



Cayton Parish Council

Jubilee Hall, Main Street, Cayton, Scarborough, YO11 3TF

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12th November 2020

To All Members of Cayton Parish Council,

You are hereby summoned to attend an Extra Ordinary meeting of Cayton Parish Council to be held on Tuesday **17th November** 2020 using the Zoom digital platform (Joining details are below).

Join Zoom Meeting from a laptop /tablet

<https://us02web.zoom.us/j/85312537544>

Meeting ID. 853 1253 7544

From a mobile phone:

+441314601196,,85312537544# United Kingdom

Or +442030512874,,85312537544# United Kingdom

Meeting ID .853 1253 7544

From a land line.

0131 460 1196 United Kingdom

Or O203 051 2874 United Kingdom

Meeting ID 853 1253 7544

Find your local number: <https://us02web.zoom.us/j/85312537544>

The business to be transacted at this meeting is set out below.

Councillor Mrs Roberta Swiers.
Chair Cayton Parish Council

Chairman's Announcement

Prior to the commencement of the meeting, the Chairman will outline the procedure for this remote meeting to ensure that the meeting is effective and lawful including:

- Councillors code of conduct.
- Voting procedure.
- Public session and exclusion of the press and public procedure.
- Anyone wishing to record is asked to let the chairman of the meeting know prior to the start of the meeting.
- The meeting is being recorded by the Council.
- All councillors present are required to state their name prior to the commencement of the meeting.

AGENDA

1 Apologies

To note apologies and approve the reasons for absence.

2 Declaration of Interests

- a. To note declarations of interest not declared under Code of Conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

3 Confidential Agenda Items.

To agree if any items on the Agenda need to be discussed in private at the end of the meeting; following the exclusion of the press and public due to be confidential nature of the business to be transacted and in accordance with the Public Bodies (Admissions to meetings) Act 1960.

4 Meeting of Cayton Parish Council held on 27th October 2020.

- a. To approve minutes of the Extra Ordinary meeting of Cayton Parish Council held on Tuesday 27th October 2020 as a true record of the meeting(Attached).
- b. To note any update from the minutes.

5 Police Matters.

To note the Police crime report (to follow) and any other matters relevance to the police.

6 Public Participation.

To receive and hear any person who wishes to address the council. The Chairman will select the order of the matters to be heard. Each speaker will be limited to a period of 3 minutes (A maximum of 15 minutes in total public participation at the Chairman's discretion).

7 Correspondence

To consider: The Code of Conduct – Further consultation by Standards in Public Life (CSPL). To put recommendations forward.

8 Complaints / Concerns Received

- a. Any residents concerns received by Councillors and any action taken on previous resident concerns.
- b. Church Lane (resident's complaints)
- c. Farmers Lane West Garth
- d. Barrett's (resident's concerns)

9 Reports form Borough and County Councillors.

To receive verbal reports from NYCC and Borough Councillors:- Cllr. Swiers and Cllr. Green

10 Planning Committee

To receive a verbal report from Cllr. Hudson, Chairman of the Planning Committee relating to any Planning applications received.

Planning application: 20/02140FL – Proposal for 28 new touring caravan pitches & creation of access road.

13 Village Maintenance Committee.

- a. To receive a verbal report from Cllr. Poor relating to issues related to the village.
- b. Date and time of next meeting to be confirmed

14 Recreation and Amenities Committee

- a. To receive a verbal report from Cllr.Liley, Chairman of the Recreation and Amenities committee relating to events.
- b. Date and time of next meeting to be confirmed.

15 Finance

- a. To receive a verbal report from the Finance Chairman Cllr. Green relating to bank balances.
- b. To approve the November Schedule of payments (to follow)
- c. To approve the transfer of funds to the current account from the deposit account to cover the November 2020 payments.
- d. Next meeting date and time to be confirmed.

16 EXCLUSION OF THE PRESS AND PUBLIC

To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business now to be transacted.

17 Time and Date of the Next Meeting.

To confirm the time and date of the next meeting on Tuesday 8th December 2020 at 7pm