

Cayton Parish Council
Meeting: 21st August 2018 at the Jubilee Hall, Cayton at 7:00pm

Present: Parish, Borough, & County Councillor Mrs Swiers (Chairman), Parish Councillors; Mr Bell, Mr Southward, Mr Poor, Mrs Kelly, Ms Petts & Mrs Liley, K Fielding (Clerk) & 4 members of public.

1. **Notice of Meeting:** It was **RESOLVED that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.** **154/18**

2. **Declarations of Interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Parish Council's Code of Conduct.
 - The Chairman declared an interest in Finance. **155/18**

3. **Apologies:** Apologies have been received from Councillor Green & Councillor Hudson. It was **RESOLVED that the apologies be accepted.** **156/18**

4. **Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 17th July 2018. It was **RESOLVED that the minutes of the meeting be approved & were signed. Proposed Councillor Liley & seconded by Councillor Southward** **157/18**

5. **Public Participation:** None all attending due to planning.

The Chairman proposed that standing orders be suspended & bring Item 9 - Planning up the agenda due to public interest. The Council agreed.

9. Planning

a) Cayton Bay Holiday Park – a representative from the Parkdean Resort gave a brief presentation to the Council & members of the public. They had held a consultation during the day for local residents to attend & number of issues had been raised. Land has been purchased to extend existing site by up to 130 caravans – some existing & some new. An eco report has been done & the extension will not be visible due to extra planting. Councillor Swiers has raised concerns over plans for water regarding flooding, sewerage & drainage. Parkdean representative that plans are not fully complete yet but that it will be a priority & will comply with all planning regulations & requirements. Also that other amendments to the plans are being done given the input from residents. Access to site to remain the same except when work is actually taking place. Plans are to be submitted this week.

It was RESOLVED that Councillor Swiers would check the current licence for the site. **158/18**

b) Persimmon & South of Cayton Development – **It was RESOLVED that the next meeting to start at earlier due to presentation to Councillors.** **159/18**

It was RESOLVED that a projector would be loaned from Councillor Southward **160/18**

c) Any other business:- Application 18/01574/FL JMS Motor Services Ltd for change of use. **It was RESOLVED that not objections would be made & Clerk to inform planning services** **161/18**

The Chairman re-instated standing orders. All members of the public left the meeting.

6. Complaints/Concerns Received:

- a) Letter from resident regarding café opening on Main Street. Extended seating area into garden & is overlooking property. Also concerned about parking once opened as already a problems in this area. Residents have not received any consultation on change of use. The Chairman stated that change of use was for licensing only & this could be checked to see if it covers for outside. **It was RESOLVED that Councillor Swiers would look into invasion of privacy & then speak to Russells 162/18**
It was RESOLVED that the Clerk would write to the resident to confirm matter is being looked into 163/18
- b) Conifer removal – The Council had removed a conifer earlier in the year but roots were still causing a problem for resident & lifting patio. Due to risk of injury Councillor Swiers instructed that work take place to rectify the situation as soon as possible & this has now been completed.
- c) West Garth un-adopted land – Continuing problem with residents regarding this issue. The Council reviewed its position as complaints of setting a precedent & using Council resources to rectify a problem that is the responsibility of the County Council. **It was RESOLVED that the Clerk would communicate with residents & inform them where to direct any further problems 164/18**
- d) **CPFA – music anniversary event** – complaint received from resident about music festival over bank holiday weekend regarding noise & parking. CPFA confirmed that parking will be allowed on the field & that outside music will cease by 7.30pm. Councillor Swiers has asked for additional cones to be placed on the day. The Clerk has responded to the resident confirming these details.
7. **Police Matters** – No representative for the police attended & no report received.
8. **Reports from Borough & County Councillors:** Borough & County Councillor Mrs Swiers reported on salient issues from North Yorkshire County Council & Scarborough Borough Council.

For the County Council:-

The Chairman reported that a resident had complained regarding advertising 'A' boards along the sea front in Scarborough for causing an obstruction. Businesses & traders have been informed & the majority removed.

The County Council have been involved with a high profile fraudulent accident insurance claim & have been awarded their costs. The matter was about to go to High Court for none payment of these costs when the resident settled out of court & agreed to pay costs back to the Council. The council have been vigorous in their protection of the tax payers interest.

Barratts money – Councillor Swiers is chasing this up as money has been allocated & requests have been made to spend some of this.

For the Borough –

Councillor Swiers had attended a cricket match at the Mayors invitation.

Councillor Swiers is to become the Chair of licensing in the near future.

Staffing levels at the Council are down with planning being particularly affected.

Problem with housing development behind Jackson Close & if Councillor Swiers speaks out about this she may be unable to vote on it.

9. Planning – see above

10. **Village Maintenance:** Councillor Poor reported the following:-

- Complaint regarding the bird garden on Westgarth & overhanging trees & damaging residents property. **It was RESOLVED that the Clerk to contact Paul Wilson at Advanced Trees & Grounds for a consultation with Councillor Poor & Bell. 165/18**
- Sycamore tree in Church yard to be removed next week.
- Cemetery gates have been painted & hedge work is being done
- Weed spray in village being carried out

- Bus timetable case has been installed. **It was RESOLVED that the Clerk contact Mary Welch to confirm this so that the bus operator can install the timetable** 166/18
- Street lamp at post office is not working
- Damage to bench in Mill Lane reported. **It was RESOLVED that Mr Swiers would complete the repair** 167/18
- Bench at the end of Limekiln Lane has been stolen. **It was RESOLVED that Councillor Poor would undertake a check on all council assets on Fixed Asset Register for insurance purposes** 168/18
- **Risk Assessments** – Still to be completed
- Next meeting confirmed as 3rd October 2018 at 9.30am

11. Recreation & Amenities – Councillor Liley reported that the Clerk had provided an alternative Firework event organiser with a saving of over £800. A meeting has taken place with McCains & all criteria has been fulfilled. Walkie Talkies & laser pen to be provided. McCains have increased parking to 70 vehicles & will provide additional lighting & barriers. Poster to be judged on the 18th October with presentation on the 28th.

Halloween – an event is being organised with the Star Inn & the landlady is to be asked to attend the next meeting

Christmas Party – a children’s Christmas party is being discussed & McCains have offered a donation of either paying for entertainment or presents for children.

All events are to be listed in the Cayton News & website

Next meeting confirmed for 12th September 2018 at 4.00pm

12. Play Equipment – West Garth play area vandalism has now stopped & is being used widely. A write up & photos have been sent to the Scarborough Review & the Scarborough News. Additional photos to feature in the Cayton News

13. Finance - Councillor Swiers gave report in Councillor Greens absence.

- **BT/One.com** – The Clerk has been in contact & had discussion with both BT & One.com regarding the telephone & broadband accounts. The outcome being that the contact with One.com was agreed verbally on the 23rd April 2018 by the previous interim clerk who stated that she had authority to do so. A transcript of the conversation has been received & contract & bank details for DDR were confirmed. The contract has been agreed for 5 years to be reviewed annually. One.com stated that they would cover the bill from BT for early termination & the Clerk has received a credit note from the company today for £317.00. BT are still being paid for broadband connection which means that we are currently paying twice for this service. However the Clerk has negotiated with them & they suggested that we could change to just webhosting for £8.00 per month which would keep our current email address working. They have also agreed to back date this to start of change over. **It was RESOLVED that the Clerk confirm this with BT** 169/18
It was also RESOLVED that the Clerk take this to YCLA training day for advice 170/18
 Councillor Kelly raised the issue of the direct debit mandate with the bank as this usually requires a minimum of two signatures. **It was RESOLVED that the Clerk contact the bank to clarify this position** 171/18
 Councillor Petts has asked if the next meeting could be moved to 4.00pm so that she will be able to attend. Councillor Kelly proposed & Councillor Bell seconded. **It was RESOLVED that the time of the meeting be moved** 172/18
- **HMRC** – Ongoing correspondence with HMRC to confirm where this arose & how much has been overpaid.
- **August schedule of payments** – The schedule was approved & cheques were signed.

- **Transfers – It was RESOLVED that a transfer of £2000 from Barclays to cover August payments to be made by the Clerk** **173/18**
- **Lease at West End View – this has recently been received by the Clerk but dates back to 1st December 2015 for allotments. Currently the Council owes 3 x £120.00 with another £120.00 due in Dec. The lease was for 5years & has never been signed. The money received from the 4 allotments does not cover the lease payments. It was RESOLVED that the Clerk would write to Scarborough Borough Council to clarify why this was never signed & ask for reduction in lease amount before signing** **174/18**

14. Cayton In Bloom - No members were able to attend the meeting but an email was received by the Clerk with an update.

Millenium Arch – is being completed & invoice will be ready shortly& photos to be provided to NYCC

Pathway & Hedging – A meeting is to take place with the groundwork contractor regarding this issue

Bird Garden – Bird boxes have been discussed at the last meeting & will be checked & replaced where necessary in the spring

Due to weather conditions foliage has exploded & cutting back & pruning is a high priority. Flower beds will also need addressing.

15. Reports from meeting attended – None attended

16. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted. **175/18**

17. George Wilson Beds – item was discussed & an update given

18. Time & Date of next meeting: It was confirmed that time & date of the next meeting of the Parish Council would be Tuesday 18th September 2018 at 7.00pm
Meeting closed 9.30pm

Signed..... Dated.....