



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

Tel: 01723 586869

Email: caytonparish@btconnect.com

Website www.caytonparish.org.uk

29th October 2021

To Members of Cayton Parish Council Finance Committee,

You are hereby summoned to attend a Finance Committee meeting to be held on Thursday 4th November 2021 at 10.30am The Jubilee Hall, Main Street, Cayton

Gill Armstrong, Clerk to Cayton Parish Council

AGENDA

1. **Notice of meeting-** to confirm that the Public notice of the meeting has been given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.
2. **Apologies**
To note apologies and approve the reasons for absence.
3. **Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
4. **Minutes: -**
 - a) To approve the minutes from 8th October 2021 and forward for full council
 - b) To note any update from the minutes.
5. **To receive verbal reports:** - From Councillors attending if required.
6. To receive the **Bank Reconciliation, Receipts and Payments** for November 2021 and action taken.
 - a) To approve the Schedule of payments (to be available at the meeting)
 - b) To approve the transfer of funds to the current account from the deposit account to cover the payments if required
7. **Budget –** to set the budget for the next financial year and forward for full council approval.
8. **Projects update:** - Including where required: The Bell Tower, Jubilee Hall door, Defibrillator, Community Land, Open Space for discussion and Platinum Jubilee 2022 for update, discussion and further consideration at Full Council
10. **Time and Date of the Next Meeting:-** 9th December 2021 11am
To confirm the date and time of the next meeting.