

## Cayton Parish Council

### Minutes of Finance Committee meeting held Wednesday 14<sup>th</sup> February, 10.30 am at The Jubilee Hall, Main Street, Cayton

**Present:** Cllr Bentley ( Chair), Cllr Liley , Cllr Hall , Cllr Swiers, Cllr Cranston

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** None
3. **Declaration of interests and dispensations requested:** Cllr Liley and Cllr Swiers matters for Jubilee Hall. Cllr Liley on the payment schedule
4. **Minutes:** minutes of 10<sup>th</sup> January had an omission from Cllr Swiers as she gave her apologies. The amendment was **RESOLVED** to be accepted as a true record and forwarded to Full Council.
5. **To receive verbal reports from Councillors attending if required** – The Clerk has received a quote from Dave Towell to re seal windows at the hall for £490 and will take this to Full Council.
6. **Bank Reconciliation, Receipts, Payments**
  - a. It was **RESOLVED** to accept the Clerks overtime of 15.5 hours and payments from the February schedule of payments  
Bank reconciliation provided

Feb 24 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,378.13		£1,378.13	net wage paid via BACS, HMRC and NEST paid via d/d. 15.5 hours o/t
Unity Trust Bank	£3.72		£3.72	Bank charges
SCSG Groundscare LTD	£5,512.67	£1,102.53	£6,615.20	Grass cutting 1st installment
slcc	£183.00		£183.00	membership subscription
North Yorkshire Council	£2,960.00	£592.00	£3,552.00	VAS Sign
Viking	£29.09	£5.82	£34.91	Ink
CEF	71.05	14.21	85.26	Tools for village maintenance
Magical Quests North	£50.00		£50.00	christmas party deposit
Rhona Liley	£20.00		£20.00	Shield engraving
MCR Joinery	£3,256.00		£3,256.00	Storage cupboards plus loft boarding
<b>Total</b>	<b>£13,515.49</b>	<b>£1,724.93</b>	<b>£15,240.42</b>	

7. **Audit** – The Clerk reports that Christopher Mattinson from Asquiths is available to undertake the audit and will need appointing. It was **RESOLVED** to recommend this appointment to Full Council for a decision.
8. **Time and Date of next meeting** – Wednesday 13<sup>th</sup> March 2024 at 10.30am

**Signed Chairman of Finance Committee:** \_\_\_\_\_

**Date:** \_\_\_\_\_