

## Cayton Parish Council

### Minutes of Finance Committee meeting held Tuesday 8th December 2022, 11am at The Jubilee Hall, Main Street, Cayton

**Present:** Cllr Caygill (Chair), Cllr Tomlinson Hall, Cllr Swiers, Cllr Liley

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** Cllr Bentley - accepted
3. **Declaration of interests and dispensations requested:** Cllr Swiers and Cllr Liley in relation to Jubilee Hall
4. **Minutes:** no updates required
5. **To receive verbal reports from Councillors attending if required** – None required
6. **Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 13<sup>th</sup> December 2022.

Dec 22 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£35.00		£35.00	Rent SO
Staff costs INC hmrc & NEST	£1,224.25		£1,224.25	net wage paid via BACS, tax and NEST paid via d/d inc o/t of 11 hrs
Viking	£113.51	£17.71	£138.81	3 separate invoices Halloween, Payback and batteries
Advanced Trees	£500.00	£100.00	£600.00	Millenium Gardens Trees
D Swiers	£128.00		£128.00	Selection boxes
R Liley	£15.00		£15.00	Engraving shields
G Armstrong	£45.00		£45.00	Dog anchors for xmas trees
D Wilson	£60.00		£60.00	Grass cutting Oct
Dave Marshall	£150.00		£150.00	Christmas Party ( cash)
S Taylor & Son Ltd	£75.00	£15.00	£90.00	Killerby signpost
Scarborough Borough Council	£100.00		£100.00	West End View Allotments
Basics Plus	1,328.00		1,328.00	Cayton News
Jon Carver	80.00	16.00	96.00	Boiler service
G Armstrong	74.47		74.47	Halloween food sweets
Irtton Garden Centre	75.00		75.00	Vouchers
Hunmanby Silver Band	150.00		150.00	Christmas carols
G Armstrong	300.00		300.00	Drop In vouchers for food supply
R Swiers	100.00		100.00	Christmas Party food ( cash)
G Armstrong	20.70		20.70	Cups & Bowls CHRISTMAS
<b>Total</b>	<b>£4,609.88</b>	<b>£160.11</b>	<b>£4,777.58</b>	
Transfer	£6,000.00			

The following items were discussed & the following was noted:-

- The Dec schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman
- It was **RESOLVED** to accept the Clerks overtime of 11 hours
- It was **RESOLVED** to ask the SBC solicitor for an interim invoice for work on the Community Land transfer.
- It was **RESOLVED** that any food donations left over at Christmas would be taken to Westway Foodbank and donations at the carol service would be for the Drop In

7. **Budget** – It was **RESOLVED** that the budget prepared by the Clerk is accepted and recommended to Full Council by the Finance Committee with a precept of £70,000

- 8. **Projects update – The Bell Tower** – awaiting a second quote  
**Jubilee Hall Door** – All in progress and being fabricated

**Time & Date of Next Meeting** 12<sup>th</sup> January 2023 11am

**Signed Chairman of Finance Committee:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DRAFT