



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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8<sup>TH</sup> July 2021

## To Members of Cayton Parish Council Finance Committee,

You are hereby summoned to attend a Finance Working Committee to be held on Thursday 15<sup>th</sup> July 2021 at 11am The Jubilee Hall, Main Street, Cayton

**Councillor Ms Jennifer Kelly**

**Chair Finance Committee Cayton Parish Council**

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## AGENDA

- 1 Notice of meeting-** to confirm that the Public notice of the meeting has been be given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.
- 2 Apologies**  
To note apologies and approve the reasons for absence.
- 3 Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
- 4 Minutes: -**
  - a) To approve the minutes from 10<sup>th</sup> June 2021 and forward for full council
  - b) To note any update from the minutes.
- 5 To receive verbal reports: -** From Councillors attending if required.
- 6 To receive the Bank Reconciliation, Receipts and Payments** for the period ending 30th June 2021 and action taken.
  - a) To approve the Schedule of payments (to be available at the meeting)
  - b) To approve the transfer of funds to the current account from the deposit account to cover the payments if required
- 7. Bank Accounts –** Claire Boston Locum Clerk.
- 8 Play Equipment assessment update –** Clerk
- 9 Community Land –** Initial update on first steps and funding
- 10 Open Land on Main Street –** Clerk to update on initial enquiries
- 11 Projects update:-** The Bell Tower , Jubilee Hall door , Defibrillator
- 12 Locality Budget update –** Councillor Swiers
- 13 Financial Risk Assessment Training –** current training available via YLCA

**14 I.T and office update** – Clerk update including new and old office equipment plus requirement for new legislation book.

**15 Welcome Back Funding-** to discuss products available for decision at full council

**16. Finance meetings as public meetings** – Claire Boston locum clerk

**17. Accessibility** – for the Committee to discuss options with regards to equipment to make meetings accessible to all including those members and with hearing loss

**18 Time and Date of the Next Meeting:-.12<sup>th</sup> August 2021**

To confirm the date and time of the next meeting.