

## Cayton Parish Council

### Minutes of Finance Committee meeting held Tuesday 14<sup>th</sup> December 2021, 1pm at The Jubilee Hall, Main Street, Cayton

**Present:** Councillor Swiers, Councillor Liley (Vice Chair) , Councillor Grundy, Councillor Southward & Clerk -Gill Armstrong

**1. Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

**2 Apologies:** Cllr Caygill – noted and accepted

**3 Declaration of interests:** Cllr Liley , Cllrs Grundy and Cllr Swiers at the payment schedule

**4 Minutes:** It was **RESOLVED** that the minutes of the meeting held 4<sup>th</sup> November 2021 were approved and signed at Full Council.

**5 To receive verbal reports from Councillors attending if required –** Cllr Swiers reported that McCains have declined to support the village Jubilee festivities and that this is very disappointing. It is felt that as a firm they will no longer fund or support small ventures.

**6 Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 14<sup>th</sup> December 2021.

Dec 21 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£1,096.00		£1,096.00	net wage paid via BACS, tax and NEST paid via d/d. Includes O/T 6.5 hrs Filca + 8 hrs Cayton News
Scarborough Borough Council	£100.00		£100.00	Rent for Land at Westend view
Lyreco	£14.08	£2.82	£16.90	Ink
Basics Plus	£822.53	£6.50	£829.03	Cayton News plus 2 days set up
Rhona Liley	£8.18		£8.18	Craft Fair refreshments
Rhona Liley	£4.98		£4.98	Christmas Sacks
Wilf Ward Family Trust	£100.00		£100.00	Grant awarded to Wishing Well club
Simeon Grundy	£1.92	0.38	£2.30	Batteries
Simeon Grundy	£36.00	£7.20	£43.20	Charity collection buckets
Simeon Grundy	£1.93	£0.39	£2.32	Batteries
Dave Swiers	£279.00		£279.00	Maintenance including new outside light
Dave Swiers/ Lights 4 fun	£67.50	13.5	£81.00	Christmas Lights
Royal British Legion	£25.00		£25.00	Wreath
West Building Supplies	£94.50	18.9	£113.40	Paint / Plaster and equipment
YLCA	£22.50		£22.50	Training Cllr Grundy
YLCA	£22.50		£22.50	Training Clerk
<b>Boro Roofing</b>	<b>£250.00</b>	<b>50.00</b>	<b>300.00</b>	<b>Emergency roofing repairs</b>
Jubilee Hall Management Committee	£260.00		£260.00	Rent for Hall for elections - <b>paid by s.b.c</b>
<b>Total</b>	<b>£3,272.57</b>	<b>£111.09</b>	<b>£3,383.66</b>	
Transfer			£2,000.00	
Signed.....				
Dated .....				

The following items were discussed & the following was noted:-

- The December schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman

- It was **RESOLVED** that no transfer is required of monies between accounts at this time
- It was **RESOLVED** to accept the Clerks overtime of 24 hours
- There is concern over the insurance of the hall and it is on-going due to a historical error in the JHMC taking it out on the hall . This is to be progressed asap

**1. Budget**– the Clerk ran through the second draft proposals for the upcoming budget with all in attendance. It was **RESOLVED** that this be further discussed at the December full council meeting and the January finance meeting. It was also **RESOLVED** to remove the excess from the NS&I account and place it in the general account, leaving the remainder of the George Wilson Bed money in there solely. There is an amount from this fund to be reclaimed for work completed and the Clerk has a running tally.

The precept will have to be increased by quite a lot to compensate for the lack of increase over the last few years. However the actual cost increase proposed is under £3 per week to a band D property. There is still some work to do around this and the Clerk will present her options at Full Council

**2. Projects update** – Barratts are moving now on the Community Land but it is slow progress, there is no movement on the Open Space. Further email from SBC stating there would be a requirement to ascertain certain issues in relation to the Bell Tower, this will incur a further cost of an engineer’s report of over £600. It was RESOLVED to invite Mr Gandolfi to the next Full Council meeting

**3. Time & Date of Next Meeting:** Thursday 13<sup>th</sup> January 2022 at 11 am

Signed Chairman of Finance Committee: \_\_\_\_\_

Date: \_\_\_\_\_