

Cayton Parish Council

Minutes of Finance Committee meeting held Wednesday 13th March 2024, 10.30 am at The Jubilee Hall, Main Street, Cayton

Present: Cllr Bentley (Chair), Cllr Hall, Cllr Cranston

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Liley – accepted, Cllr Swiers- accepted
3. **Declaration of interests and dispensations requested:** None
4. **Minutes:** minutes of 14th February was **RESOLVED** to be accepted as a true record and forwarded to Full Council.
5. **To receive verbal reports from Councillors attending if required** – Cllr Bentley is concerned that there is a payment outstanding on the banking that requires three signatures. It was **RESOLVED** that the Clerk rectify this in the interim and that the two remaining signatories endeavour to set up their online access. The Clerk reports that the internal audit is set for the 13th May 2024.
6. **Bank Reconciliation, Receipts, Payments**
 - a. It was **RESOLVED** to accept the Clerks overtime of 14 hours and payments from the March schedule of payments
Bank reconciliation provided

March 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,354.50		£1,354.50	net wage paid via BACS, HMRC and NEST paid via d/d. 14 hours o/t
North Yorkshire Council	£209.96	£41.39	248.35	Litter bin servicing
Communicorp	£104.55	£20.91	£125.46	Freedom scroll
West Building Supplies	£69.25	£13.85	£83.10	Maintenance supplies
J Groves	£216.67	£43.33	£260.00	GRO Training First Aid
H.E Woolley	47.50	9.50	57.00	Fire extinguisher service
Gill Armstrong	35.77		35.77	RNLI 200 event
Gill Armstrong	43.74		43.74	Easter activities equipment
J Groves	252.00	63.00	315.00	Community First Aid sessions x 1
Roberta Swiers	47.50		47.50	RNLI Childrens activities
Cayton Community Drop In	79.57	15.91	95.48	Chairs (shared cost)
Total	£2,512.84	£218.26	£2,728.10	

7. **Time and Date of next meeting** – Wednesday 10th April 2024 at 10.30am

Signed Chairman of Finance Committee: _____

Date: _____