



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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9th March 2022

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 15th March 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
 - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
 - b. To approve dispensation requests.
- 4. Public Participation** - To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 15th February 2022**
 - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 15th February 2022 as a true record of the meeting
 - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
- 8. Complaints / Concerns Received**- Any residents concerns received and any action taken on previous resident concerns
- 9. Reports form Borough and County Councillors.** - To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 10. Clerk's report** – Gill Armstrong

11. Chairman's report – Councillor Swiers

12. Planning Committee - To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

13. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Poor, Chairman of Village Maintenance
- b) Cayton Bay Memorial bench – to discuss removal of old benches and new base provision.
- c) Coulson Drain – to discuss ownership, maintenance requirements and management/ risk

14. Community Land –

- a) To discuss any update on progress and make decisions where required.
- b) To discuss 106 money and confirm what CPC expect is due
- c) To formulate questions for proposed meeting with Barratts by CPC
- d) To discuss the requirements from Barratts prior to land being transferred in relation to fencing , levelling and waste removal – Cllr Grundy

15. Jubilee Hall and Bell Tower

- a) Issues arising at hall to be discussed and actions taken where required including car park
- b) Bell Tower update from engineer
- c) Maintenance of Hall – Cllr Grundy
- d) Carpet in meeting room – Cllr Caygill

16. Recreation and Amenities Committee - To receive a verbal report from Cllr Liley, Chairman of the Recreation and Amenities committee relating to events including the Queens Platinum Jubilee 2022

17. Finance

- a. To receive a verbal report from the Finance Chairman Cllr Caygill relating to bank balances.
- b. To approve minutes from Finance Meeting held 10th March 2022
- c. To approve the March Schedule of payments
- d. To approve Clerks overtime for Feb / March
- e. National pay scale for 2022
- f. Allotment fees for 2023
- g. Next meeting date and time to be confirmed.

18. Speedwatch Scheme – To discuss promotion campaign for Volunteers

19. Floodlight at Church – To discuss if CPC has responsibility in funding this provision

20. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

21. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on **Tuesday January 18th 2022 at 7pm**