



# Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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9<sup>th</sup> February 2022

## To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 15<sup>th</sup> February 2022 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton  
The business to be transacted at this meeting is set out below.

*Gill Armstrong*, Clerk to Cayton Parish Council

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### Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

### AGENDA

- 1 Notice of meeting:** to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.
- 2. Apologies** - To note apologies and approve the reasons for absence.
- 3. Declaration of Interests**
  - a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
  - b. To approve dispensation requests.
- 4. Public Participation**

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).
- 5. Meeting of Cayton Parish Council held on 18<sup>th</sup> January 2022**
  - a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 18<sup>th</sup> January 2022 as a true record of the meeting
  - b. To note any update from the minutes including items deferred
- 6. Police Matters**-To note the Police report and any other matters relevant to the police
- 7. Correspondence** – To discuss any correspondence received where required
- 8. Complaints / Concerns Received-**

Any residents concerns received and any action taken on previous resident concerns
- 9. Reports form Borough and County Councillors.**

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green
- 10. Clerk's report** – Gill Armstrong

**11. Chairman's report – Councillor Swiers**

**12. Planning Committee**

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

**13. Village Maintenance Committee.**

To receive a verbal report from Cllr Poor, Chairman of Village Maintenance, including updates from previous issues, allotments, trees and Community Payback Team

**14. Street Naming at St Johns View** – to discuss options and put forward suggestions to SBC as requested for 5 streets being created in the development

**15. Community Land** - to discuss any update on progress and make decisions where required.

**16. Jubilee Hall and Bell Tower**

- a) Update on flat roof, Old door and kitchen door repairs plus door ramps- Clerk
- b) Update on reports for Bell Tower - Clerk
- c) Issues arising at hall to be discussed and actions taken where required

**17. Recreation and Amenities Committee**

- a) To receive a verbal report from Cllr Liley, Chairman of the Recreation and Amenities committee relating to events.
- b) Update on arrangements for Queens Jubilee events
- c) To discuss the purchase and siting of a tree to commemorate the Jubilee and make decision on requirements.

**18. Finance**

- a. To receive a verbal report from the Finance Chairman Cllr Caygill relating to bank balances.
- b. To approve minutes from Finance Meeting held 15<sup>th</sup> February 2022
- c. To approve the February Schedule of payments
- d. To approve Clerks overtime for January/February
- e. Next meeting date and time to be confirmed.

**19. Elections 2022** – To discuss purdah requirements in order to make sure ALL members are aware of restrictions and updates where available

**20. Pathways Cayton to Cayton Bay**– Cllr Grundy, To discuss state of repair and make decision where required

**21. Memorial Bench Cayton Bay** – To discuss the arrangements and requirements for a bench to replace one at Cayton Bay by a member of the public in memorial to a family member- Clerk

**22. EXCLUSION OF THE PRESS AND PUBLIC**

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

**23. Time and Date of the Next Meeting.**

To confirm the time and date of the next meeting on **Tuesday March 15<sup>th</sup> 2022 at 7pm**