



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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12/07/23

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 18th July 2023 at 7.00pm, at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2. Apologies - To note apologies and approve the reasons for absence.

3. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

4. Public Participation - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).

5. Meeting of Cayton Parish Council held on 20th June 2023

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 20th June 2023 as a true record of the meeting
- b. To note any update from the minutes including items deferred

6. Police Matters-To note the Police report and any other matters relevant to the police

7. Correspondence Received-

- a) To discuss any correspondence received and make decisions as required

8. Reports from County Councillor. - To receive verbal report from NYC Councillor:- Cllr Swiers

9. Chairman's report – To receive a report from the Chair of the Parish Council – Cllr James Boak

10. Planning Committee

- a) To receive a verbal report from Chairman of the Planning Committee, Cllr Swiers relating to any Planning applications received or updates

11. Village Maintenance Committee.

- a) To receive a verbal report from Chairman of Village Maintenance, Cllr Shasanya
- b) Community Payback update - Clerk
- c) Drains – to update in relation to drains issues in Parish including water ways
- d) Cemetery – To discuss use of kerb stones and next steps. To discuss Gate Post and make decisions on emergency work required.
- e) Grass cutting – To discuss next years arrangements and make a decision on whether to search for a contractor or remain with NYC. To discuss flowerbed at rear of Millennium Gardens and to decide how it should be managed including costs associated with that / equipment required.
- f) Next meeting date and time to be confirmed

12. Community Land / Open Space

- a) To discuss any update on progress and make decisions where required for Community Land
- b) To discuss any update on progress and make decisions where required for Open Space

13. Events Committee

- a) To receive a verbal report from the Chair of the Committee, Cllr Petts relating to events and Committee matters
- b) Fun Run – To discuss the event and any issues arising
- c) Children's activity sessions summer holidays – to discuss equipment and volunteers required per session
- d) Future events - to discuss requirements and make decisions where required
- e) Next meeting date and time to be confirmed

14. Finance Committee

- a. To receive a verbal report from member of Finance committee in Cllr Bentley's absence relating to bank balances.
- b. To approve the bank reconciliation for July 2023

- c. To approve the July Schedule of payments
- d. To approve Clerks overtime for July
- e. Broadband provision – to discuss cheaper alternatives to current provider – Cllr Boak
- f. Grants application – to record decision of recent application by Working Group
- f. Next meeting date and time to be confirmed.

15. Communications

- a) Email addresses – update on progress for secure email addresses Cllr Boak

16. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

17. Time and Date of the Next Meeting Tuesday 15th August 2023 at 7.00pm