

**Cayton Parish Council**  
**Ordinary meeting 18<sup>th</sup> August 2015 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Green, Poor & Southward, Councillors Mrs Hudson & Mrs Liley. 2 members of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **126/15**
  
2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. **None made.**
  
3. **Apologies** – had been received from County Councillor Blackburn & Councillor O’Pray. It was **RESOLVED the apologies be accepted.** **126a/15**
  
4. **Public Participation** – the 2 members of the public were from The Community Land Committee & wanted to update the members on progress to date. It was agreed agenda item 18 be brought forward with Standing Orders suspended. Mike & Barry reported they had had a return of 9% to the leaflet drop that had been made; with 55% of the replies received wanting the area left as a park/wood/open space/play area. The committee want to deliver something for the whole village; a draft plan of the area was circulated to give the members an idea of how the area could look. Something for teenagers will be included as the plans evolve over the coming months. The chairman & members thanked the committee for taking the matter on board & for all their hard work to date. Mike also updated the members on progress being made with NYCC regarding the grass outside the homes on West Garth. Mike & Barry were thanked for attending & they left the meeting.  
 Standing Orders were re-instated.
  
5. **Police Report** The report had been circulated prior to the meeting. No one was in attendance from the police. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.**  
**127/15**  
 The clerk to find out when the next “Filey Cap” meeting is as the Parish Council would like to raise the matter of speeding on Main Street & request a radar monitor system is set up.
  
6. **Reports from Borough & County Councillors** County Councillor Blackburn had sent his apologies. Borough Councillors Mrs Swiers & Simon Green reported plans for the Lidl store has been passed & there is to be further consultation on the Local Plan. **It was RESOLVED that the councillors be thanked for their reports.** **128/15**
  
7. **Minutes** to receive, approve & sign the minutes of the meeting held 21<sup>st</sup> July 2015. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **129/15**
  
8. **Councillor vacancies** the clerk reported Scarborough Borough Council had been notified of the 2 vacancies & electors rights period had passed so that the co-option notices can now be displayed.
  
9. **Planning:-**
  - a) **Development Control Investigations** the clerk reported she had investigated the matter of location of charity bins & they do not need any permission except that of the land owner.
  - b) **Planning applications** the clerk reported applications 15/00698/FL & 15/00718/FL had both been withdrawn. 15/00434/FL application to remove garages to plots 124/135 removed & 200% parking provided – 2 places per plot. After discussion it was **RESOLVED the Parish Council make no**

**objection to this application.**

**130/15**

- c) **NYCC spending of s106 monies** at the July meeting County Councillor Blackburn had reported NYCC had advised him the monies are to be spent on a Pelican crossing on Main Street; 20 minutes waiting outside Russell's store & that the East Lea bus stop will be moved further along Main Street. The money had to be spent on improvements to Main Street. County Councillor Blackburn has put in a lot of effort in securing these improvements & it was **RESOLVED a letter of thanks would be sent to him & also a letter to James Kennedy at NYCC.**

**131/15**

- d) **Local Plan** the clerk reported following consultation last summer, SBC are now progressing towards submission of the document to the Government for formal examination. Prior to doing that, there will be a period of "representations" which will set out the proposed planning policies & development allocations. This should be at the start of November for a period of 6 weeks.

**10. Village Maintenance –**

- a) A report & correspondence to be discussed had been circulated prior to the meeting. The following matters were discussed & appropriate action taken:-
- **Elephant in Play area** painted by Scarborough Borough Council having been vandalised in May.
  - **Weed spray** of the village to be undertaken in the next few weeks.
  - **Hedge 110 West Garth** NYCC has started legal action re cutting back.
  - **Cleveland Way** steps nettles cut back.
  - **Church Lane hedge** has been cut back.
  - **Beach View Caravan Park Grass** no response received from land owner as yet.
  - **Grass outside 69 West Garth** correspondence from Mr Philpott was discussed. It was **RESOLVED a reply would be sent explaining why the Parish Council cannot cut the grass at this time.**
- 132/15**
- **Chapel Lane corner trees** - a report on the condition of the trees had been received. A silver birch is dead & the report suggests crown lifts to all 12 others. After discussion it was **RESOLVED the suggested work could be done at a cost of £250 plus VAT.** **133/15**
  - **Bird garden trees** correspondence from Mrs Ritchie was discussed. It was **RESOLVED a letter would be sent to Mrs Ritchie advising the tree surgeon considered the trees to be healthy.**
- 134/15**
- **Old A165 vegetation** Councillor Mrs Swiers reported she had been approached about getting the vegetation cut back on the footpath. It was agreed Dave Swiers would do a temporary trim & that Councillor Mrs Swiers would meet with John Naphine to discuss work needed & a price for the next meeting.
  - Councillor Mrs Swiers reported overhanging trees on Main Street & Carr House Lane had been cut back & reported the hedge at the top of the Pastures needs a trim. The clerk will mention this to SBC.
  - **Hedge in the cemetery & Millenium Gardens** SBC is having difficulty cutting the cemetery hedge. After discussion it was agreed Councillors Green & Mrs Hudson will meet with Dave Finch to discuss. Dave Finch will look at the Millenium Garden hedge & report.
- b) **George Wilson beds** – details inclusive of quotes for maintaining the beds had been circulated prior to the meeting. After discussion it was **RESOLVED to engage Terry Floyd to maintain the beds.** **135/15**

**11. Recreation & Amenities –**

- a) Members received the minutes of the meeting held 29<sup>th</sup> July 2015. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolution 123/2015 to 125/2015 accepted by the full council and action taken thereon as necessary.**

**136/15**

It was **RESOLVED the Terms of Reference be adopted for the committee.** **136a/15**

- b) **Councillor Mrs Liley reported** the Mayor is to judge the decorated properties on 17<sup>th</sup> December;

Cayton in Bloom will help with the Bonfire & the Salvation Army are alright to start the carols at 6.45pm on 16<sup>th</sup> December. Councillor Green reported Sam Foster is not available for the carols.

## 12. Finance :-

- a) **External Audit report** a report of the comments had been circulated prior to the meeting along with a copy of the asset register. The clerk explained the matter had been discussed with the internal auditor & had also been discussed at the May Parish Council meeting. It was agreed no further action is necessary with the auditors comments noted.
- b) **Councillor Green** had nothing to report.
- c) **Schedule of payments** the August schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £2,538.39 be approved & paid with £2,000 transferred from the interest account to the cheque account.** 137/15

**13. Grants** Members received the minutes of the meeting held 20<sup>th</sup> July 2015. After discussion it was **RESOLVED that a grant of £250 is made available to Cayton School Multi Sports Club.** 138/2015

**14. Parking at Beck Hole** the clerk reported Yorkshire Coast Homes are looking at putting up signs saying “Car Parking for residents only” but could not enforce it. The clerk to write to the residents to inform them.

**15. Gala** following the success of The Tour de Yorkshire event in the village residents have approached councillors about the possibility of organising a gala. After discussion it was agreed to organise an open meeting on 22<sup>nd</sup> September with village groups & organisations invited to attend.

**16. Good Citizens Award** the Parish Council is considering facilitating a Citizens Award Scheme aimed at recognising individuals/groups who work for the benefit of the parish. Further discussion at the next Parish Council meeting.

**17. Cold Calling** a report from the clerk had been circulated prior to the meeting. Further discussion is to take place at the next meeting.

**18. Community Land** had been discussed with the public under agenda item 4.

**19. Cayton in Bloom** Councillor Mrs Hudson reported the Best Kept Garden awards was to be held on 12<sup>th</sup> September at 2pm.

**20. Reports from meetings attended-** none.

**21. Meeting reminders** none.

**22. Items for circulation** the following have been made available Grants & Funding 24/7/15; Yorkshire Coast CRP AGM; Jubilee Hall accounts 30/6/15; White Rose 31/7/2015; Cayton in Bloom meeting 11/8/15 CPRE Fieldwork & Countryside Voice Summer 2015; McCain information about works; Parking Figures.

**23. Clerk’s report** – a report had been circulated prior to the meeting. The following matters were discussed:-

- **Jubilee Hall Electrical check** the 5 yearly check for insurance purposes is due later this year. Maltbys who did the check 5 years ago have quoted a price of £150plus VAT. It was **RESOLVED the check could be made.** 139/15

- **Jubilee Hall Car Park Fence** repairs are needed. A quote of £75 from Dave Swiers had been received. It was **RESOLVED the work could be undertaken.**  
**140/15**
- **Councillor Training** Yorkshire Local Councils Association had enquired about possible numbers for “Developing Skills as a councillor”. It was agreed all members would consider attending a future course & that training would be compulsory for any new member.  
A copy of the clerks report is attached to these minutes.

**24.** Time & Date of the next meeting it was confirmed as Tuesday 15<sup>th</sup> September 2015 at 7pm.

**Signed.....Roberta Swiers..... Dated...15<sup>th</sup> September 2015.....**