



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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8th May 2021

To Members of Cayton Parish Council Finance Committee,

You are hereby summoned to attend a Finance Working Committee to be held on Thursday 13th May 2021 at 11am The Jubilee Hall, Main Street , Cayton

Councillor Mr Simon Green

Chair Finance Committee Cayton Parish Council

AGENDA

- 1 Notice of meeting- to confirm that the Public notice of the meeting has been be given in accordance with schedule 12, para (10) 2 (b) of the Local Government Act 1972.**
- 2 Apologies**
To note apologies and approve the reasons for absence.
- 3 Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members Register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4 Minutes:- To approve the minutes held of 14th April 2021 for signing at Full Council.**
 - a To note any update from the minutes.
- 5 To receive verbal reports:-** From Councillor Green and Councillor Swiers.
- 6 To receive the Bank Reconciliation, Receipts and Payments** for the period ending 30th April 2021 and action taken.
 - a To approve the March Schedule of payments (to be available at the meeting)
 - b To approve the transfer of funds to the current account from the deposit account to cover the April 2021 payments.
- 7 To review the Financial Regulations**
- 8 To review the Financial Risk Assessment**
- 9 To review items for audit on the 18th May 2021**
- 10 Bonfire & Firework events –** to discuss the quotes for this year's event
- 11 Councillor training**
- 12 Projects update:-** The Bell Tower , The Community Land

13 Jubilee Hall maintenance requests - Councillor Poor

14 Locality Budget update – Councillor Swiers

15 Internal Controls:-To arrange a date as soon as possible

16 Time and Date of the Next Meeting:-.

To confirm the date and time of the next meeting.