

Cayton Parish Council

Ordinary meeting 20th October 2015 at 7pm Jubilee Hall, Cayton.

Prior to the start of the meeting, a minutes silence was held in memory of Councillor Michael O'Pray who had died recently.

Present: Councillor Mrs Swiers (Chairman), Councillors Green, Hallgate, Poor & Southward, Councillors Mrs Hudson & Mrs Liley. Councillor Mrs Kelly after co-option & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **168/15**

2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. **None made.**

3. **Apologies** – had been received from County Councillor John Blackburn.

4. **Councillor vacancies** -an application had been received from Mrs Jennifer Kelly & after discussion it was **RESOLVED to fill one of the vacancies by the co-option of Jennifer who signed a Declaration of Acceptance of office & joined the meeting.** **169/15**

5. **Public Participation** no member of the public present.

6. **Police Report** there were no police present. The police report had been circulated prior to the meeting. No issues were raised from this. The clerk mentioned the police are monitoring parking on Station Road & West Garth on Sundays when the junior football is on. PCSO Rowland Baxter had contacted the clerk about the dangerous junction of Church Lane & Main Street, concerns having been raised with him by Mr Brent of 89 Main Street. It was agreed the clerk would mention Mr Brent's concerns to County Councillor Blackburn & if Mr Brent wishes us to do so, we shall write to NYCC to obtain their views on the junction & to see if they are prepared to consider improvement to improve its safety. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **170/15**

7. **Reports from Borough & County Councillors** County Councillor Blackburn had left a report with the clerk. Some footpath patching has been done. Work on Mill Lane footpath due to be done in the next few weeks; damage to Cayton Bay underpass remains outstanding. He is due to meet with representatives of Ringway to raise outstanding matters in his division. The meeting is to be arranged following him expressing his concerns about work outstanding at a recent meeting when the performance of Ringway was discussed. He is to ask if a signpost for the "Village Hall" can be put on a lamppost near the junction of North Lane with Main Street. Borough Councillors Green & Mrs Swiers briefly reported about the cinema complex. They have held meetings with SBC Forward Planners relating to the Local Plan & the impact it will have on Cayton. More information will be available in November. **It was RESOLVED that the councillors be thanked for their reports.** **171/15**

8. **Minutes** to receive, approve & sign the minutes of the meeting held 15th September 2015. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **172/15**

9. **Planning:-** Councillor Mrs Hudson chairman of planning discussed the following:-
 - a) **Additional site for Local Plan** members discussed the response to be made in respect of site 08-29 a further site on Land south of Plaxton Park which has been proposed for housing. After discussion it was agreed the response would be made opposing the inclusion of the site; not appropriate for development for housing being in the industrial area & there is more than sufficient area already allocated.
 - b) **S 106 monies the reply from James Kennedy (NYCC)** was discussed. A Puffin Crossing has been considered for the West End of the village but its location is proving difficult; pedestrian islands as an alternative require are to be looked at. He states the s 106 monies have to be used for traffic calming on Main Street, providing such works are required to meet the impact of the development. Barratts have already carried

out works on Station Road, to help reduce speed. The Parish Council still have concerns about how the s106 money is to be spent & the document is to be studied & the matter further discussed at the November meeting. The clerk is to find out when Pindar School were approached about supporting a crossing & to write again.

c) **Neighbourhood Plan** Councillors Green & Mrs Swiers had spoken to the Forward Planners about the need for a Neighbourhood Plan & the influence it can have for any building development in the area. Grants are available. It was agreed Councillors Green & Mrs Swiers will contact David Hind & invite him to a meeting to be arranged in the New Year.

10. Village Maintenance –

a. Members received the minutes of the meeting held 5th October 2015. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 159/15 to 162/15 accepted by the full council and action taken thereon as necessary.** **173/15**

b. Members received a report from Councillor Poor chairman of the committee. He updated the members on matters which had been resolved since the meeting on 5th October. The following were discussed:

➤ **Wall at 83 West Garth** the resident had raised the matter of damage to the wall. 2 councillors had visited the resident to inspect the wall & to hear the views of the resident. After discussion it was **RESOLVED a letter would be sent that the members do not consider that the Parish Council are responsible for the damage.** **174/15**

➤ **Salt/Grit bins** these had been inspected & all presently full & the salt is useable. The clerk will inform NYCC that they will only need re-filling if used over the winter months.

➤ **Grass 69 West Garth** the clerk reported no response had been received from NYCC to the letter sent after the last meeting. She will chase for a reply.

c. **Allotments** a large plot is being vacated. It is considered 2 plots can be made from this. Also if an area of thistles is cleared 2 more small plots can be made. It was agreed Nigel would work with Dave Swiers to sort out the job & an estimate of the cost be obtained. It is hoped 4 new plots will be available in the New Year & that Cayton residents are to be given preference over those on the waiting list who live outside the village.

11. Recreation & Amenities –

a. Members received the minutes of the meeting held 23rd September 2015. It was **RESOLVED that the minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat.** **175/15**

b. **Councillor Mrs Liley** the chairman of the committee reported on developments since the meeting & final details for the Bonfire. The following was discussed:-

• **Christmas Trees** after discussion it was **RESOLVED a 14/15ft tree be ordered for outside The Star at a cost of £65; a 10/11ft tree for the Millenium Gardens at a cost of £40 with delivery £20.** **176/15**
Delivery to The Star on 4th December.

12. Finance :-

a) Members received the minutes of the meeting held 12th October 2015. It was **RESOLVED that the minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 163/15 to 167/15 accepted by the full council and action taken thereon as necessary.** **177/15**

b) Councillor Green, chairman of the committee reported on the minutes. Surplus funds are to be transferred into a higher interest paying account. Members were asked to put forward requirements to be considered at the budget/precept setting meeting to be held on 4th December.

c) **Schedule of payments** the October schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £34,587.35 be approved & paid with £33,000 transferred from the interest account to the cheque account.** **178/15**

Councillor Hallgate had requested to go on a Developing Your Skills as a Councillor Course on 23rd November at a cost of £45. It was **RESOLVED Councillor Hallgate could attend the training.** **179/15**

13. **Cayton News** the clerk reported the publication had been printed & would be passed to members for

delivery shortly. 1250 copies had been printed at a cost of £978. It was **RESOLVED this could be paid.180/15**

14. Good Citizens Award Scheme a few more ideas relating to a scheme were discussed & it is hoped an award will be made in 2017. Further details will be promoted in future editions of Cayton News.

15. Cayton in Bloom Councillor Mrs Hudson reported they had been award “Best Resident Gardens” in the Borough by SBC; they do not intend entering Yorkshire in Bloom next year; the name for the Best Kept Garden completion is under review.

16. Reports from meetings attended- Councillor Mrs Swiers & Councillor Green reported on the Cluster & Flood Group meeting.

17. Items for circulation the following have been made available :- Notes from Gala meeting 22/9/15; Minutes CCLC 1/9/2015; CIB agenda & minutes meeting 13/10/15; Fire Brigades Union letter 17/9/15; The Essential Guide to Automatic Enrolment re new Pension scheme; Clerks & Councils Direct November 15.

18. Clerk’s report – no report made.

19. Time & Date of the next meeting it was confirmed as Tuesday 17th November 2015 at 7pm.

Signed.....*Roberta Swiers*..... Dated.....17th November 2015.....