



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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7th April 2022

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 19th April 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 15th March 2022**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 15th March 2022 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
- 8. Complaints / Concerns Received**- Any residents concerns received and any action taken on previous resident concerns
- 9. Reports form Borough and County Councillors.** - To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 10. Clerk's report** – Gill Armstrong

11. Chairman's report – Councillor Swiers

- 12. Planning Committee** – a) To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates
b) To discuss the development at Osgodby and the Parish Council response

13. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Poor, Chairman of Village Maintenance
- b) Cayton Bay Memorial bench - update Clerk
- c) Updates on noticeboards – Clerk
- d) Community Pay Back team - Clerk

14. Community Land –

- a) To discuss any update on progress and make decisions where required.

15. Jubilee Hall and Bell Tower

- a) Issues arising at hall to be discussed and actions taken where required including car park
- b) Bell Tower update from engineer

16. Recreation and Amenities Committee - To receive a verbal report from Cllr Liley, Chairman of the Recreation and Amenities committee relating to events including the Queens Platinum Jubilee 2022

17. Finance

- a. To receive a verbal report from the Finance Chairman Cllr Caygill relating to bank balances.
- b. To approve minutes from Finance Meeting held 14th April 2022
- c. To approve the April Schedule of payments
- d. To approve Clerks overtime for March / April
- e. Appraisal and pay scale
- f. Audit – to approve and discuss documentation, policy and accounts where required
- g. Next meeting date and time to be confirmed.

18. Speedwatch Scheme – To discuss outcome of promotion for volunteers

19. 20 M.P.H speed limit around Cayton Primary School – to discuss concerns and CPC response

20. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

21. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on **Tuesday May 17th 2022 at 7pm**