

Cayton Parish Council
Meeting: 19th November 2019 at the Jubilee Hall, Cayton at 7:00pm

Present: Parish, Borough, & County Councillor Mrs Swiers (Chairman), Parish & Borough Councillor Green, Parish Councillors; Mrs Hudson, Mr Crane, Mr Poor, Mr Bell, Mr Southward & Mrs Liley, K Fielding (Clerk) & 2 x members of public – 1 x volunteer representative on behalf of the Police

1. **Notice of meeting: it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. 181/19**
2. **Declarations of interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A & Appendix B of the Parish Councils Code of Conduct.
 - **Councillor Liley – Finance**
 - **Councillor Swiers - Finance**
3. **Apologies:-**
Mrs Jennifer Kelly apologies received & accepted
4. **Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 15th October 2019. **It was RESOLVED that the minutes of the meeting be approved & were signed. 182/19**
5. **Police Matters:** Police report was handed out prior to the meeting. Police volunteer, Alan, attended the meeting in place of an officer & reported that there had been a break-in to an outbuilding in Cayton. If anyone sees vehicles, especially vans, parking a night where they should not be, to take registration number, if possible. Rural Watch has now been set up & will cover outlying areas. If anyone wishes to volunteer to ring Eastfield Police station & anyone looking to be involved is advised that a CRB check would be required. Fraud & scam emails are still prevalent & increasing & residents to be especially aware around Black Friday where this peaks. Any incidents should be reported on 101. Operation Cracker has now been launched with some door knocking & various locations for roadshow/community events being held. Also will include 95 Alive & drink driving campaign & other emergency services. Dean garden centre Wed 27th November various locations & dates in Filey, Seamer & Eastfield. Not all door knocks have been completed due to lack of resources but will continue into the New Year. Councillor Green raised the issue of the Jubilee Hall bell tower & tried repeatedly to contact via 101 number but after 15min was disconnected. Eventually spoke to someone at Northallerton & made request that police attend Mon am for school drop off due to road closure but no-one attended. Also requested that police enforce one-way system for Limekiln Lane as causing further problems. Allan will pass this on & recommended that there is an option for a call back & sometimes this receives a better response. 101 service not adequate or good enough. With regard to fraud, scams etc. McCain's have helped produce a booklet & the Chairman has requested that some be made available to the Parish Council for distribution. It may be that Cayton should organise its own Community event in the new year & may be held at the Methodist Church hall & to cover Cayton, Lebberton, Gristhorpe & Osgodby. Volunteer left the meeting after giving report.

Jubilee Hall – due to emergency meeting that was held on Sunday 17th November 2019 at 11.00am the Chairman wanted to include this in the Agenda for discussion & full agreement was given.

The Chairman wanted to thank everyone for their support & co-operation in pulling together for this emergency. The Fire brigade had to attend the Jubilee Hall due to the bell tower being reported leaning/moved by a resident. First ever Sunday council meeting took place & the Vice-chairman hosted in the Chairman's absence. The Fire brigade made the structure safe & partial road closure. On Sunday the Vice-chairman spoke to Infiniti scaffolding & building who have 24 hour service & actually attended site after the meeting on Sunday. The Clerk agreed to work Monday & any other

hours necessary to support the council at this time. The headmaster of Cayton School had been informed of the situation & had informed as many parents as possible prior to opening. Both the Vice-chairman & Councillor Poor attended the school as pupils & parents arrived on Monday. Highways have fully closed the road. Infiniti attended site & started to erect scaffolding & stone still requires removal & the bell tower is able to be rocked. There had been a bad storm on the previous Thursday night which may have affected it but if down to normal wear & tear insurance claim may not be possible. Building control have been out & inspected tower & have issued a Dangerous structure notice. Road will remain closed until tower is removed. Infiniti are taking extra advice regarding special scaffolding & extra support required. Design for scaffold should be in place by Wed/Thurs & then hope to disassemble tower by the end of the week. Gable end may require extra shoring up & estimate for costs so far are £2000 for scaffolding & £5000 to complete the job in full. Road closure & callout has to be paid for. The Clerk is informing the insurance & they will require structural engineer report & photographs & should they not pay out the Parish Council does have funds held in reserve. A decision will have to be made as to whether the bell tower is re-instated. The bell had been donated by a resident Vera Baker who obtained the bell from France. The Jubilee Hall is not a listed building but does fall within the conservation area & the Clerk has contacted Scarborough Borough Council planning services. Councillor Hudson stated that the previous Clerk has said that there should be a file with list of works to be carried out. If bell is not to be re-instated then a place to display it will have to be found. Further discussion at next meeting when response received from insurance & planning. Scarborough Borough Council have made a statement to Yorkshire Coast Radio & includes reminder that Limekiln Lane is one-way & will be enforced. Councillor Crane has notified residents via #nextdoor & received some negative responses but mostly OK.

It was RESOLVED that Councillor Swiers & Green could make the necessary decisions to avoid delay & be able to open the building & the road as soon as possible. 183/19

The Chairman would like to thank the Clerk for all the extra hard work & effort that she has made & until the hall is opened can continue to work from home.

6. Public Participation:

Resident requested information on procedure in case of flooding. Problems on Main Street near Premier & water gushing out & rang 101 with little success. The Chairman confirmed that this was correct as any flooding signs have to be initiated by the police. Various problems with drains have been reported & NYCC are working to clear blockages & solve issues. Cayton Parish Council Emergency plan is being updated & residents can contact any councillor in case of emergency – contact details in Cayton News & on Website. The Chairman also gave out Highways tel no: 01609 780780.

Councillor Hudson reported that the drain to the rear of West Garth is crumbling & requires digging out. The Chairman reported that Toad Hall had been flooded & the resident had to vacate the premises & Killerby was also flooded.

It was RESOLVED the Clerk to write to Andy Crossley at Scarborough Borough Council regarding the Coulston Drain 184/19

Resident also reported that one of the water hydrants on Harford Road/Main Street was leaking & water coming out. **It was RESOLVED the Clerk to inform Yorkshire Water 185/19**

Other Resident thanked the Council for putting bollards down North Lane during Firework event. Also that school vehicles are parking on the grass & on Limekiln Lane even though no parking bollards are still out due to road closure. The Chairman responded that Cayton Parish Council has already put planters & seat in the area but some are still managing to park on the grass.. Resident also queried answers regarding previous questions & the Chairman responded that all Minutes are available for residents to read in Notice Boards & on website & printed copies can be requested from the Clerk. Resident asked about funding

from housing developments & how it is calculated & why other areas seem to received higher amounts. The Chairman responded that all developments & money granted under 106 agreements as calculated to a formula & is then negotiated by Scarborough Borough Council & the developers. It takes into account the needs of the community & the effects the development will have on health/education/play equipment etc. Resident also asked about the South of Cayton development & proposed by-pass as in his opinion no one would use this new road & money could be better spent. The Chairman responded that this money will be allocated from a specific budget & would come under the remit of NYCC & Highways.

7. Complaints/Concerns received:

- a) **Cayton News Delivery** – not all residents received a copy again & was full of other advertisers flyers. Basics Plus had expected leaflets earlier & this is assumed because they wanted to insert other information but this made the magazine look like junk mail. Resident on West Garth had been missed out amongst several other reports of non-delivery. Flyers inserted gives the impression that Cayton Parish Council endorse these businesses. To be reviewed before next publication with possible other quotes or Councillors to do delivery.
- b) **Council emails & Hi-viz** – Councillors were reminded to make sure that emails to the Clerk are essential. Cayton Parish Council hi-viz jackets should only be worn when carrying out official council business.
- c) The Chairman had received a report that due to the closure at Mill Lane because of the unsafe bell tower that the no12 bus was terminating at Cayton Bay caravan park. The resident had to walk the mile to the village with two broken toes. Clerk to email with complaint & ask for residents to be informed when getting on the bus in Scarborough.

8. Reports from Borough & County Councillors: Borough & County Councillor Mrs Swiers reported on salient issues from North Yorkshire County Council & Scarborough Borough Council.

For the County Council:- The Chairman had attended a Health meeting where Simon Cox attended & had stated that no changes to services were taking place in Scarborough hospital. Several changes are actually taking place with certain services not going to be 24hours. Two out of three consultants are retiring next year & there is currently no plan to recruit new. This will mean that some patients would have to travel to other hospitals ie: York which results in excessive travel times. Waiting times & appointments are taking longer & despite reassurances not to cut services this is actually being done.

For the Borough Council:- The Chairman reported that plans for the new cinema have been passed & should be going ahead as the 5 year time period is up soon & if not started the land could be lost. Cayton Village Caravan park plans have been passed for the redevelopment & upgrade of the site. Statues are being placed around Whitby to tell a story & queries have been raised over who is responsible for maintenance & cleaning once in place. The Chairman has suggested that it may be a good idea to install a sculpture at Cayton Bay next year. Three acts have already been announced for the Open air theatre next year already with more to be announced before Christmas. Cayton School has received a “good” Ofsted rating under the new framework which is great news. Mill Lane proposed development will be before the Planning Committee at Scarborough Borough Council in December & Yorkshire Water have asked the Environment Agency to comment. Gladman are questioning the 5 year plans of Scarborough Borough Council to fulfil targets for housing. Councillor Green reported that licensing had approved application for Sneaton Castle for weddings etc. the same as the nuns had previously. 35 refugees have been housed by Scarborough Borough Council. They include seven families & all children have school places with adults either working or in training. All will be taking English classes & are really keen to work.

9. Community Land:- Quote from Mick Paxton (architect) was discussed & is quite high but the majority of the fee is for Scarborough Borough Council at £3234. Councillor agreed the need to progress with this project as soon as possible so that the land can be transferred to Cayton Parish Council & not lost to the community. Grant applications will also have to be applied for to help with required funding.

It was RESOLVED to accept the quotation

186/19

10. Neighbourhood Plan:- no responses have been received for request for volunteers for steering group. Implementing a Neighbourhood Plan would give increased influence over developments but does require involvement of residents not just Parish Councillors. Possibility of updating the previous Parish Plan may be looked at in the meantime.

It was RESOLVED to withdraw grant application for this year

187/19

11. Planning: Councillor Hudson reported that three applications had been received & all had been discussed & no objections were raised.

- **Glebe lodge, Mill Lane** – single storey dwelling to replace existing barn
- **Killerby Cliff** – revised previous application
- **East Lea View** – amendment to application on location of gateway. Cayton Parish Council had no objection but highways objected & is going to appeal

12. Village Maintenance: Councillor Poor reported that bulb planting has started but rain stopped progress. Only half way down on CPFA side. Planting still required to 30mph sign & on other side close to railings. Plenty of bulbs left yet & should be planted in clumps of 3. Possibly also put in cemetery, churchyard, Harford Road (near Jackson Close) & Cayton Bay round-a-bout. Councillor Green asked if land outside resident on West Garth had been done yet. Councillor Poor stated that this had not yet been carried out. Cemetery hedge still requires cutting back. Trees to rear of Millenium garden still require work but planning permission has been applied for as in conservation area. Old Filey Road all strimmed back. Community payback team had not been this week & next jobs required include – cleaning in cemetery & headstones, Philpot land & leaves around church & Limekiln lane are very slippy. Winter weather may affect which jobs can be carried out & Councillor Liley suggested possibly painting the village hall. George Wilson beds have been done & a very good job. Re-planting will be done in the spring when it can be seen what plants grow.

Wild flower beds are more difficult to do & maintain & suggestion that daffodil bulbs could be placed here as well. Bed to front of recycling area may yet be grassed over as Cayton in Bloom struggling to maintain. Tree Charter & free trees were discussed & may be looked at for March next year. Councillor Green suggested that it may be feasible to take back some of the field near the bowling club on which to plant them. It may help with drainage & would be good for proposed housing development.

It was RESOLVED to add to February 2020 agenda

188/19

Snow meeting had to be cancelled due to Jubilee Hall being closed.

Councillor Green stated that he still had four more planters which could incorporate hanging baskets.

Various location were discussed & decision will be taken next year. Councillor Hudson stated that Cayton in Bloom should be kept informed.

13. Recreation & Amenities – Councillor Liley thanked all for assistance with Halloween event & Fireworks.

Only 20 children attended Halloween event this year & had received a complaint regarding sparklers at the Star & placement of the food near the smoking area. Changes to next years event will be discussed at a later date. Methodist Church was also having an event which clashed & may have affected numbers. Firework event was well attended with possibly over 3000 people present. Children's prizes for poster

competition were presented at the event this year. Security team were excellent addition & good value for money. Special needs school were delighted & would like to come again next year. Caterer has donated £100 & other stall holder £50. McCain’s were extremely pleased with event but sent apologies that they were unable to help with the clean-up the following morning. Councillor Liley & Poor did a litter pick & no complaints had been received. Again Councillor Liley said thanks to all. Christmas party to take place on Saturday 14th December 2019 & the Star is holding one the week before which may affect numbers attending. Decorated properties will be judged on Thursday 12th December 2019 & volunteers requested for pre-judging on the 9th December at 6.00pm at the Star. Unfortunately the Mayor has cancelled attending & Councillor Swiers cannot judge as Deputy Mayor but another special guest will be asked. Carol singing will be at 6.30pm at the Star on Wednesday 18th December 2019. Methodist Church is holding a decorated Christmas tree event again this year & the theme is charities – the Parish Council has been asked to enter.

Next meeting date Wednesday 4th December 2019 at 4.15pm.

1. **Finance** – Councillor Green read out the Schedule of payments for November which was agreed & cheques were signed.
It was RESOLVED to approve the schedule & a transfer of £25000 was agreed **189/19**
 Grass cutting is very expensive & some other Parishes are looking at alternatives but would require insurance cover & possible capital outlay for equipment. This will be discussed in the new year. Dave Marshall attending the Firework event was very well received & excellent value for money & kept the children well entertained before fireworks were lit.
 Model agreement was discussed & **it was RESOLVED to accept & the Clerk to sign & return** **190/19**
 Budgets for 2020/2021 were discussed & architect fees will need to be included. Insurance claim for Jubilee hall bell tower to be discussed at next finance meeting. Quotation for kitchen has been received but will now be after Christmas & councillors agreed that price was satisfactory. Councillor Green has asked Alan Beswick if he would also like to give a quotation for the work & Clerk to follow up. Councillor Green also asked that a copy of the JHMC accounts be given to the Parish Council.
It was RESOLVED the Clerk to arrange this for early next year **191/19**
 Quotation from Tindalls regarding work to be carried out to repair wall to the rear near the toilets of £140.00 plus VAT.
It was RESOLVED to accept the quotation **192/19**

14. **Cayton In Bloom** – Councillor Hudson reported Christmas Fair to be held at the Methodist Church on 23rd November 2019 10-12pm. Santa’s sleigh will be in the village on the 2nd, 3rd & 4th of December, weather permitting, & Councillor Swiers & Liley will be helping out. £177.00 had been raised at the Firework event.

15. **Reports from meetings attended** – **None** Councillor Southward to attend Filey CAP meeting the following day (Wednesday)

16. **EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted.**

17. **Time & Date of next meeting:** it was confirmed that time & date of the next meeting of the Parish Council would be Tuesday 10th December 2019 at 6.30pm
Meeting closed 9.40pm

Signed..... Dated.....

Full Council 19.11.19