



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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2nd June 2021

## To Members of Cayton Parish Council Finance Committee,

You are hereby summoned to attend a Finance Working Committee to be held on Thursday 10<sup>th</sup> June 2021 at 1pm The Jubilee Hall, Main Street, Cayton

**Councillor Ms Jennifer Kelly**

**Chair Finance Committee Cayton Parish Council**

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## AGENDA

**1 Notice of meeting-** to confirm that the Public notice of the meeting has been be given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.

### **2 Apologies**

To note apologies and approve the reasons for absence.

### **3 Declaration of Interests**

- a. To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
- b. To approve dispensation requests.

**4 Minutes:** - (May 13<sup>th</sup> minutes already approved at last Full Council due to Audit requirements)

- a) To note any update from the minutes.

**5 To receive verbal reports:** - From Councillors attending if required.

**6 To receive the Bank Reconciliation, Receipts and Payments** for the period ending 31st May 2021 and action taken.

- a) To approve the Schedule of payments (to be available at the meeting)
- b) To approve the transfer of funds to the current account from the deposit account to cover the payments.

**7 Councillor training** – Finance

**8 Finance Committee membership** – Clerk update

**9 Projects update:-** The Bell Tower

**10 Locality Budget update** – Councillor Swiers

**11 Financial Risk Assessment** – To discuss updating the document

**12 I.T update** – Clerk update on revised costing

**13 Welcome Back Funding-** to discuss suggestions

**14 Time and Date of the Next Meeting:-**

To confirm the date and time of the next meeting.