



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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11/04/2024

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 16th April 2024 at 7.00pm, at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

1. **Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
2. **Apologies** - To receive apologies for absence and consider the reasons for absence.
3. **Declaration of Interests**
 - a. To receive Councillors declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To receive dispensation requests.
4. **Public Participation** - To receive and hear any person who wishes to address the council. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion). No resolutions can be made on points raised that are not otherwise on the agenda
5. **Meeting of Cayton Parish Council held on 19th March 2024**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 19th March 2024 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
6. **Police Matters**-To note the Police report and any other matters relevant to the police
7. **Correspondence Received-**
 - a) Speed limit at Killerby bends

- b) Complaint in relation to school users of car park at Jubilee Hall
- c) Any other correspondence received requiring discussion and action to be taken

8. Reports from County Councillor. - To receive verbal report from NYC Councillor Swiers

9. Chairman's report – To receive a report from the Chairman of the Parish Council – Cllr James Boak

10. Planning Working group- To receive a verbal report from Chairman of the Planning working group, Cllr Swiers relating to current Planning applications received for the Parish

11. Village Maintenance Committee.

- a) Report from Chairman of Village Maintenance Committee Cllr Shasanya
- b) Highways concerns – to receive current concerns in relation to Highways issues from members and make resolutions in regard to further actions
- c) To decide if Parish Council wish to fund to provision of further power sockets in the meeting room of the Jubilee Hall.
- d) Next meeting date and time to be confirmed

12. Community Land / Open Space

- a) To receive any update on progress and make resolutions where required for Community Land including reports submitted
- b) To receive any update on progress and make resolutions where required for Open Space including reports submitted

13. Events Committee

- a) Report from Chair of Events Committee Cllr Cranston
- b) Upcoming events – to discuss events for the next month and make decisions where required including Freepersons, First Aid and Lantern Workshop
- c) Olympics 2024 - to discuss if a working group is required for this event
- d) Next meeting date and time to be confirmed

14. Finance Committee

- a. To receive details of the bank balance, correct as of the 31st March 2024
- b. To receive the bank reconciliation for March 2024 and payment schedule for April
- c. To receive the Clerks overtime for March/April for approval
- d. Grant – One application received from Wishing Well to fund a new karaoke machine. To make a decision on the application.
- e. Finance Committee meeting dates – to discuss if this committee should meet on an evening to make it accessible to all and make a decision therein.
- f. Insurance renewal – To discuss renewal of current insurance and make a decision on who is to be the provider going forward.

- g. Defibrillators – to discuss if Council wish to accept the 50% funding available for two new defibrillators for the Parish and locations for them to be installed
- h. Next meeting date and time Wednesday 15th May 10.30am

15. Speedwatch – Cllr Lockyer to discuss scheme and make resolutions where required

16. Cayton News – delivery requirements and dates to be finalised

17. Co-option – to discuss plans going forward

18. 106 money – The Clerk to update on a recent meeting with NYC relating to Jackson Close play area

19. EXCLUSION OF THE PRESS AND PUBLIC

Members to consider excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

20. Time and Date of the Next Meeting Tuesday 21st May 2024 at 7pm