



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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10th August 2021

To All Members of Cayton Parish Council,

You are hereby summoned to attend a meeting of Cayton Parish Council to be held on Tuesday 17th August 2021 at 7.00pm, meeting at The Jubilee Hall, Main Street Cayton
The business to be transacted at this meeting is set out below.

Gill Armstrong, Clerk to Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for the public at this meeting to ensure that it is effective and lawful, including recording of the meeting and public participation.

AGENDA

1 Notice of meeting: to confirm that the public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.

2. Apologies - To note apologies and approve the reasons for absence.

3. Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

4. Public Participation

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of **3** minutes (A maximum of **15** minutes in total public participation at the Chairman's discretion).

5. Meeting of Cayton Parish Council held on 20th July 2021

- a. To approve minutes of the meeting of Cayton Parish Council held on Tuesday 20th July 2021 as a true record of the meeting
- b. To note any update from the minutes

6. Police Matters-To note the Police report and any other matters relevant to the police.

7. Correspondence – from resident enquiring about clarification for proposed traffic management on North Lane

8. Complaints / Concerns Received

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns including
- b. Flooding risk Beverley Road

9. Reports form Borough and County Councillors.

To receive verbal reports from NYCC and Borough Councillors:- Cllr Swiers and Cllr Green

10. Clerk's report – Gill Armstrong

11. Chairman's report – Councillor Swiers

12. Motorhomes at Cayton Bay – to discuss any update on progress and make decisions where required

13. Planning Committee

To receive a verbal report from Cllr Hudson, Chairman of the Planning Committee relating to any Planning applications received or updates

14. Village Maintenance Committee.

- a) To receive a verbal report from Cllr Poor relating to issues related to the village including updates from previous issues & allotments.
- b) Terms of Reference for Village Maintenance Committee- To make a decision on adopting it as an official document
- c) To discuss play equipment current state of repair and make a decision on action to be taken

15. Jubilee Hall and Bell tower – to discuss any update on progress and make decisions where required to include: exterior maintenance Brickwork, Windows, Gutters and external Grills, Drains, rear door and old entrance door.

16. Recreation and Amenities Committee

- a. To receive a verbal report from Councillor Liley, Chairman of the Recreation and Amenities committee relating to events.
- b. 2022 The Queens' Platinum Jubilee
- c. Christmas 2021- to arrange a meeting

17. Finance

- a. To receive a verbal report from the Finance Chairman Councillor Kelly relating to bank balances.
- b. To approve minutes from Finance Meeting held 12th August 2021
- c. To approve the August Schedule of payments
- d. To approve Clerks overtime for August
- e. Welcome Back Funding – decide on notice board design
- f. To discuss new Terms of Reference draft document
- g. Next meeting date and time to be confirmed.

18. Cemetery capacity – To discuss possible vacant plots and a decision to be made on actions required for investigation

19. Cayton in Bloom – Report from Chair of Cayton in Bloom

20. Open Land – To discuss ideas and also to make a decision on how to capture public opinion

21. Defibrillator update – Councillor Swiers

22. NALC Code of Conduct – To make a decision on adopting it as an official document

23. EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

24. Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on Tuesday 21st September 2021