

Cayton Parish Council
Meeting: 17th April 2018 at the Jubilee Hall, Cayton at 7:00pm

Present: Councillor Mrs Swiers (Chairman), Councillor Green, Bell, Poor & Southward, Councillors Mrs Hudson, Mrs Liley, Clerk Catherine Waggitt.

1. **Notice of Meeting:** It was **RESOLVED that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.** **52/18**
2. **Declarations of Interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Parish Council's Code of Conduct. None made.
3. **Apologies:** Apologies have been received from Councillors Kelly. It was **RESOLVED that the apologies be accepted.** **53/18**
4. **Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 20th March 2018. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **54/18**
5. **Public Participation:** None in Attendance.
6. **Resignation of Parish Councillor:** Councillor Brian Hallgate resigned. His letter of resignation was received the night of Tuesday 3rd April 2018. A reply letter was sent on Wednesday 4th April firstly accepting his resignation & secondly thanking Councillor Hallgate for his work & wished all the best for the future. All further correspondence from Mr Hallgate has been recorded & sent to YLCA for investigation. Advice was given by YLCA in regards to 'Process Resignation of the Local Government Act 1972 section 84. A copy of this was also delivered to Mr Hallgate confirming that his resignation was effective upon receipt.
7. **Vacancy of Parish Councillor:** Must be advertised when Councillor Hallgate is removed from Scarborough Borough Council Councillors Register. Mr Hallgate can reapply for the position. If 10 or more names are received it will cause an election, If not it will go to co-option.
8. **Complaints/Concerns Received:**
 - a) Mr Briggs re failed tree limb **RESOLVED the limb has been removed.** **55/18**
 - b) Nightmare parking on Main Street. Residents of offending vehicles (not illegally parked) were approached my Councillor Swiers to discuss alternative parking. As they are not illegally parked they refused to make any changes to parking habits. Suggest contacting the inconsiderate parking team to distribute letters to offending vehicles to see if it has an effect. Long term solution would be to apply for double yellow lines in effected areas.
9. **Police Matters:** No police representative attended.
 - The police report was circulated at the meeting. It was made aware that if the crime rate had increased to previous years it is because the caravan parks would be included due to the time of year.
 - It was suggested that we ask Police Mr Rowland Baxter if the police force could do an irregular patrol of the village as gangs of youths have started forming near the shops & Jubilee Hall. It was **RESOLVED that Clerk would email Mr Baxter with this request.** **56/18**
 - No further comments to be made but thanks were given to the Clerk for obtaining the Police Report.

10. Reports from Borough & County Councillor: Borough and County Councillor Mrs Swiers and Borough Councillor Green reported on salient issues from North Yorkshire County Council and Scarborough Borough Council:

- **For the County Council:** Councillor Mrs Swiers reported on the following:
 - Any future reports that need sharing between council members will be distributed & not read at the meeting.
 - Trading standards are warning over rogue tarmac workers posing as the council. They are quoting for a job to repair the roads, paths, drives etc. & then increasing the final payment to extortionate amounts.
 - Pot holes have been filled & white 'Ghost Lines' should be down before the next meeting.
 - County propose to reduce the size of county hall by demolishing some of the existing building & increasing the car parking to the rear.
 - An ongoing decision but County might be cutting funding to transport for special needs children (over 19's) who currently receive free transport. They may in place receive an allowance for alternative travel.
 - The blocked drains on Mill Lane have been cleared.
 - Good news that no developments will be happening at a site in Flixton as it has been reported in the paper that two ancient buildings have been found on the land causing it not to be disturbed.
 - It was brought to the attention that Beverley Close roads & footpaths are in terrible condition. Councillor Swiers confirms that it is on the list of things to be completed but will take time.
 - Other streets mentioned for roadwork improvements are as follows; Church Lane, Main Street, Lodge Close.
 - Highways have left a traffic cone & resident using it for personal use to block the road near his house. **It was RESOLVED that Councillor Swiers would put a note into the council to get it removed.** **57/18**
- **For the Borough Council:** Councillors Green and Mrs Swiers reported on the following:
 - McCain's have been contacted re Alleviation pond in their field – Awaiting results.
 - Yorkshire water has sewerage problems in heavy rain. An invitation will be sent for two representatives to speak at the Annual Parish Meeting on 31st May 2018 at 7pm. Suggested that they are one of the first to speak. Mainly to report on actions to be taken especially when new houses are built.
 - The flooding at Killerby has no solution as yet as it is private land that is causing the flooding – awaiting replies on any progression.
 - The Town Hall asked if Cayton are doing anything in regards to the Tour De Yorkshire. After being told the extensive list of Cayton's participations they thanked Cayton for the significant efforts.
 - Will the crossing on Main Street be done this year? Assured it is well over half way through the development process.

11. Planning: Councillor Mrs Hudson reported on the following planning applications:

- a) **Application 18/00305/HS** - 39 North Lane, Cayton, Scarborough, YO11 3RZ. Front & Rear dormer windows. Full planning permission given.
- b) Awaiting decision on Main Street behind the cottage?
- c) 18/00386/FL Blacksmiths development. **It was RESOLVED that the Clerk is to check progression of this planning.** **58/18**

12. Village Maintenance Members:

a) The Chairman reported on the following:

- Grass cutting hasn't started yet. We need one cut asap & one before the Tour De Yorkshire. It was **RESOLVED that the Clerk would chase this with Scarborough Borough Council.** 59/18
- Drains have been cleared as necessary.
- The bird garden benches need cleaning; this is Cayton in Blooms bench.
- Councillor Swiers thanked Nigel for all his efforts with the 'Portal' as putting things on there seems to be getting actioned quicker.
- Unknown persons email: Why are hedges not being cut for Tour De Yorkshire? Think this is Barratts responsibility. It was **RESOLVED that Barratts are to be contacted.** 60/18

The next Village Maintenance Meeting will be Monday 30th April 2018 at 10am.

13. Recreation and Amenities Members:

a) Councillor Mrs Liley reported on the following:

Tour De Yorkshire update;

- Nigel & Carlton were given thanks for helping put up the bunting around the village.
- Suzie Bushby donated a £50.00 cheque for the Tour De Yorkshire.
- A Banner is to be displayed on the A165 & Yorkshire Flags.
- The Caravan Park was not very receptive & is not participating this year.
- Air Ambulance wants donations to be collected on the day. They need all personal details of volunteers as soon as possible.
- Cayton Commercials are going to do a display outside their garage.
- Bikes to go out Friday 19th April.
- Umbrellas from McCain's to be displayed on the day.

Bonfire/Fireworks

- St Johns not available on the day. British Red Cross have been contacted & awaiting a reply.

A shield is full to capacity. It was RESOLVED that a new one is to be purchased for £55.00.
The next meeting is to be arranged after the Tour De Yorkshire.

14. Play Equipment: The Chairman reported;

- That she has asked when can we start? It was thought that some items are too flimsy so will be easily vandalised. Matthew Smart agrees that they are adequate after seeing an example.
- Greenbelt land we will take on insured. Now being taken to planners (Who seem to know nothing about it)
- A Resident has complained from the Cottage on Main Street as the back of the house has a pass through & more will use it when the play equipment goes up. He feels that people should not use this they should use the pathway or some form of fencing should be erected. This would be a private fencing matter on his own property & nothing can be done about pedestrians using this pass through.

15. Community Land: The Chairman reported that Barratts would like an update on previous correspondence before they can move forward with anything as it is not as they first thought.

16. May Full Council Meeting/AGM & Parish Assembly: The date of the Annual Assembly is to be 31st May 2018. We are to send out an invitation to a representative of the following ;

- Police
- Vicars
- Cayton in Bloom
- All groups that use the Jubilee Hall

17. Finance:

- a) **The minutes of the meeting held 11th April 2018 were not signed & would be signed at the next meeting.**
- b) **April schedule of payments** – the schedule was circulated at the meeting. After discussion, it was **RESOLVED that the figures totalling £2,915.24 be approved with a transfer of £3,000 made.** 61/18
- c) Following item 11 from the finance meeting a petty cash system has been set up for any minor purchases that may be needed.
- d) Following item 5 from the finance meeting a woman from Hunmanby is interested in the Clerks position & has agreed to help complete the end of year accounts.

18. Cayton in Bloom: Councillor Mrs Hudson reported:

- a) A litter pick was held Saturday 24th March meeting at the Jubilee Hall at 9:45am it was well attended.
- b) The table top sale on 14th April at the Jubilee Hall was not a great success only earning us £9.58. In total from all concerns a total of £325.90 was taken.
- c) Millennium Gardens: it was agreed that the initial plans should go ahead but we are still awaiting the plans & costings. It was **RESOLVED that the Clerk to send reminder for the Plans & Costings.**

19. Cayton News Working Group: The Chairman reported on the following:

- Adverset did not get printing completed in time for Basics Plus Delivery. As done in previous years the council members & any volunteers will be delivering the Cayton News.

20. Reports from Meetings Attended. None.

21. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted. 62/18

22. General Data Protection Regulations: This looks to be very similar to the old Regulations. Believe that the council may employ one person to do all data protection or parish share – Ongoing.

23. Time & Date of the Next Meeting: it was confirmed the date of the next meeting of the Parish Council would be Tuesday 15th May 2018 at 7pm.

It was RESOLVED that an Extraordinary meeting has been called to take place on Wednesday 25th April 2018 at 1pm. 63/18

Signed.....*R. Swiers*..... Dated.....15.05.18.....

