



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

Tel: 01723 586869

Email: caytonparish@btconnect.com

Website www.caytonparish.org.uk

13/07/2022

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 19th July 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2. Apologies - To note apologies and approve the reasons for absence.

3. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

4. Public Participation - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).

5. Meetings of Cayton Parish Council held on 21st June 2022 and 28th June 2022

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 21st June 2022 as a true record of the meeting
- b. To approve minutes of the extra ordinary meeting of Cayton Parish Council held on Tuesday 28th June 2022 as a true record of the meeting
- c. To note any update from the minutes including items deferred

6. Meetings, Roles and Committees – a) To assign members to the relevant Committees and Working Groups as required in order for them to be quorate and able to function legally
b) To discuss current process in relation to length of time of meetings and solutions available to work smarter – Clerk
c) Minute taking in absence of the Clerk – Cllr Liley

7. Police Matters-To note the Police report and any other matters relevant to the police

8. Correspondence – To discuss any correspondence received where required

9. Complaints / Concerns Received-

a) McCains noise issues

9. Reports form Borough and County Councillors. - To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green

10. Clerk's report – Gill Armstrong

11. Chairman's report – Cllr Swiers

12. Planning Committee – a) To receive a verbal report from Cllr Swiers, Chairman of the Planning Committee relating to any Planning applications received or updates

13. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Boak, Chairman of Village Maintenance
- b) Community Payback Team – Clerk
- c) Trees and bushes in the Parish and issues arising – decisions to be made where practicable on further actions to be taken.
- d) Dog Bin request from Osgodby – Cllr Swiers

14. Community Land –

- a) To discuss any update on progress and make decisions where required.

15. Jubilee Hall and Bell Tower

- a) To discuss any update on progress and make decisions where required in relation to Bell Tower.
- b) Car Park concerns – to discuss possible solutions and make decisions where required

16. Recreation and Amenities Committee –

- a) To receive a verbal report from Cllr Petts, Chairman of the Recreation and Amenities committee relating to events and Committee matters
- b) Community drop in – To discuss ideas from all Councillors
- c) Defibrillator update - Clerk

17. Finance Committee

- a. To receive a verbal report from the Clerk in the absence of the Chair of Finance relating to bank balances.
- b. To approve the July Schedule of payments
- c. To approve Clerks overtime for June/ July including toil
- d. To discuss having the ability to take card payments and make a decision if required
- e. Next meeting date and time to be confirmed.

18. Honour Roll – To discuss and make a decision on the provision of an Honour Roll for the Parish Free Persons recipients - Clerk

19. Beck Hole Bus Stop – Cllr Bentley – to discuss and make a decision on any action that can be taken

20. Speedwatch – To confirm co-ordinator, arrange a meeting date and initial actions to be taken as well as obtaining own equipment and hi vis jackets

21. Dementia Friendly Council – To discuss and make a decision on any action that can be taken

22. Website – to discuss the contract provided with SBC and make decisions where required

23. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

24. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on **Tuesday 16th August 2022 at 7pm**