

Cayton Parish Council
Ordinary meeting 15th September 2015 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Green, Poor & Southward, Councillors Mrs Hudson & Mrs Liley. Councillor Brian Hallgate after co-option; County Councillor John Blackburn, 3 members of the public, Sgt Chris Gosling, PC Graham Bilton & PCSO Richard Newcombe from NY Police & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **144/15**

2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. Councillor Mrs Swiers declared an interest in agenda item 13. It was **RESOLVED the declaration is noted.** **145/15**

3. **Apologies** – had been received from Councillor O’Pray. It was **RESOLVED the apology be accepted.** **146/15**

4. **Councillor vacancies** -an application had been received from Brian Hallgate & after discussion it was **RESOLVED to fill one of the vacancies by the co-option of Brian who signed a Declaration of Acceptance of office & joined the meeting.** **147/15**

5. **Public Participation** 2 of the members of the public asked about traffic calming on Station Road & Main Street & also if the drains from the Barratt site are connected to the main West Garth sewer. County Councillor Blackburn responded about traffic calming & also that the sewer is connected. They thanked the members & then left the meeting. The other member of the public asked about the planning notice at the former Blacksmiths building. Councillor Green agreed to ask the SBC planners about it & to contact the resident.

6. **Police Report** Sgt Gosling updated the members about staffing & beat area changes. He introduced Richard as the new PCSO for our area who will be working alongside PCSO Rowland Baxter. Graham is the new ward manager for the area. The police report had been circulated prior to the meeting. Sgt Gosling explained that the figures do vary month on month, particularly as our area included the camps. Crime is very low in Cayton. The police want to be able to produce figures showing comparison of 3/5 years. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **148/15**
 Whilst the police were present, County Councillor Blackburn reported he had attended a seminar about Community Speed Watch, a programme aiming to deter drivers from speeding in 30/40 mph zones being run as a pilot in the Harrogate, Selby, York & Hambleton Area.
 The police were thanked for attending & they left the meeting.

7. **Reports from Borough & County Councillors** County Councillor Blackburn reported NYCC have been unable to find a suitable place for the proposed pelican crossing & are looking to see if an island can be put in. The 20 minute waiting outside Russell’s & the moving of the bus stop are both in hand. Work on the Mill Lane footpath which has a tendency to flood should be starting soon. Legal action has started in respect of the hedge at 110 West Garth. A review of grit bins has been undertaken. (This was discussed later on the agenda under Village Maintenance). In next year’s budget East Carr & Green Park Avenue are to be re-surfaced. NYCC are bringing in a new line of reporting & Andrew Santon has agreed to attend Parish Council meetings to explain things. There are to be changes made to the Post Office service hours which are to be the same as the shop. The Library at Eastfield is to be a community Library run by volunteers. Councillor Mrs Hudson asked John about the changes to the #1 bus service. He agreed to investigate.
 Borough Councillors Mrs Swiers & Simon Green reported final approval has been made with regard to the Sports Village & University.
It was RESOLVED that the councillors be thanked for their reports. **149/15**

Councillor Blackburn was thanked for attending & he left the meeting.

8. Minutes to receive, approve & sign the minutes of the meeting held 18th August 2015. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **150/15**

9. Amendment to Standing Orders a report had been circulated prior to the meeting. Notification has been received from Yorkshire Local Councils Association that changes are needed to section 18a (v), 18(c) & 18(f) relating to Public Contract Regulations. It was **RESOLVED the suggested amendment to our standing Orders be adopted.** **151/15**

10. Planning:- Councillor Mrs Hudson chairman of planning discussed the following:-

a) **Minutes** Members received the minutes of the meetings held 2nd & 14th September 2015. It was **RESOLVED that the Minutes of the meetings, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 141/15 to 143/15 accepted by the full council and action taken thereon as necessary.** **152/15**

The following planning applications had been discussed:-

- **Local Plan areas LP08/28HA 14** – 3 additional areas to be included in the Local Plan. The response made to Scarborough Borough Council had been circulated with the minutes of the meeting held 2nd September.
- **15/01532/HS** ground floor extension rear 54 Main Street – no objection made.
- **15/01631/FL** deconstruction & removal of Beach View Caravan Park – no objection, we will be pleased to see the improvements which will enhance the area.

It was RESOLVED to confirm the responses made. **153/15**

b) **Terms of Reference** it was **RESOLVED to approve the Terms of Reference for this committee.** **154/15**

11. Village Maintenance –

- a) A report to be discussed & appropriate action to be taken had been circulated prior to the meeting.
- **Cemetery Hedge** Simon reported he had spoken to Dave Finch of SBC & the hedge is to be reduced to 6/7feet high, this will be easier for cutting.
 - **Chapel Lane end** trees have been cut back.
 - **Daffodils** after discussion it was **RESOLVED one bag of bulbs would be purchased to be planted on Station Road by the playing fields.** **155/15**
 - **George Wilson beds** some work had been undertaken on 7th September.
 - **Weed spray** has been done.
 - **Church yard/Beck Hole fence** has been done all the way along. Les Hutchinson said a good job done & a note of thanks has been sent to Yorkshire Coast Homes.
 - **Hedge 110 West Garth** – see above from County Councillor Blackburn.
 - **Timetable at the bus stop** Councillor Mrs Swiers reported it had dropped she would look at & fix or report to the clerk.
 - **Seat on old165** had been damaged & reported to Scarborough Borough Council.
 - **Salt/Grit bin review by NYCC** – correspondence had been circulated prior to the meeting. NYCC have assessed salt bins & some have been identified for removal as they do not meet the criteria. Cayton has eight bins around the village & NYCC have advised only 3 will be maintained. The Parish Council has the opportunity to retain the remaining bins & continue to have them replenished subject to a £75 a year charge, which allows for 2 refills. After discussion a vote was taken that the residual bins be retained & the charge approved, 5 for, 2 against, motion carried. It was **RESOLVED to retain the 5 bins which will not be maintained by NYCC & pay the appropriate charge.** **156/15**
 - **Grass outside 69 West Garth** a further communication from Mr Philpott was discussed. A letter is to be sent to NYCC asking if the area is to be added to the grass cutting maps & for authorisation to cut the area. A meeting of the Village Maintenance committee has been arranged for 5th October.

12. Recreation & Amenities –

- a) **Councillor Mrs Liley reported** she had spoken to the 4 schools about the bonfire poster competition & all are on board. Councillor Southward asked that Eastfield Parish Council be advised about the

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forthcoming meeting. A meeting about the proposed Gala had been arranged for 22nd September at 7.30pm in the Jubilee Hall.

13. Finance :-

- a) The clerk reported notification had been received that Councillor Green was now a signatory on the bank mandate.
- b) **Schedule of payments** the September schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £1,956.38 be approved & paid with £1,000 transferred from the interest account to the cheque account.** **157/15**

14. Correspondence from Kevin Seaward inclusive of a letter from Robert Goodwill MP – details had been circulated prior to the meeting. The letter raised the matter of vehicles cutting the corner from Main Street onto Station road; speeding & how the s106 monies are being spent by NYCC. County Councillor Blackburn had made mention of the s106 monies under agenda item 7. The letter is to be acknowledged & a letter sent to NYCC expressing our concerns about speeding & making suggestions as to how we would like the money spent.

15. Letter of support for CPFA the clerk explained the CPFA are applying for a grant from Yorventure & need a letter of support from the Parish Council. It was agreed a letter could be sent.

16. Cayton News the clerk requested Councillors submit their articles for inclusion by 25th September & also requested 10 hours overtime to aid the workload at this time. It was **RESOLVED that 10 extra hours could be worked & paid.** **158/15**

17. Cayton in Bloom Councillor Mrs Hudson reported the Best Kept Garden awards had been a success.

18. Reports from meetings attended- Councillor Mrs Liley reported on the Community Land Committee meeting.

19. Committees/meetings – members reviewed forthcoming meetings & member attendance at them:-

- **Recreation & Amenities** - Wednesday 23rd September 10am at McCain.
- **Village Maintenance** - Monday 5th October 9.30am
- **Cluster – Monday** 5th October 7pm at Filey.
- **Finance** - Monday 12th October 2pm
- **Flood Group** Monday 19th October 10am
- **Grants** after Village Maintenance on 5th October.
- **Filey CAP** Wednesday 18th November 2015 Councillor Hallgate to attend.

20. Items for circulation the following have been made available :- Yorkshire Local Councils Association Training information; Information from Les Hutchinson about the church; White Rose September 2015 LCR Autumn 2015; News from NY police September 2015; Cayton in Bloom meeting 8/9/2015; PCC update 3/9/2015; Clerks & Councils Direct September 2015; Community Land committee meeting 13/8/2015; Community Speed Watch slides from John; Letter about changes to Post Office 14/9/2015.

21. Clerk's report – the clerk raised the matter of drop ins & the survey for North Yorkshire Fire & Rescue.

22. Time & Date of the next meeting it was confirmed as Tuesday 20th October 2015 at 7pm.

Signed.....*Roberta Swiers*..... Dated.....20/10/2015.....