

Cayton Parish Council
Ordinary meeting 16th August 2016 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Dunbar, Green, Hallgate & Southward, Councillors Mrs Kelly & Mrs Liley, 2 members from the Community Land Committee, PCSO Zac Waterman, 5 member of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **127/16**

2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given—**
 The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Swiers & Mrs Liley declared an interest in agenda item 12. It was **RESOLVED that the declarations be noted.** **128/16**

3. **Apologies** – had been received from County Councillor Blackburn.

4. **Public Participation** – two members of the public asked if a response had been made to NYCC concerning the double yellow lines on Green Park Road. The clerk confirmed a response has been made.

5. **Police Report** the report had been circulated prior to the meeting. There were no reported crimes in Cayton for July. The police have agreed to do a speed gun session on Sunday 21st August with members of the Parish Council. Zac was thanked for attending and he left the meeting.

6. **Reports from Borough & County Councillors** - Councillor Blackburn was not in attendance, so the clerk reported for him. He continues to ask when the work in connection with the s106 money will start. It was agreed the clerk will write to James Kennedy to see what can be found out us. Also, an agreement to sign had been received from NYCC concerning the VAS signs. It is dated 6th June 2016 with an installation date of 28th June 2016. As there have been problem with both signs, it was felt that the Parish Council is unable to sign the agreement until the issue of the non-working signs has been sorted out in the agreement. Borough Councillor Green reported the “shindig” had taken place without a problem; he has been busy with mayoral duties. Councillor Mrs Swiers reported on her night licensing experience. **It was RESOLVED that the councillors be thanked for their reports.** **129/16**
 Later Simon mentioned he had spoken to Neil Cherry about the Killerby allotments & he is in agreement to extending on a yearly basis.

7. **Minutes** to receive, approve & sign the minutes of the meeting held on 19th July 2016. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **130/16**

8. **Planning:** - Councillor Mrs Hudson reported on the following:-
 - a) **Planning applications:-**
 - 16/00788/HS – revised 9 Greencroft Gardens –an amended application but still no proper drainage details. The comment to be made “The Parish Council consider the application is still over development of the site & request that their drainage plans are reviewed to ensure they are adequate for purpose & will not cause any flooding”.
 - 16/01479/FL –3 bed dwelling & garage on land adjacent 18 Carr House Lane – the comment to be made “the Parish Council considers the application to be over development of the land”.**It was RESOLVED to confirm the response made in respect of these applications.** **131/16**

It was **RESOLVED** Standing orders could be suspended at this stage to allow Mike & Barry to join the discussion. 132/16

- b) **Full planning application re Community Land change of use** – the clerk reported a Full Planning application is necessary & various documents needed to be submitted with the application which will cost £192.50. Mike agreed to assist the clerk with completion of the application. It is noted that the members appreciate the help Mike has given.

Standing Orders were re-instated.

Mike & Barry were thanked for attending & they left the meeting.

9. Village Maintenance Councillor Poor reported on the following:-

- a) **Minutes** - members received the minutes of the meeting held 25th July 2016. It was **RESOLVED** that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 125/16 to 126/16 being accepted by the Full Council and action taken thereon as necessary. 133/16
- b) **The following were then discussed:**
- Dog stencils have been painted on footpaths around the village.
 - The bench in the cemetery needs moving away from the bin. Nigel to have a look what is needed.
 - The grass at 69 West Garth has been cut & Paul Flude has agreed to cut it in the future. A letter of thanks is to be sent to Paul.
 - Dog on leads sign need for gates to cemetery.
 - McCain has advised the verges on Church Lane have been worked over and landscaped, and grass seed has been planted.
 - Over hanging branches at Killerby bends – NYCC are to write to the owners.
 - Cemetery over grown vegetation the clerk reported under Article 16 of the Local Authorities Cemeteries Order 1977 a burial authority can put a grave in good order & repair. Owners need to be advised by letter & public notice. It was **RESOLVED** a notice can be prepared for publication in Scarborough News. The cost to be reported to members. 134/16
A notice will be put on the relevant graves & on the gates.
 - SBC have weed sprayed the snickets & will remove the 2 elders growing in the Millenium Gardens hedge.
- c) **Gap in hedge at Millenium Gardens** after discussion it was **RESOLVED** to spend £40 on a rustic fence to fill the gap pending a replacement shrub being purchased through Scarborough Borough Council. 135/16

10. Recreation & Amenities Councillor Mrs Liley reported at the next committee meeting in September the poster competition will be discussed.

11. Grants the minutes of the meeting held 8th August 2016 were circulated at the meeting. It was **RESOLVED** to approve a grant of £200 to Cayton Bowling Club & also £88 to Fun2gether. 136/16

12. Finance – Councillor Hallgate reported on the following

- a) **External Audit report** the report had been received from PKF Littlejohn. The following comment had been made "on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices & no matters have come to our attention giving cause for concern that relevant legislation & regulatory requirements have not been met". It was **RESOLVED** the External auditors report be accepted. 137/16
- b) **Training Course** it was **RESOLVED** that expenditure of £90 could be spent on an employment training course for a Councillor & the clerk on 17th October 2016. 138/16
- c) **August schedule of payments** had been circulated prior to the meeting. It was **RESOLVED** that the figures totalling £3,666.44 be approved & paid with £1,000 transfer from the interest account to the cheque account. 139/16

- 13. Play equipment** correspondence from Scarborough Borough Council & Streetscape had been circulated prior to the meeting. SBC has agreed to our preference & will draw up a licence agreement to formerly document the provision by Cayton PC of additional play equipment on SBC land and the agreed annual maintenance contribution. After discussion, it was **RESOLVED to provisionally accept the proposal from Scarborough Borough Council.** **140/16**
A final plan of the area had been received from Streetscape & was circulated at the meeting. A meeting is to be arranged with Matthew Day on 19th September at 10am.
- 14. Jubilee Hall Disabled Toilet** the clerk reported as she is on holiday to end of August a key has been provided to Tindalls.
- 15. Cayton in Bloom** Councillor Mrs Hudson reported properties had been judged.
- 16. Reports from meetings attended- none.**
- 17. Meeting reminders** – Simon to attend Examination of the Local Plan 17th August. Roberta has arranged a meeting with Nick Read re Barratt Play areas.
- 18. Clerks report** – the following were reported:- Work on the east car park wall has been completed; West End View allotments 1 plot now vacant; Heads of terms from Scarborough Borough Council re West end View signed for a 5 years term.
- 19. Items for circulation** the following have been made available for circulation – Decision re planning 89 Main street; Cayton in Bloom agenda & minutes 9/8/16; CPRE AGM 5/9/16; YLCA conference program 28/30October 2016; RAY North Yorkshire Warm & well project; White Rose 27/7/16; Community Land Committee thanks; JHMC Income & expenditure details 30/6/2016; North Yorkshire Health & Wellbeing newsletter; CPRE Fieldwork; Countryside Voice Summer 2016.
- 20. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 20th September 2016 at 7pm.

Signed

R Swiers

Date

20th September 2016