

**Cayton Parish Council**  
**Ordinary meeting 20<sup>th</sup> September 2016 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Dunbar, Hallgate, Poor & Southward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, County Councillor John Blackburn & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **144/16**
  
2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given–**  
 The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. Councillor Mrs Swiers declared an interest in agenda item 11. It was **RESOLVED that the declarations be noted.** **145/16**
  
3. **Apologies –** had been received from Councillor Green & Mike Morley Community Land Committee. It was **RESOLVED the apologies be accepted.** **146/16**
  
4. **Public Participation –** no members of the public present.
  
5. **Police Report** the report had been circulated prior to the meeting. No one was in attendance from the police. The speed session which had covered West Garth in August was discussed.
  
6. **Reports from Borough & County Councillors –** County Councillor Blackburn reported the drop kerb footpath work on West Garth had started, this was work funded by the Barratt s106 agreement. The road markings on Chapel Lane have been sorted after the error made following the surface dressing. He also reported on the work carried out at the Village Hall. An email from a resident at Cayton Bay was discussed. There are problems with lorries turning onto the old A165 road which is now a dead end & having difficulty turning round. The resident is asking for better signage. John will make enquiries at NYCC to see if anything can be done. Borough Councillor Mrs Swiers reported on progress with the Local Plan. An email from a resident at Killerby had been referred to Environmental Health & SBC planning. **It was RESOLVED that the councillors be thanked for their reports.** **147/16**
  
7. **Minutes** to receive, approve & sign the minutes of the meeting held on 16<sup>th</sup> August 2016. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **148/16**
  
8. **Planning:-** Councillor Mrs Hudson reported on the following:-
  - a) **Planning applications:-**
    - 16/01600/HS – 32 West End View no objection made.  
**It was RESOLVED to confirm the response made in respect of this application.** **149/16**
    - 16/01812/FL –extension to boathouse venue Cayton Bay Holiday Park – the clerk to contact Park Resorts to see if some of the committee members may visit the park to discuss the application.
    - **48 Star Carr Road** - a resident had approached the Parish Council about a structure being built in the garden of this property & asked if in view of the size planning permission is required. It was agreed to submit to Scarborough Borough Council a Development Control Investigation request form.
  - b) **Full planning application re Community Land change of use –** the clerk reported the Community Land Committee had requested publication of a notice they had prepared on the present position. The notice had been circulated prior to the meeting. The Full Planning application is ready to be submitted. After discussion it was **RESOLVED that the Community Land Committee would be asked to obtain a letter from Barratts confirming that they are agreeable to the proposal of the change of use to a public open space.** **150/16**  
 Until confirmation is received, it was agreed to advise the Community Land Committee to hold publication of their notice & also to hold submission of the planning application.

c) **SBC Local Plan** this had been covered under agenda item 6.

9. **Village Maintenance** Councillor Poor & the clerk reported to the on the following:-

- a) **Leaves** Scarborough Borough Council will provide bags for when leaves around the village need collecting up & will collect from a central point on garden waste collection day.
- b) **Overgrown graves** following the resolution made at the August meeting, Councillor Poor & the clerk had tied notices to several graves in the cemetery requesting that overgrown vegetation be removed & to contact the clerk. Publication of a notice was discussed. The cost would be £378 plus VAT. A burial authority can put a grave into good order & repair as per Article 16 of the Local Authorities Cemeteries Order 1977. It was considered the notices are adequate. It was agreed in due course to form a working party of councillors to carry out the work needed.

10. **Recreation & Amenities members :-**

- a) received the minutes of the meeting held 14<sup>th</sup> September 2016. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 141/16 to 143/16 being accepted by the Full Council and action taken thereon as necessary.** **151/16**
- b) Councillor Mrs Liley reported from the minutes. The clerk to make enquiries of the Mayor's office about the property judging date.

11. **Finance** – Councillor Hallgate reported on the following

- a) **Yorkshire Local Councils Association Annual Conference** Councillor Hallgate expressed an interest in attending as a delegate of the whole conference & it was **RESOLVED expenditure of £190 could be made.** **152/16**
- b) **September schedule of payments** had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £1,318.43 be approved & paid with £1,000 transfer from the interest account to the cheque account.** **153/16**

12. **Cayton News** the minutes of the working group meeting held 19<sup>th</sup> September 2016 had been circulated prior to the meeting. Councillors were requested to submit articles to the clerk by 30<sup>th</sup> September. It was **RESOLVED to confirm the request for 10 hours overtime for the clerk to enable the publication to be delivered on time.** **154/16**

13. **Defibrillator** Councillor Mrs Kelly reported she was delighted with the support received following her parachute jump & so far £1,200 had been raised. A defibrillator is being purchased through a St Johns Ambulance scheme at a cost of £2,000 & will be located at the CPFPA. There will be a formal presentation evening in due course. A defibrillator will be an asset to the village. After discussion it was **RESOLVED to make a donation of £500 towards the cost.** **155/16**

14. **Play equipment** the meeting with Matthew Day of Streetscape has been postponed as SBC want clarification on the amount of play equipment potentially being put into the West Garth area inclusive of the Barratt Development & the Community Land area. Councillor Mrs Swiers is liaising with SBC concerning the Barratt development.

15. **Cayton in Bloom** Councillor Mrs Hudson reported the awards ceremony had gone well. Some resident's gardens had entered the Scarborough in Bloom Muck & Magic competition.

16. **Reports from meetings attended-** none.

17. **Meeting reminders** – Flood Group 10th October 10am; Finance 12th October 1.30pm

18. Items for circulation the following have been made available for circulation – YCCRP AGM information:

19. LCR Autumn 2016; Clerks & Councils direct September 2016; Cayton in Bloom meeting 13/9/2016

**Full Council 20.9.16**

20. CPRE; SBC Local Plan schedule of modifications; Firework safety information.

**21. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted. 156/16**

22. **Clerks report** the following were reported on by the clerk:-

- Clerk employment the situation regarding the clerk roles at Reighton & Speeton Parish Council & Folkton Parish Council.
- Email received from Rod Buckle had been discussed under agenda item 6.
- Killerby Hall allotments lease – the lease is due for renewal May 2017. North Yorkshire Law has advised the lease can be extended on a year to year basis on the understanding both parties agree. His advice is for either NY law or the Parish Council to write to the land owner in February 2017. The clerk will diarise for this to be done.
- Notice re Osgodby bypass closure to be published on the website & displayed in the noticeboards.

23. **Clerk's resignation** – the clerk's resignation was accepted.

24. **Clerk Gratuity** correspondence from Yorkshire Local Councils Association & NALC had been circulated prior to the meeting. After discussion it was agreed to defer a decision & refer to solicitors for a further opinion. In the absence of vice chairman Councillor Green, it was agreed that the matter would be taken forward by the Chairman Councillors Mrs Swiers & Councillor Hallgate as chairman of the Finance Committee.

25. **Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 18<sup>th</sup> October 2016 at 7pm.

Signed

R Swiers

Date 18<sup>th</sup> October 2016