

**Cayton Parish Council**  
**Meeting: 20<sup>th</sup> March 2018 at the Jubilee Hall, Cayton at 7:00pm**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Bell, Green & Hallgate; Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, one member of the public & clerk Lindsay Clay.

1. **Notice of Meeting:** It was **RESOLVED that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) (b) of the Local Government Act 1972.** **41/18**
2. **Declarations of Interest:** The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Parish Council's Code of Conduct. None made.
3. **Apologies:** Apologies have been received from Councillors Poor & Southward. It was **RESOLVED that the apologies be accepted.** **42/18**
4. **Minutes:** To receive, approve & sign the minutes of the Full Council meeting held on 20<sup>th</sup> February 2018. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **43/18**
5. **Public Participation:** The member of the public attending asked if there was an update on the proposed houses on the land behind the church – was it still intended for affordable housing or had it been bought by the Caravan Club? The Chairman stated that outline planning permission had been granted for the affordable housing but nothing had been heard since. The member of the public also asked if there was any news about the new development near McCain as he was concerned about the increase in traffic in the area. The Chairman stated there has been no update since the public consultation. The member of the public also reported that the VAS sign is faulty & the pavements are in bad shape. The Chairman stated that she has reported these issues but it they are difficult to get resolved.

The member of the public left the meeting.

**6. Complaints/Concerns Received:**

- a) To discuss concern from resident re: buses. The issue was discussed & all Councillors agreed that due to the nature of the route being a hail & ride, it is the passengers that dictate where the bus stops, not the bus driver/company. It was **RESOLVED that the Clerk inform the resident of this.** **44/18**
  - b) To discuss complaint from resident re: dog fouling. The Chairman visited the resident & the area is in a terrible state despite there being a bin. The resident needs to report the offender to Scarborough Borough Council if it happens again. A notice has been put on the gatepost & the area will be monitored to see if there is any improvement.
7. **Police Matters:** No police representative attended. The police report had been circulated prior to the meeting, no comments were made on this.
  8. **Reports from Borough & County Councillor:** Borough and County Councillor Mrs Swiers and Borough Councillor Green reported on salient issues from North Yorkshire County Council and Scarborough Borough Council:
    - **For the County Council:** Councillor Mrs Swiers reported on the following:
      - Double yellow lines & white lines have been proposed to be painted outside Russell's store.

- Drainage problems have been reported but the response has been that the drains appear to be coping well & Main Street drains are cleaned on a regular basis.
- **For the Borough Council:** Councillors Green and Mrs Swiers reported on the following:
  - Chinese lanterns have been banned.
  - Progress is being made on the roundabouts for the Tour de Yorkshire.
  - We could possibly have some road resurfacing done due to being on the Tour de Yorkshire route.
  - There has been flooding in Killerby again due to a pipe collapsing. Lots of people were seen driving through the barriers closing the flooded area off.
  - Sewage issues – concerns how the current system will cope with the new housing developments. Councillor Green will be arranging a flood meeting with Yorkshire Water to discuss issues with them & proposed it be open to the public.

**9. Planning:** Councillor Mrs Hudson reported on the following planning applications:

- a) 18/00435/HS – 12 North Lane – erection of a single storey rear extension. No objection. Comments already emailed to Planning.
- b) 18/00386/FL – The Blacksmiths Arms – erection of extension & porch, change of use to bistro & bar (A3), ice cream parlour (A1) & beauticians (Sui Generis) & four letting rooms. Retrospective consent for demolition of outbuilding & construction of building for florist. There are concerns regarding safety of pedestrians & traffic due to the location of the entrance & suggesting a one way system. No other objections. Comments already emailed to Planning.
- c) 18/00433/HS – 27 Jackson Close – installation of dormer window to front. No objection. Comments already emailed to Planning.
- d) 17/02652/HS – Lane End House, Station Road – proposed side extension. No objection. It was **RESOLVED that the clerk would confirm the response made.** **45/18**

**10. Village Maintenance Members:**

- a) The Chairman reported on the following:
  - Various faulty streetlights have been reported.
  - A large crack has appeared in the footpath near the bench on old Filey Road. The Chairman reported this & the response was that it was not bad enough to attend to. It should be monitored to see if it gets worse.
  - Work on the churchyard cemetery has been delayed due to the weather but will be attended to as soon as possible.
  - Benches at West Garth Green Belt are in need of stripping & painting but this would be better to wait until the play equipment has been installed.
  - An overhanging tree branch near the Pastures has been partially removed. This work will be completed on 21<sup>st</sup> March.
- b) J.G. Gardiner has applied for permission to put up a headstone at Cayton Cemetery. It was **RESOLVED that permission would be granted.** **46/18**

Cayton Parish Council would like to thank Dave Swiers for all his help in maintaining the Parish.

**11. Recreation and Amenities Members:**

- a) Councillor Mrs Liley reported on the following:
  - **Fireworks display** – McCain have confirmed the date of 5<sup>th</sup> November for the fireworks display (no bonfire as per last year due to ongoing construction work). Toilets & catering are

confirmed, St John's Ambulance have been contacted but not confirmed yet. Cayton in Bloom will help with car parking.

- **Christmas** – the Mayor has been booked for the decorated properties judging on the 13<sup>th</sup> December. The Salvation Army band have been booked for the carol singing on 19<sup>th</sup> December.
- **Tour de Yorkshire** – leaflets for Main Street will be posted out shortly.

- b) Councillor Mrs Liley requested permission to purchase 100 lengths of red, white & blue bunting from Amazon using her debit card. **It was RESOLVED for Councillor Mrs Liley to go ahead with the purchase at a cost of £260.** **47/18**

**12. Play Equipment:** The Chairman reported that Matthew Day from Streetscape will talk with Scarborough Borough Council about the West Garth Green Belt play equipment as there has been no official go ahead from Scarborough Borough Council as yet.

**13. Community Land:** The Chairman reported that there has been no update from Barratts as yet.

**14. May Full Council Meeting/AGM & Parish Assembly:** The Councillors discussed the dates.

- a) It was **RESOLVED May Full Council Meeting & AGM will take place on Tuesday 15<sup>th</sup> May at 7:00pm.** **48/18**
- b) It was **RESOLVED that that the Parish Assembly would take place on Thursday 31<sup>st</sup> May at 7:30pm.** **49/18**

**15. Finance:**

- a) The minutes from the finance committee meeting on 9<sup>th</sup> March were not provided so would be signed at the next meeting.
- b) **March schedule of payments** – the schedule was circulated at the meeting. After discussion, it was **RESOLVED that the figures totalling £1,466.32 be approved with a transfer of £1,500 made.** **50/18**

**16. Cayton in Bloom:** Councillor Mrs Hudson reported:

- a) There will be a litter pick on Saturday 24<sup>th</sup> March meeting at the Jubilee Hall at 9:45am.
- b) The Winter Warmer raised £180.
- c) There is a tabletop sale on 14<sup>th</sup> April at the Jubilee Hall.
- d) Millennium Gardens: it was agreed that the plans should go ahead.
- e) The barrels on Hertford Road will be replaced once the weather improves.

**17. Cayton News Working Group:** The Chairman reported on the following:

- There are still a few outstanding articles & adverts to chase.
- Most businesses have re-advertised again.
- The cover would be blue & yellow Tour de Yorkshire colours but a photo is needed. Councillor Mrs Liley agreed to email some over from the 2015 event.
- Basics Plus will do the deliveries on the 17<sup>th</sup> & 18<sup>th</sup> of April.
- 3 payments for adverts for 2017 are still outstanding.

**18. Reports from Meetings Attended.** None.

**19. EXCLUSION OF THE PRESS AND PUBLIC RESOLVED; that under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business in view of the confidential nature to be transacted.** **51/18**

**20. General Data Protection Regulations:** The Chairman stated that the law has not finished going through parliament yet but the Clerk advised we must start complying now. The Parish Council needs to appoint a Data Protection Officer (not the Clerk or a Councillor) to oversee matters. The Parish Council needs to start writing to all contacts asking them to confirm how they wish to be contacted in the future. Councillor Green has some information about this which he will pass to the Clerk to circulate. Councillors Mrs Liley & Mrs Kelly are attending a training session about this & will report back at the next meeting.

**21. Clerk’s Pension:** Discussion on this issue was not necessary.

**22. Time & Date of the Next Meeting:** it was confirmed the date of the next meeting of the Parish Council would be Tuesday 17<sup>th</sup> April 2018 at 7:00pm.

Signed.....*R. Swiers*..... Dated.....17.04.18.....