

Cayton Parish Council
Minutes of the ordinary meeting 15th November 2016 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Green; Hallgate, Poor & Southward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, , 3 members of the Community Land committee, 2 members of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **173/16**
2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given–** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. Councillor Mrs Liley declared an interest in agenda item 13. It was **RESOLVED that the declaration be noted.** **174/16**
3. **Apologies** – had been received from County Councillor John Blackburn & PCSO Rowland Baxter of NY police. It was **RESOLVED the apologies be accepted.** **175/16**
4. **Minutes** to receive, approve & sign the minutes of the meeting held on 18th October 2016. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **176/16**
5. **Public Participation** – the members of the Community Land Committee asked if it would be in order to speak when agenda item 9b was discussed. This was agreed to. The Former Clerk queried the present legal position re outstanding financial matters associated with their employment. The Chairman advised that the Council was awaiting additional advice from Yorkshire Local Councils Association prior to making a final settlement with the former Clerk.
6. **Police Report** the report had been circulated prior to the meeting. Some additional discussion took place on the matter of disorderly behaviour in the West Garth area, and the consensus was that this was not Cayton residents but those from nearby. It was agreed that this would be brought to the attention of the PCSO.
7. **Reports from Borough & County Councillors** –Councillors Swiers and Green reported on salient issues from Scarborough Borough Council and North Yorkshire County Council including the following: -
 - Most of the highways work has been done on West Garth, bar the Bus Shelter, and Members are pursuing North Yorkshire County Council to get works underway on the High St.
 - The VAS speeding signs are now installed, and will be in place until the New Year. Three traffic lights are scheduled for Station Rd, which will add to traffic congestion at peak times.
 - Scarborough Sea cadets attended the National Cenotaph Memorial Service in London, the only troop in the UK to be invited to do so.
 - Scarborough Technical College are buying a site on Filey Rd. to develop a school for foreign students, and there is a tie up with Sirius Minerals in respect of funding.
 - Complaints have been received about lights near Killerby Hall being distracting to motorists, and this has been taken up with Scarborough Borough Council
 - There are outline plans for an additional 455 homes in Eastfield and concerns exist over the additional traffic this will create.**It was RESOLVED that the councillors be thanked for their reports.** **177/16**
8. **Councillor resignation** the chairman reported that there has been some interest in filling the vacancy, and that they would pursue the matter.

9. Planning: - Councillor Mrs Hudson reported on the following:-

- **Planning applications:-**

- 16/02005/FL Alterations to Water Treatment works; Carr House Lane; – no objection.

It was RESOLVED to confirm the responses made in respect of these applications.

178/16

Standing Orders were suspended to allow the Community Land members to join in the discussion.

- **Planning permission Community Land change of use –**

Mike Morley sought clarification regarding submission of the planning application in the light of the letter he had recently received from Barratts which had been forwarded to the Council on Nov 10th and then forwarded to Councillors. He further advised that the CCLC had sent out 900 leaflets seeking resident's opinion, and had had a 9% response of which 55% supported the view of the CCLC that the land should remain as open space. [N.B. the Council issue some 2,000 Cayton News leaflets]

The Council's planning committee have not met to fully consider the contents of the Barratts letter in order to advise the Council of the most appropriate way forward.

The Chairman reminded the Council and CCLC members present that they had all attended a meeting with Scarborough Borough Council planners who advised that the prospect of any application for change of use to open space succeeding was extremely unlikely.

Members of the CCLC reminded Councillors of the current agreement by the Council to submit a planning application on behalf of CCLC, in order to minimise the cost of the application that CCLC wished to submit seeking change of use to Public Open Space.

Members recognised their current position, as set out in the October and September minutes, which stated that the Council were seeking a letter of support from Barratts and agreed that they would consider the letter now received from Barratts, and form a view on the most appropriate course of action in the light of the contents of the letter and taking account of any professional advice sought.

They agreed, however that if the Council did submit a planning application, which was not approved by Scarborough Borough Council that the Parish Council would not go to appeal.

The 3 members from the Community Land Committee were thanked for attending & they left the meeting.

Standing Orders were re-instated.

- **48 Star Carr Road** – The Clerk read out a letter from Scarborough Borough Council advising the matter has been considered and no further action is proposed.

10. Village Maintenance

a) Councillor Poor reported to the on the following: -

- Grit bins are full, and the snow patrol is fully ready to undertake its work.
- The work at the cemetery has proceeded well, and the old shed is practically completely demolished and removed.
- Paint is needed for the dog stencils.
- The Millennium seat has been removed for winter maintenance, and the Star Inn have agreed to the Council fitting a new electrical connection for the Christmas tree.

The Village Maintenance committee will meet again in January 2017; date to be agreed.

11. Recreation & Amenities members :-

- a) Councillor Mrs Liley reported that the Bonfire had been an unqualified success, and thanks are recorded for the work by Cayton in Bloom; McCain's; Family & Friends who helped; and many others. Over 2,000 people attended and St. John's Ambulance reported that there had been no incidents.
- b) Christmas trees have been ordered and will be erected when they arrive.
- c) Councillor Mrs Liley reminded members of the judging of decorated properties on Dec 12th by Councillor Tom Fox & Mrs Ros Fox; and the Carol Service on Dec 14th

12. Jubilee Hall: - The Clerk reported on the progress of the works to form a disabled toilet, and advised that some small additional items have been authorised to improve the quality of the toilets, e.g. more effective hand dryers. **The Council RESOLVED to approve the course of action taken.** **179/16**

The Clerk advised that, to date, a single estimate/quote was anticipated to be received presently for the re-surfacing of the flooring and additional quotes would be sought in the New Year.

The Clerk advised that they were in discussions with North Yorkshire County Council regarding the baby changing facilities, and that the Short Mat Bowls club has given notice that it will be closing and therefore will no longer be using the Jubilee Hall facilities.

13. Finance – Councillor Hallgate reported on the following

- a) **The November schedule of payments** had been circulated prior to the meeting, and was read out by the Clerk. **The Council RESOLVED that the figures totalling £6,139.76 be approved & paid.** **180/16**

14. Cayton News: - The October distribution is completed, though there were some issues with distribution in the Killerby area. The next issue in March will feature the Neighbourhood Development Plan.

15. Cayton in Bloom Councillor Mrs Hudson had no report. Councillor Green reported that he had attended the Filey in Bloom celebrations, as they had won a Gold Award in the Britain in Bloom Competition, and come 2nd in their class.

16. Reports from meetings attended- A report was received from Councillor Hallgate who had attended the CaP meeting in Filey. It was stated that Cayton is the safest place in North Yorkshire.

17. EXCLUSION OF PRESS AND PUBLIC: - RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. **181/16**

18. Clerk Vacancy the interim Clerk left the room, and the chairman reported on the action that had been taken by the Chairman, Vice-Chairman and Councillor Kelly following their meeting with the potential interim Clerk on 1st November. **The Council resolved to confirm their action and ratify the appointment of the interim clerk through to 31st March 2017.** **182/16**

19. Time & date of the next meeting it was confirmed that the date of the next Parish Council meeting will be Monday 19th December 2016 at 7pm.

Signed Date