



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

Tel: 01723 586869

Email: [caytonparish@btconnect.com](mailto:caytonparish@btconnect.com)

Website [www.caytonparish.org.uk](http://www.caytonparish.org.uk)

27<sup>th</sup> October 2022

## To Members of Cayton Parish Council Finance Committee,

You are hereby summoned to attend a Finance Committee meeting to be held on Thursday 3<sup>rd</sup> November 2022 at 10.30 am The Jubilee Hall, Main Street, Cayton

*Gill Armstrong*, Clerk to Cayton Parish Council

---

## AGENDA

1. **Notice of meeting-** to confirm that the Public notice of the meeting has been given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.
2. **Apologies**  
To note apologies and approve the reasons for absence.
3. **Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
4. **Minutes: -**
  - a) To approve the minutes from 4<sup>th</sup> October 2022 and forward for full council
  - b) To note any update from the minutes.
5. **To receive verbal reports:** - From Councillors attending if required.
6. To receive the **Bank Reconciliation, Receipts and Payments** for November 2022 and action taken.
  - a) To approve the Schedule of payments (to be available at the meeting)
  - b) To approve the transfer of funds to the current account from the deposit account to cover the payments if required
7. **Budget –** to set the budget for the next financial year and forward for full council approval.
8. **Projects update:** - Jubilee Hall door
10. **Time and Date of the Next Meeting:-** 8<sup>th</sup> December 2022 11am  
To confirm the date and time of the next meeting.