



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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08/05/23

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 16th April 2023 at 7.00pm, at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2. Apologies - To note apologies and approve the reasons for absence.

3. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

4. Public Participation - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion).

5. Meeting of Cayton Parish Council held on 18th April 2023

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 18th April 2023 as a true record of the meeting
- b. To note any update from the minutes including items deferred

6. Police Matters-To note the Police report and any other matters relevant to the police

7. Correspondence/ Complaints / Concerns Received- Bus service concerns

8. Reports from County Councillor. - To receive verbal report from NYC Councillor:- Cllr Swiers

9. Chairman's report

10. Planning Committee

- a) To receive a verbal report from Chairman of the Planning Committee relating to any Planning applications received or updates

11. Village Maintenance Committee.

- a) To receive a verbal report from Chairman of Village Maintenance
- b) Community Payback work schedule
- c) Next meeting date and time to be confirmed

12. Community Land / Open Space

- a) To discuss any update on progress and make decisions where required for Community Land
- b) To discuss any update on progress and make decisions where required for Open Space

13. Recreation and Amenities Committee

- a) To receive a verbal report from the Clerk relating to events and Committee matters
- b) Coronation 2023 – To discuss event .
- c) Children's activity sessions summer holidays- to discuss dates and options
- d) Next meeting date and time to be confirmed

14. Finance Committee

- a. To receive a verbal report from Chair of Finance relating to bank balances.
- b. To approve the May Schedule of payments
- c. To approve Clerks overtime for May including hours worked for audit
- d. Change of bank signatories
- e. Audit update
- f. Next meeting date and time to be confirmed.

15. Co-option requirements – To discuss co-opting a further Councillor for a full complement

17. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

18. Time and Date of the Next Meeting Tuesday 20th June 2023 at 7.00pm