extremely busy.
 Resident also commented that due to recent damage to the Village Hall roof & cost of fixing it that had the Parish Council considered selling it & just having one hall for village use. That land could be sold for housing & money put to better use. The Chairman clarified that the Jubilee Hall was the responsibility of Cayton Parish Council but that the Village Hall belonged to the residents of Cayton & not the Councils to sell. Any decision would have to be by way of public meeting & the process could take years to achieve. The village hall is run by a board of Trustees & any funds do not belong to Cayton Parish Council. Both halls are well used most evenings & sharing premises is unlikely to work.
 Resident also raised the issue of proposed one-way system for Church Lane & Limekiln Lane now that North of Jackson Close development is starting. During school drop off & pick times Limekiln Lane is not sufficiently wide enough for lorries or emergency vehicles to pass without damaging cars. Raised the issue of a residents petition & would the council support it. Cayton Parish Council has no say in the matter but

the Chairman & Councillor Green had already spoken out about the proposals during planning at Scarborough Borough Council. Residents are not parking considerately when picking up from school & this is an on-going problem. Cars are regularly parked on the grass, close to the junction & on zig-zag lines. The Chairman has attended regularly & spoken to parents regarding this matter & had received abuse, along with the school Caretaker, from some parents. Traffic warden had been asked to attend more regularly & had been out but just given warnings so far & no-one had received penalties. School may start a scheme were children put tickets on cars as some other areas have already done. With regard to site traffic it has been agreed that no construction vehicles would come through Cayton via North Lane, Church Lane or Main Street & that this would all be routed via Eastfield & old Filey Road.

7. **Complaints/Concerns received:**

The Chairman read out complaint received regarding parking on Church Lane & showed photos received from resident. Re-curing problem in this area, blocking driveways & parking on the bend, & has been reported to police, who will attend if possible. Chairman has also included a reminder to residents in the Cayton News (April 2020) about Inconsiderate parking. Parking on the bend is also dangerous & causing visibility problems for other motorists. NYCC have stated that double yellow lines will not be extended in this area & had searched there records, going back 10 years, & that no official request to carry out this work had ever been agreed. Situation is worsening, not just on Church Lane, but also on East Carr, West Garth & other areas. Councillor Green suggested to write again with request & also that a greater presence of enforcement officers would be advantageous.

It was RESOLVED the Clerk to write to NYCC with request & ask for help to solve the problem 26/20

It was RESOLVED the Clerk to write to Scarborough Borough Council for additional & regular monitoring by traffic wardens & ticketing 27/20

Millenium Garden – complaint received regarding tyre marks on green belt land onto West Garth. No eye witnesses & difficult to catch. Possibly also a motorbike as some single track marks. If possible residents to obtain photographic proof but not to put themselves at risk. Also email received from gardeners about first grass cut of the Millenium garden with regards dog fouling. Disappointing when bins are provided. Cayton Parish Council will monitor the above situations & Councillor Crane to install CCTV signs. Dog warden has been to visit one resident & report of another letting out two dogs on a regular basis which is extremely disappointing.

With regard to bins on Station Road (CPFA), Bird Garden, Chapel Lane & Millenium garden are all full & overflowing.

It was RESOLVED the Clerk to write to Scarborough Borough Council to request emptying 28/20

Previous complaint regarding excess advertising boards & signage at junction of Dunslow Road/Cayton Low Road. Response from NYCC read out (copy on file) & any illegal signs will be looked at & removed. Further email response received from NYCC & read out, copy also on file. Other areas are also having similar problems & this has been raised at Scarborough Borough Council planning briefing, which included if advertisers were paying anyone to do this? Scarborough Borough Council commented that if they are on fences that there was very little they could do due to lack of resources

8. **Reports from Borough & County Councillors:** Borough & County Councillor Mrs Swiers & Borough Councillor Mr Simon Green reported on salient issues from North Yorkshire County Council & Scarborough Borough Council.

For the County Council:- The Chairman reported that the most recent meeting had been moved to Falsgrave in Scarborough as it mostly related to Scarborough Hospital. Simon Cox had been able to attend but some other speakers were missing due to Coronavirus outbreak. Small operations had been cancelled as beds needed for critical care. Two isolation pods had been installed & a drive through testing area. Scarborough Hospital is to keep its 24hr A & E but Urology patients are still going to Castle Hill & have

extensive travel whilst being treated – this is still being monitored. A new consultant has been recruited & 4 x new doctors. Partnerships for transport to & from hospital have been agreed. Scarborough & Whitby have lower life expectancy than other areas due to fewer resources.

Highways England failed to turn up to NYCC meeting again & so still no update on A64. Some improvement works have already been carried out but still requires more money.

Daily updates are being received from the Chief Executive regarding Coronavirus but has issued statement saying business as usual despite many councillors missing at meeting & a significant amount being over 70 years old. A new statement had since been issued & meetings either cancelled or held via video link.

Some updates are confidential relating to number & area of cases.

For the Borough Council:- Councillor Green reported that a meeting he was due to attend today had been cancelled & possibility of Skype meetings to be held going forward. Scarborough Borough Council has put out consultation form for Your Borough/Yours say on how to improve the borough. These can be found by visiting the Mytown website & can be filled in online. New chief executive is keen to involve public in change & encouraging all residents to have a say. Scarborough Borough Council also has web form for consultation. £70,000 has been allocated for improvements for toilets at Cayton Bay but it is unclear what is likely to happen regarding finances over the next few weeks. The Chairman reported that devolution is on-going in all other areas except Scarborough & this opens up more money & changes the Mayor's role to incorporate more powers & influence. Tour De Yorkshire has been cancelled, elections have been postponed & YMCA & St Johns Theatre have all closed temporarily. Meeting to discuss Armed Forces Day has been cancelled but no final decision has yet been made. The Chairman's visit to Buckingham Palace has been cancelled & it is likely that all schools & colleges will close from this Friday 20th March 2020. The Chairman will also be attending a licencing hearing which had to be adjourned earlier in the year & has to be completed. Unclear about further meetings & changing on an hourly basis

9. **Coronavirus** – Situation is now very serious with regular updates from Prime Minister Johnson. Public health warning that 4 in 5 will probably be affected. Main concern is for residents as there are a considerable amount of over 70's. Cayton News is due out early April but this is not really soon enough. People could become isolated, lonely, scared & vulnerable. Peak predicted in June but could be on-going until November. Jubilee Hall & Village Hall will probably close from Friday & Emergency plan has recently been updated with current contact details. Some areas are promoting post cards through every door to offer help. It looks likely to be a long haul & will impact on mental health & depression, which is very worrying. More residents & young people will have additional free time & would like them to look out for their neighbours. NYCC has raised concerns about increase in scams & potential for stealing from vulnerable residents & would urge residents not to open their doors to anyone they do not know. Various options how best to help residents were discussed & signpost them to government agencies.

It was RESOLVED not to issue postcards en masse but to advise residents to look out for their neighbours & contact Cayton Parish Council for further information & help

29/20

It was RESOLVED to post info on #nextdoor, on website & in notice boards & local paper

30/20

Also contingency plans were discussed regarding continuation of administration of the Parish Council & YLCA guidance on delegation of powers. Delegation of powers to the Clerk/RFO but in consultation with the Chairman & Vice-Chairman.

Cayton Parish Council empowers the Clerk/RFO to do anything expedient & necessary to ensure the continuous business of the council, & to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period of delegation. The council acknowledges that the officer is the decision maker.

It was RESOLVED to delegate the necessary powers to the Clerk/RFO

31/20

The Clerk will also contact, usually via email, all councillors for their views & will await responses before final decision making on major issues ie: planning applications

Cayton Parish Council is extremely wary & concerned as over half of the parish councillors are over 70 & are also extremely concerned for residents of Flower Court & Beck Hole.

It was RESOLVED the Clerk to reach out to Beyond Housing to offer any assistance necessary 32/20

Difficult to identify residents who may require help & would urge residents to contact those known to them first ie: family, friends & neighbours. If they do not have any help, residents are advised to contact North Yorkshire County Council customer services until further guidance is issued & received. If any residents are unsure they can contact the Parish Council or any Parish Councillor who will be able to help with information & put them in touch with existing organisations that will be able to help.

10. Annual Parish meeting – date has not yet been set for annual meeting & awaiting further instruction & guidance, as legislation is likely to be changed, so that this can be held at a later date.

11. YLCA training programme – Clerk is interested in attending a couple of training sessions but the timetable is likely to change now & will be discussed at a later meeting.

12. Planning: Councillor Hudson reported that email had been circulated regarding proposed names submitted to Scarborough Borough Council for Cayton Meadow that had been rejected. The Chairman has spoken to planning services but the decision had been delegated to an officer. Further names were discussed & decided on Greenfield Avenue, Rosehip Way & Bramble Drive

It was RESOLVED to write to Scarborough Borough Council with proposed names 33/20

Section 106 money is usually negotiated when larger planning applications are proposed which go towards enhancing the community &/or its facilities. Plans for large extension to holiday parks do not come under this legislation & currently do not make any contribution towards additional community facilities. It was discussed whether this could be extended to include holiday park extensions or if a good will gesture/contribution could be made should the developments go-ahead.

It was RESOLVED the Clerk to write to Scarborough Borough Council Planning Services to request possibility of contribution 34/20

13. Village Maintenance: Councillor Poor reported all street lights are now converted to LED's. Payback team will still be attending & hopefully planting snowdrops at end of Chapel Lane/West Garth. Extra planters to be put in place at village hall, Limekiln Lane & Station Road. Additional watering will be required when planted. Fence near recycling centre, West End View, is still to be replaced & reports of residents using land for private parking has been received. Gate requires locking & possibly a sign putting up but would need to be confirmed with Scarborough Borough Council. Next meeting cancelled until further notice.

14. Recreation & Amenities:- Minutes of previous meeting were handed out prior to meeting. Councillor Liley reported that Tour de Yorkshire has now been cancelled & VE Day celebrations may have to be postponed. Depending on circumstances over next few weeks/months it may be that this is held closer to 11th November 2020 Remembrance Day. Former resident has sent photos' & personal book that her brother wrote which covers some of the families time in Cayton during the war years.

It was RESOLVED the Clerk to send official thank you 35/20

Next meeting is now postponed & will be reviewed at a later date & Clerk to contact groups involved.

The Chairman raise the issue of Firework event & that Scarborough Borough Council has passed a motion to restrict noise of fireworks & for them to be greener & more environmentally friendly. Cayton is now one of the largest events in the area & is likely to be scrutinised. The Clerk has contact the current supplier to ask about alternative display.

15. Finance:- Minutes of the Finance meeting were handed out prior to the Full Council meeting
Councillor Green read out the schedule of payments &

- It was RESOLVED to approve the schedule & cheques were signed** **36/20**
- Due to a VAT refund the current account has excess funds
- It was RESOLVED the Clerk to transfer £3000 into Deposit account** **37/20**

16. Cayton In Bloom – Minutes of the previous Cayton in Bloom meeting had been circulated by the Clerk prior to the meeting. £330 had been raised at the Winter Warmer

17. Reports from meetings attended – Councillor Kelly & the Clerk had attended the Town Deal meeting at Scarborough town hall. Discussions still quite vague & at very early stages. Discussions about Scarborough’s USP (Unique selling point) & due to sporting connections, coastal walking, Oliver’s Mount (Motorcycling), the outdoor theatre, Spa etc. The “Playground of Yorkshire” has been suggested. Further meetings due to be held over the coming months to define more detail & identify projects & costs. Filey CAP meeting cancelled.

Jubilee Hall Management Committee may need to hold an extraordinary meeting as all hall users have cancelled until end April except for Christadelphians. Due to this being a Church service if they wish to continue would require disclaimer signing – attendance at own risk. Would also need to discuss the following matters:-

Hall users that have paid money in advance – fees to roll over to restart & no charges for any users whilst hall is closed.

Caretaker & Cleaner – are they continued to be paid

Clerk to email/contact all Trustees.

18. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted.

19. NALC Protocol – this item was discussed

20. Land behind recycling centre/West End View – this item was discussed

21. Time & Date of next meeting: it was confirmed that time & date of the next meeting of the Parish Council would be Tuesday 21st April 2020 at 7.00pm

Signed..... **Dated**.....