



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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15th June 2022

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 21st June 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 17th May 2022**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 17th May 2022 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
- 8. Complaints / Concerns Received**- Any residents concerns received and any action taken on previous resident concerns
- 9. Reports form Borough and County Councillors.** - To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 10. Clerk's report** – Gill Armstrong

11. Chairman's report – Councillor Swiers

12. Planning Committee

- a) To receive a verbal report from Cllr Swiers, Chairman of the Planning Committee relating to any Planning applications received or updates
- b) To discuss the continuing issues at East Lea
- c) To discuss and provide feedback by the 27th June with regards to the new Seamer Station plans

13. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Boak, Chairman of Village Maintenance
- b) Community Pay Back team report- Clerk

14. Community Land –

- a) To discuss any update on progress and make decisions where required.

15. Jubilee Hall and Bell Tower

- a) Issues arising at hall to be discussed and actions/decisions taken where required
- b) Bell Tower update and any decisions or actions to be taken
- c) Arch door funding suggestion, decision required by Council – Cllr Swiers
- d) Badminton Club – to discuss concerns regarding the placing of court tape on flooring should the hire be agreed, decision required by Council as owners of building – Cllr Liley

16. Recreation and Amenities Committee

- a) To receive a verbal report from Cllr Petts, Chairman of the Recreation and Amenities committee relating to events including the Queens Platinum Jubilee 2022
- b) Plans/ideas for the year going forward

17. Finance

- a. To receive a verbal report from the Finance Chairman Cllr Caygill relating to bank balances.
- b. To approve the June Schedule of payments
- c. To approve Clerks overtime for May/June
- d. Signatories on bank – to ascertain removal of Cllr Green , arrange for other signatory
- e. Separate Finance meeting – to decide on requirement for a separate meeting each month or for the committee to meet where there is a need such as Audit or large scale projects

18. Speedwatch Scheme – To relaunch with list of members supplied by Clerk and to arrange date of first meeting

19. Future Plan – Cllr Boak, to discuss the report circulated to all Cllrs and decisions made on recommendations.

20. Co-option of potential new Councillors- update from Clerk

21. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

22. Time and Date of the Next Meeting.

To confirm the time and date of the next extra ordinary meeting on **Tuesday June 28th 2022 at 7pm**