

**Cayton Parish Council**  
**Meeting: 21<sup>st</sup> May 2019 at the Jubilee Hall, Cayton at 7:00pm**

**Present:** Parish, Borough, & County Councillor Mrs Swiers (Chairman), Borough Councillor Mr Green, Parish Councillors; Mr Bell, Mrs Hudson, Mr Poor, Mr Southward, Mrs Kelly, Mr Crane & Mrs Liley, K Fielding (Clerk) & 2 x representatives from the police, 2 x members of public

**Prior to the start of the meeting, Councillor Mrs Swiers advised the members that Councillor Petts had not been re-elected & introduced new Councillor Mr David Crane to the Parish Council.**

1. **Election of Chairman** Councillor Mrs Swiers was proposed & seconded as chairman.
2. **Declaration of Acceptance of Office** Councillor Mrs Swiers signed the declaration of acceptance of office & the meeting continued under her chairmanship.  
**The Chairman thanked all Parish councillors** for the work done in the last year which had been difficult & busy & commended them on their team work. Well done to all Parish Councillors for bravely standing for election which was commendable with particular thanks for all Parish Councillors who attended the election count. The Chairman also thanked the Clerk for all her hard work in her first year.  
 Thank you to Councillor Poor for all he has done behind the scenes for the village. The Parish Council has received a Thank you card from a resident of West End View.  
 The Chairman would also like to thank Scarborough Borough Council & the Police for looking after & attending to Cayton when required.
3. **Appointment of Vice Chairman** Councillor Green was proposed & seconded as vice chairman.
4. **Notice of meeting: it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.** **58/19**
5. **Declarations of interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A & Appendix B of the Parish Councils Code of Conduct.  
     - **None**
6. **Apologies:-** None
7. **To appoint members to the standing committees: It was RESOLVED the following be appointed to the standing committees:-** **59/19**  
**Finance** – Councillors Mr Green, Mrs Kelly, Mrs Liley & Mr Crane  
**Recreation & Amenities** – Councillors Mrs Liley, Mrs Kelly, Mr Southward, Mr Crane & Mr Bell  
**Village Maintenance** – Councillors Mr Poor, Mrs Hudson, Mrs Swiers & Mr Bell  
**Planning** – Councillors Mrs Hudson, Mr Poor, Mr Southward, Mr Green
8. **To appoint members to other committees: It was RESOLVED the following be appointed to other committees:** **60/19**  
**Disciplinary & Grievance** – Councillors Mrs Kelly, Mrs Hudson, Mrs Liley, Mrs Swiers & Mr Crane  
**Staffing** – Councillors Mrs Kelly, Mrs Swiers, Mrs Liley, Mr Green & Mr Bell

- 9. To appoint members to working groups: It was RESOLVED the following be appointed to the working groups:** **61/19**  
**Cayton news** – Councillors Mrs Swiers, Mr Poor & Mrs Liley  
**Grants** – Councillors Mrs Hudson, Mrs Swiers & Mr Bell  
**Snow Plan** – Councillors Mr Poor & Mr Bell  
**Neighbourhood Development Plan** – Councillors Mr Green, Mrs Liley & Mrs Swiers
- 10. To appoint representatives for outside committees, groups & organisations:**  
**Cayton in Bloom** – Councillors Mrs Hudson & Mr Green; **Filey CAP** – none; **Flood Group** – Councillors Mr Green & Mr Crane; **CPFA** – Councillor Mr Poor; **Jubilee Hall Management Committee** – Councillors Mrs Swiers & Mrs Liley; **Village Hall Management Committee** – Councillor Mrs Swiers; **Eastfield PACT** – Councillor Mr Crane.
- 11. Standing orders:** The Clerk reported that the current Standing Orders are to be reviewed & updated in the next few months. **It was RESOLVED that the existing Standing Orders & Financial Regulations be adopted** **62/19**
- 12. Yorkshire Local Councils Association:** New Councillor Training was discussed **& it was RESOLVED that Councillors Mr Crane & Mr Bell should attend new councillor training course** **63/19**  
**It was RESOLVED that Councillor Mr Crane & Mrs Katherine Fielding (Clerk) be appointed to attend YLCA Branch meetings** **64/19**
- 13. Thanks to Councillor Petts:** The Chairman would like to thank Councillor Miss Petts for all her hard work over the last 12 months. She had proved to be a keen, hardworking & enthusiastic member of the team & her organisational skills will be missed. Particular thanks for her outstanding contribution with the land art for Tour de Yorkshire, Halloween & Children's Christmas Party. Cayton Parish Council hopes that Miss Petts will continue to be involved in these events in the future. **It was RESOLVED the Clerk to send a formal thank you.** **65/19**
- 14. To confirm dates of Full Council meetings:** it was confirmed that the dates of Full council meetings be the 3rd Tuesday each month except for December when it will be held on the 2nd Tuesday; all meetings to commence at 7pm unless otherwise agreed.

### **The meeting now proceeded as the ordinary meeting**

- 1. Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 16<sup>th</sup> April 2019. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **66 /19**
- 2. Police matters** – Police report was handed out prior to the meeting. Anti-social behaviour & drug related incidents were discussed with on-going problems in Church yard, cemetery & at CPFA. The police are making extra patrols & have stopped & searched several youths. Residents are requested to keep reporting incidents, preferably as soon as they occur, via the 101 number. The Chairman had to contact the police about damage to a data logger on Main Street that resulted in hazard on pavement which they responded to with half an hour & also that a untaxed car at Cayton Bay was found to have drug related connections. Councillor Crane is keen to re-instate/set up a Neighbourhood Watch Scheme with new signage around village & setting up structure for reporting incidents as deterrent. The Chairman reported that a fatal accident had taken place on the A165 on Sunday 19<sup>th</sup> May 2019 which the police attended & a

diversion had to be put in place. This was made more difficult with inconsiderate parking on Main Street near the chicane. **It was RESOLVED that the Chairman & Councillor Green would speak to residents regarding inconsiderate parking** **67/19**

Councillor Green reported that some road signs were being obscured by hedges & trees. **It was RESOLVED Councillor Poor to take photographs & report through the portal** **68/19**

### 3. Public Participation:

- Resident requested update on double yellow lines for North Lane. The Chairman responded that are on the list but no date yet given. Resident also reported that footpaths on Church Lane are overgrown & nearly non-existent – Councillor Poor will look at but stated that Community Payback team has done a lot of good work in that area. Resident also requested clarification on funding from developers – Councillor Green stated this is negotiated with Scarborough Borough Council planning department & developers which takes into account the government legislation at the time & would be held by the Borough Council. The Parish Council will continue to fight for extra funding & should the North of Jackson Close development go ahead there is £36,000 earmarked for play equipment.

#### 7.45pm 2 x representatives from the Police entered the meeting. Inspector Andy Short & PSCO Anna Wilkinson

- Representative from Cayton In Bloom raised the issue that Councillor Bell has a problem with the Bird Garden on West Garth & did Cayton Parish Council want to take on this area. Irene confirmed that one cut had already been done but due to lack of equipment/trimmer & volunteers it would not be cut as regularly as previously. Irene also stated that the area was not a “mess” but a natural habitat for birds & wildlife but if the Council were unhappy with this what did they propose. The matter was discussed & if the council were to take on this land there would be an additional cost to all residents. **It was RESOLVED that the Clerk would confirm cost to take on** **69/19**  
**It was also RESOLVED that Councillor Green would trim the area** **70/19**  
Irene also asked for volunteers to litter pick & Councillor Hudson offered help with container planting.

### 4. Complaints/Concerns Received:

**Representative from the police Inspector Andy Short introduced himself & Anna to the meeting.** He confirmed that Ian Simm is now the beat manager for Cayton area. Inspector Short reported crimes against the person had increased due to the way in which the government had changed how reporting was carried out & that now most crimes of this nature were now counted as two crimes. 3 of the crimes reported in this crime type were on going threats from neighbours plus one other off harassment including social media by ex-friend. Damage to vehicle on North Lane also on-going issue. Vehicle crimes including no tax/insurance, drink driving have all had action taken & rise in use of ANPR is proving useful. Fatal accident on Sunday was a difficult situation. Anti-social behaviour, possible cannabis use & use of stop & search. Damage to church is waiting for results from CSI team. The Chairman report the incidents in the cemetery & CPFA which Inspector Short was not aware of & again should any incident occur to please ring 101 as soon as possible. The more information the police received the better no matter how small.

- a) **Burial of ashes cemetery** – Resident has asked for daughters ashes to be buried in plot with her father but all documents relating to plot are not in residents name & due to family dispute permission is unclear. **It was RESOLVED the Clerk to write to resident that Cayton Parish Council would require written permission from the named plot holder for burial** **71/19**
- b) **Barratts Estate** – copy of letter received today via MP from Barratts was handed out & read. Still unclear as to whether actually connected to sewer but not being used. Councillor Green stated that no mention of water being taken off via Main Street or cultivated sewage is into Beck Hole water course. **It was RESOLVED the Clerk to write to Barratts to clarify this** **72/19**  
Maintenance work will be inspected & contractors for Open Space have been scheduled for regular visits. Cayton Parish Council will keep an eye on progress mentioned in letter.
5. **Community Speed Watch:** The Clerk updated that training for volunteers will take place on 3<sup>rd</sup> June 2019 & equipment will be shared with Osgodby for use on Main Street. The Chairman read out result from data logging on West Garth & North Lane but still waiting for result of Church Lane. North Lane speeds low within limits – No further action; West Garth speeds within expected limits but possible for Community Speed Watch.
6. **Reports from Borough & County Councillors:** Borough & County Councillor Mrs Swiers reported on salient issues from North Yorkshire County Council & Scarborough Borough Council.

**For the County Council:-**

The Chairman reported that the Locality budgets have been confirmed for the next year & any groups, villages can apply for grant funding. Muston would like to purchase VAS sign at £2500 each. 40% increase in fly tipping nationally & there have been recent problems with this on the A165. This has been reported & dealt with within a couple of days. NYCC proposing to survey all roads in area in next 12 months were usually only 50% are looked at. This is with a view to taking back in house as contractors are not up to standard required. Report of resident falling on Shelley Close, due to problem with pavement, which has been reported but not considered deep enough to be repaired. Footpaths will also be included as well as roads in the above review.

**For the Borough –**

The Chairman would like to thank all voters for their support & re-election & it is an honour to serve. Committees have not yet been decided & all meetings are being rescheduled due to change in leadership after election but should be available shortly. The Chairman has been elected as Deputy Mayor & looks forward to representing both Scarborough Borough Council & Cayton in her forthcoming duties. Due to the new Lady Mayor being on annual leave the Chairman will start her engagements with Armed Forces Day along with other duties & will possibly be opening Cayton Gala this year. Councillor Green also thanked voters for their support & confirmed that Borough Council is in limbo until committees selected & confirmed & with 20 new councillors elected there is a lack of trained experienced councillors. Record number of spoilt ballot papers (60) in Borough elections & also some in the Parish election.

7. **Planning:** Councillor Hudson reported that two applications had been received:-
- 19/01142/FL – Plaxton Park & erection of industrial units – NO OBJECTIONS
  - 19/01075/FLA – East Lea View & variation of conditions – NO OBJECTIONS
  - South of Cayton & Persimmon outline application. Response to be sent by 30<sup>th</sup> May 2019. **It was RESOLVED to hold a meeting on Wednesday 29<sup>th</sup> May 2019 at 2.000pm** **73/19**

- 8. Village Maintenance:** Councillor Poor reported that dog fouling sign had now been placed at Fieldside Close & that a resident had placed a bottle on Station Road with free dog mess bags & will see how this works. Community payback team have started the paths at Killerby & have litter picked at the cemetery. The farmer has not yet cut back the hedge on Green Park Avenue & would like to thank the farmer for the use of his field for the TDY land art. **It was RESOLVED the Clerk to write to the farmer.** 74/19  
**It was also RESOLVED to send pictures of the land art to the school** 75/19  
**West End Court** – a complaint has been received about a resident hoarding in their flat & potential fire & environmental health risk. The matter was discussed & **it was RESOLVED the Clerk to write to landlord, environmental services & social services.** 76/19  
**Cemetery shed end – It was RESOLVED that the area now requires grass seeding** 77/19  
**Millenium garden grass – It was RESOLVED that the clerk arrange meeting with contractors & Councillors Hudson & Poor for quotation & advice** 78/19  
**Black & Gold Planters** – the matter was discussed & **it was RESOLVED to continue with concrete planters** 79/19
- Councillor Kelly reported that the hedge at East Carr was overgrown & overhanging.  
**Next meeting confirmed for Thursday 4<sup>th</sup> July 2019 at 10.00am**
- 9. Recreation & Amenities** – Minutes of previous were handed out prior to meeting. Councillor Liley wanted to thank everyone for the effort made for the Tour De Yorkshire & would like a special thank you to go to Bev Petts for all her hard work & enthusiasm. Also would like to thank Cayton & Pinder schools for their contributions for the filled plastic bottles. Thanks to Mr Dave Swiers & Ron Smith for moving bikes for TDY. McCain's should confirm soon regarding the annual Firework event.  
**Next meeting confirmed Wednesday 24<sup>th</sup> July 2019 at 10.00am**
- 10. Finance** – reports handed out prior to meeting for information.  
The Clerk reported that the internal audit had been carried out & that all information had been sent to the external auditor. The internal auditor has recommended that the fidelity insurance, to cover cash & bank balances, be increased to £100,000. The insurance renewal was discussed & **it was RESOLVED to accept the quotation for a 5 year fixed deal** 80/19  
Community First subscription was discussed & **it was RESOLVED to renew this year** 81/19  
May schedule of payments was read out & agreed. **It was RESOLVED to approve the schedule of payments & a transfer of £3000 was approved** 82/19  
Jubilee Hall kitchen was discussed & would like running hot water & permanent plumbed in water boiler & a budget of £2000 is in the budget for this year. Also raised issue of charging extra for use of kitchen which will be added to the next JHMC agenda  
**Next meeting to be held Wednesday 12<sup>th</sup> June 2019 at 10.00am**
- 11. Cayton In Bloom** – It was reported that work on the Breaburn beds had been delayed due to the work being carried out by McCain's & as part of this year's project this bed will be shored up with sleepers. A few members are unwell at present but maintenance is all OK & fund raising is good. Article in the Cayton News has had a good response but more members are required & would like to encourage younger members & include residents from the Barratts estate.  
Councillor Hudson requested a weed kill spray & **it was RESOLVED the Clerk to request this** 83/19  
The boat requires new plants, cutting back & adding colour. Last year it was painted & new stones, but there was a watering problem due to hot, dry weather.  
Planter outside Russell's requires work & **it was RESOLVED the Chairman to visit owners** 84/19

**12. Reports from meetings attended – None**

**13. Grant application – Eastfield Scouts – application was discussed as basis for previous decision was flawed & It was RESOLVED to give the grant & payment to be made at next full council meeting 85/19**

**14. Meeting reminders – all reminders given out.**

**15. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted.**

**16. Time & Date of next meeting:** it was confirmed that time & date of the next meeting of the Parish Council would be Tuesday 18<sup>th</sup> June 2019 at 7.00pm  
**Meeting closed**

Signed..... Dated.....

DRAFT