

Cayton Parish Council

Minutes of Finance Committee meeting held Thursday 4th Nov 2021, 10.30am at The Jubilee Hall, Main Street, Cayton

Present: Councillor Caygill (Chairman), Councillor Swiers, Councillor Liley, Councillor Grundy, Councillor Southward & Clerk -Gill Armstrong

1. **Notice of Meeting:** It was **RESOLVED** that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies:** None received
3. **Declaration of interests:** Cllr Liley and Cllr Swiers at the payment schedule
4. **Minutes:** It was **RESOLVED** that the minutes of the meeting held 8th October were approved and signed at Full Council.
5. **To receive verbal reports from Councillors attending if required –** None received
6. **Bank Reconciliation, Receipts, Payments & Budget Figures:** It was **RESOLVED** that these be accepted & to be recommended to Full Council on the 16th November 2021.

Nov 21 Accounts due for payment				
	Nett	VAT	Gross	
OneCom	£35.95	£11.40	£47.35	DD
Rent	£30.00		£30.00	Rent SO
Staff costs INC hmrc & NEST	£792.75		£792.75	net wage paid via BACS, tax and NEST paid via d/d
YLCA	£60.00		£60.00	BACS - webinar
Gill Armstrong	£20.00		£20.00	Chair
Viking	£36.84	£10.20	£47.04	BACS-Stationary
Wilson Garden services	£90.00		£90.00	BACS - oct/nov grass cuts
slcc	£120.00	£24.00	£144.00	filca
Rhona Liley	£79.38		£79.38	halloween food
Yorkshire Moors Christmas Trees Ltd	£260.00		£260.00	xmas trees
Scarborough Borough Council	£215.06		£215.06	COMMERCIAL WASTE
Walkers Accountants	£30.00	£6.00	£36.00	payroll
Scarborough Borough Council	£53.60	10.72	£64.32	Litter pickers K.Scarb Tidy
Jonathan Dyer	£84.00		£84.00	George Wilson beds
Roberta Swiers	191.67	38.33	£230.00	Christmas Selection boxes
Total	£2,099.25	£100.65	£2,199.90	
Transfer			nil	
Signed.....				
Dated				

The following items were discussed & the following was noted:-

- The November schedule of payments was agreed and it was **RESOLVED** that it should be signed by the Chairman
 - It was **RESOLVED** that no transfer is required of monies between accounts at this time
 - It was **RESOLVED** to accept the Clerks overtime of 12.5 hours
7. **Budget–** The Clerk ran through the first draft proposals for the upcoming budget with all in attendance. It was **RESOLVED** that this be further discussed at the December meeting.

- 8. **Projects update** – Barratts are moving now on the Community Land but it is slow progress, there is no movement on the Open Space. Awaiting a further email from Stephen Gandolfi with regards to the Bell Tower – it was **RESOLVED** that the Clerk chase this up
- 9. **Time & Date of Next Meeting:** Tuesday 14th December 2021 at 11 am

Signed Chairman of Finance Committee: _____

Date: _____

DRAFT