

Cayton Parish Council

Minutes of Finance Committee meeting held Monday 8th June 2023, 10.30 am at The Jubilee Hall, Main Street, Cayton

Present: Cllr Swiers, Cllr Liley, Cllr Bentley (Chair), Clerk – Gill Armstrong

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Councillor Hall - accepted
3. **Declaration of interests and dispensations requested:** Cllr Liley and Cllr Swiers at point 6 schedule of payments
4. **Minutes:** minutes of 11th May 2023 were accepted as a true record and forwarded to Full Council.
5. **To receive verbal reports from Councillors attending if required** – The Clerk reported that she has recently submitted a VAT claim for £8426.87 which is due to the Bell Tower works.
6. **Bank Reconciliation, Receipts, Payments**
 - a. It was **RESOLVED** to accept the Clerks overtime of 8 hours and the June schedule of payments is **RESOLVED** as approved
 - b. No requirement for transfer of funds at this time

June 23 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£51.83	£10.37	£62.20	DD Telephone internet
Staff costs INC hmrc & NEST	£1,180.00		£1,180.00	net wage paid via BACS, HMRC and NEST paid via d/d. Includes 8 O/T
Earth Anchors	£385.95	£77.19	£463.14	Cayton Bay notice board
Lyreco	£65.08	£6.22	£71.30	Stamps plus hall supplies
Walkers Accountants	£35.00	£7.00	£42.00	
West Building Supplies	£34.93	£6.98	£41.91	Maintenance supplies
David Wilson	£105.00		£105.00	Millennium Gardens x 3 grass cutting
Defib warehouse	£118.00	£23.60	£141.60	replacement defib pads x 2
Brigit Clarke	£20.00		£20.00	Allotment deposit refund
Rhona Liley	£20.00		£20.00	Tree plaque
North Yorkshire Council	£6,460.00	£1,292.00	£7,752.00	VAS signs x 2 (locality budget for 1)
Internal audit yorkshire	£375.00		£375.00	internal audit
Total	£8,850.79	£1,423.36	£10,274.15	
Transfer				
Signed.....				
Dated				
Trefoil £50 replacement by bacs				

7. **Audit** – It was **RESOLVED** to accept the reserves as £64,000 and the Clerk will look to a new policy. The internal audit report will be sent through soon ready for the June full council meeting.
8. **Time and Date of next meeting** – Thursday 13th July at 10.30am

Signed Chairman of Finance Committee: _____

Date: _____