

CAYTON PARISH COUNCIL

Parish Council Meeting 12th December 2017 Jubilee Hall Cayton at 7pm

Present: Councillor Mrs Swiers (Chairman) Councillors Bell, Green, Hallgate, Poor & Southward;
Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, 3 members of the public & interim clerk Helen Carter

1. **Notice of meeting it was – Resolved: that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.** **137/17**

2. **Interim Clerk** a report was circulated at the meeting. It was **RESOLVED to appoint Helen Carter as Interim Clerk at SCP 24 to work on an hourly basis.** **138/17**

3. **Declarations of Interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Councils Code of Conduct. Councillors Hallgate, Mrs Swiers & Mrs Liley declared an interest in item 14. **It was RESOLVED that the declarations be noted.** **139/17**

4. **Apologies:** - None given.

5. **Minutes** to receive, approve & sign the minutes of Full Council meeting held 21st November 2017. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **140/17**

6. **Public Participation** – the 3 members of the public wanted to hear what the Parish Council had to say about the planning application which was to be discussed under agenda item 9. It was agreed the item would be brought forward & Standing Orders were suspended to allow them to speak during the discussion.
Councillor Mrs Hudson Chairman of Planning reported to the member’s application 17/02366/FL had been received. The application is for a proposed 3 bedroomed bungalow & double garage at rear of 52 Main Street. A site meeting had taken place & whilst there are no issues with the actual build proposed, there are concerns about the trees in relation to the new build & existing properties. No tree report had been included in the application. The entrance to the site also needs to be improved. The residents also expressed their concerns & showed members a photo from 1994 & also advised there had been a swimming pool on the site some years ago but had subsequently been filled in. It was agreed a reply would be made to the planners that Cayton Parish Council has no objection but has concerns about the trees & would want to see the entrance improved.
The residents left the meeting.
Standing Orders were reinstated.

7. **Police Matters:-**The police report was circulated at the meeting; no one was in attendance from the police. Members discussed issues on the crime report. Councillor Poor reported he had had kids knocking on his door & making a nuisance of themselves. Concerns were expressed about speeding on Station Road.

8. **Reports from Borough & County Councillor:-** Borough and County Councillor Mrs Swiers and Borough Councillor Green reported on salient issues from North Yorkshire County Council and Scarborough Borough Council:-
 - **For the County Council** Councillor Mrs Swiers reported on the following issues: _
Budget training; Scrutiny of Health Committee; A64 concerns; New Director re Citizens Advice.
 - **For the Borough Council:-**Councillors Green and Mrs Swiers reported on the following issues:-
 - The Open Air Theatre is attracting big names; Scarborough’s ambition to become town of sporting excellence; Futurist work to start re demolition in the New Year;

9. Planning:- Councillor Mrs Hudson reported on the following planning applications:-

- 17/0237066/FL had been discussed with the members of the public agenda item 6. It was **RESOLVED to confirm the response made.** **141/17**
- Blacksmiths the original application had been withdrawn. Councillor Mrs Swiers reported a site meeting had been held & the application will be re submitted in the New Year.

10. Village Maintenance:- Councillor Poor reported on the following:-

An email had been received from a resident at West End View expressing concerns about rats. The allotments had been visited by Cllrs Poor & Bell & a lot of rubbish inclusive of food had been found. It was agreed councillor Mrs Swiers & councillor Poor will visit the owner of the plot. Information from NYCC about changes to the bus stop on Main Street & 1 hour waiting time outside Russell's was circulated at the meeting. After discussion it was agreed the Parish Council support the proposals. The hedge on Church Lane has been cut by McCain. Councillor Mrs Swiers had dealt with an email from Osgodby Parish Council about fly tipping at Cayton Bay. A Village Maintenance meeting is to be arranged in January 2018.

11. Recreation and Amenities. Councillor Liley thanked councillor Mrs Swiers for sorting out the Christmas trees; decorated properties have been pre judged & a list drawn up ready for the Mayor to judge; Carols at The Star will have our 2 vicars in attendence with the Salvation Army Band & Cayton School children. There is also to be carols outside the Post Office at 6.30pm on 16th December in aid of the Alzheimer's Association. The Tour de Yorkshire will come through Cayton on 5th May 2018. Eastfield Parish Council is to be contacted again to see if they will provide funds in support of the bonfire. A meeting is to be arranged in January 2018.

12. Grants working group the minutes of the meeting held 29th November had been circulated prior to the meeting. It was **RESOLVED to approve the following applications:-** **142/17**

- **Cayton School £245 new equipment for the Netball Club**
- **Cayton Corinthians Junior Under 7s football club £262**

13. Play Equipment working group the minutes of the meeting held 29th November had been circulated prior to the meeting. Following discussion it was agreed for the clerk to contact Groundwork to ascertain where we are with their suggestions & also Streetscape to arrange a meeting in the New Year.

14. Finance:- Councillor Green & the Interim clerk reported on the following:-

- a) **Finance meeting to set the budget & precept level for 2018/2019** – it was agreed to hold the meeting on 3rd January at 1.30pm
- b) **December schedule of payments - It was RESOLVED that the figures totalling £2,263.34 be approved, no transfer required.** **143/17**
It was reported balances held total £63,364.55.

15. Cayton in Bloom: - Councillor Mrs Hudson reported Santa's Sleigh had raised over 900 over 3 nights. Sheila Johnson & Roger Burnett are dealing with the plans to revamp the Millenium Gardens, the interim clerk to contact to see if costs are available. A Locality Budget grant from NYCC is to be applied for.

16. Reports from meetings attended. Councillor Southward reported he had attended the Filey CAP meeting.

- 17. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; That under the Public Bodies (Admission to Meetings) Act 1960 , members of the press and public are excluded for the following item of business in view of the confidential nature to be transacted. 144/17**
- 18. Previous Clerk report from Scarborough Borough Council** the review report had been circulated to members. Following discussion it was agreed to go back to SBC for clarification on some matters reported on.
- 19. Interim Clerk report** a report circulated at the meeting was discussed & the following resolutions made:-
- It was **RESOLVED** the interim clerk may sign up the Parish Council to a new 2 year BT phone & broadband package. 145/17
- It was **RESOLVED** the interim clerk may purchase a black cartridge for the colour printer approximate cost 18/20. 146/17
- It was **RESOLVED** the interim clerk may purchase an Epson cartridge for the black & white printer, approximate cost £100. 147/17
- It was **RESOLVED** the interim clerk may claim incidental expenses of £3.45. 148/17
- It was **RESOLVED** the interim clerk may purchase some reams of paper. 149/17
- It was **RESOLVED** the interim clerk may purchase 12 2nd class stamps at a cost of £6.72. 150/17
- 20. Clerk vacancy** 3 applications have been received; 2 interviews have been set up for 21st December. The 3rd applicant still has to be contacted.
- 21. Time and date of the next meeting:-** it was confirmed the date of the next meeting of the Parish Council Tuesday as 16th January 2018 at 7pm.

Signed *R Swiers*

Dated 16th January 2018