

Cayton Parish Council

Minutes of the meeting 16th May 2017 at 7pm Jubilee Hall, Cayton.

Present: Parish, Borough, & County Councillor Mrs Swiers (Chairman), Parish & Borough Councillor Green; Councillors Bell, Hallgate, Poor, Southward, Mrs Hudson, Mrs Kelly, & Mrs Liley, PCSO Sue Rowley; J Ingham CPFA (Clerk)

- 2017/70.** Election of Chairman: Cllr Mrs Roberta Swiers was elected Chairman of the Council for 2017/2018, signed the declaration of acceptance of office, and took the chairmanship of the meeting.
- 2017/71.** Election of Vice Chairman: Cllr Simon Green was elected Vice Chairman of the Council for 2017/2018.
- 2017/72.** Notice of meeting: - RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.
- 2017/73.** The need to declare personal or a disclosable pecuniary interest & to note dispensations given – The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Cllr Mrs Swiers declared an interest, in so far as Mr D Swiers was being paid for some miscellaneous works in the Parish.

It was RESOLVED: that the declaration is noted.

- 2017/74.** Apologies –. None received
- 2017/75.** Minutes: - the minutes of the meeting held on 18th April 2017 were received, approved, and signed by the Chairman.

It was RESOLVED: that the minutes of the meeting be approved and signed.

- 2017/76.** Public Participation – There were no issues raised by residents present.
- 2017/77.** Police Report the report had been circulated prior to the meeting.
- PCSO Sue Rowley outlined some of the details in the Police Report as supplied. A success was reported subsequent to using CCTV at a farm incident, which led to two arrests. Parking was an issue in Spring Gardens.
 - Inspector Andy Short would not be able to be present at the Annual Parish Assembly, as he was scheduled to be at court that day.

2017/78. Committees of the Parish Council: Members were appointed to the committees of the Council as follows: -

- Finance – S Green; B Hallgate; Mrs J Kelly; Mrs R Liley
- Recreation & Amenities - C Bell; P Southward; Mrs J Kelly; Mrs R Liley
- Village Maintenance - N Poor; C Bell; Mrs A Hudson; Mrs R Swiers
- Planning - S Green; P Southward; N Poor; Mrs A Hudson

2017/79. Neighbourhood Plan; the Council considered the creation of a Neighbourhood Plan steering group, initially as a councillor working group, and to be considered upgrading to a Committee once external members have been appointed. It was agreed that the group should be composed of 4 elected members, and the final size to be determined at a future date.

It was RESOLVED: that a councillor working group would be established, and the following members were appointed: S. Green; Mrs R Liley; Mrs R. Swiers, with one councillor vacancy.

- 2017/80.** Appointment of members to working groups of the council: Members were appointed to the working groups as shown: -
- Grants - Mrs R Swiers; Mrs R Liley; Mrs A Hudson
 - Cayton News - B Hallgate; N Poor; Mrs R Swiers
 - Snow Plan – N Poor; Vacancy
 - Disciplinary & Grievance – Mrs J Kelly; Mrs A Hudson; Mrs R Liley; Mrs R Swiers; B Hallgate
- 2017/81.** Appointment of representatives to outside organisations:
- Cayton in Bloom; Mrs A Hudson
 - Cayton Playing Fields Association N Poor
 - Filey CAP (Community Action Policing); Vacancy
 - Flood Group; S Green; N Poor
 - Jubilee Hall Management Committee; Mrs R Swiers; Mrs R Liley
 - Southern Area Cluster; Mrs R Swiers; S Green
 - Village Hall Management Committee; Mrs R Swiers
 - Yorkshire Coast Community Rail Partnership; B Hallgate
 - Yorkshire Local Councils Association. P Southward
- 2017/82.** Parish Council meetings; to determine the frequency and dates of Council meetings. The Council considered the option of changing from monthly meetings to bimensal (alternate months) meetings. This would allow some additional time for the production of the Neighbourhood Plan and the introduction of the Cayton Bay toilets. Examples were given of adjacent Parish Councils of commensurate size which had successfully introduced bimensal meetings.

It was RESOLVED that the Council would change to bimensal meetings starting immediately with July as the first such meeting. It was agreed that the arrangement would be reviewed at the end of the year to ensure that it was working as intended. Arrangements would have to be made to facilitate payments due from the Council in the intermediate months, which would be ratified at the July Council meeting..

- 2017/83.** The present bank mandates were confirmed with no change in the signatories. The Clerk reported on the option of making more payments electronically and would report back to the July meeting on practical systems by which this could be undertaken. The Council approved and authorised the payment of telephone/internet services by Direct Debit and by Standing Order for the rent of the Parish Office.
- 2017/84.** Reports from Borough & County Councillors – Borough & County Councillor Mrs R Swiers and Borough Councillor S Green reported on salient issues from North Yorkshire County Council and Scarborough Borough Council including the following: -

County Councillor Mrs R Swiers introduced herself as the new County Councillor following the recent election, and hoped to emulate former County Councillor J Blackburn's extensive service to the community. She advised that she was

scheduled to serve on the Transport, Economy and Environment Overview and Scrutiny Committee; the Scrutiny of Health Committee; and the Yorkshire Coast and Moors County Area Committee.

For the Borough Council; Councillors S Green and Mrs R Swiers reported

- At the Council's annual meeting Cllr R Swiers was appointed as vice-chairman of the Planning Committee which would be extremely helpful to the Parish in its creation of a Neighbourhood Plan.
- The Open Air Theatre is doing well with good acts, and outstanding bookings for the summer season.
- The Tour de Yorkshire roadshow came into town on April 28th which has had a massive positive impact on the town. It is hoped to attract the Tour back again to the Borough next year.
- Planning and Environmental staff have been to the site of moto-scrabbling in Killerby and issued an abatement notice which should improve the situation there.
- In respect of the issue between Barratt Homes and Scarborough Borough Council it is expected that there will be a meeting, eventually, between the two parties to resolve the problem of adoption by SBC of the open spaces, and the lack of play equipment, the condition requiring it to be installed by Barratt Homes having been discharged in error by SBC. The Planning Officer has said that they will meet with Cayton Parish Council member Mrs R Swiers, but no firm date has been arranged.
- The Sports Village is scheduled to 'go live' in June, and once operational the present swimming pool will be closed, and the Filey Rd Sports centre demolished.

It was RESOLVED that the councillors be thanked for their reports.

2017/85. Planning: - Councillor Mrs Hudson reported on the following:-

Planning applications:-

- i.) 17/00265/FL; Erection of steel portal framed building for the manufacture and testing of electrical generators (B2) and creation of associated hard standing; Dale Power Solutions Ltd, Salter Rd. Eastfield, Scarborough YO11 WDU; Mr Mark Carter

The Council considered this application and have no objection to the proposal.

It was RESOLVED to confirm the responses made in respect of these application.

2017/86. Village Maintenance : -

a) Councillor Poor reported on the following: -

- Weed spraying has been done, but the dead plants need removing, and the use of Community Payback workers was considered.
- An old oil filled radiator has been dumped in Westfield 'snicket'. The Clerk was asked to report this to Scarborough Borough Council.
- There is a problem with Mare's Tail weed growing in the cemetery, both in the graves, and into the footpath. It was agreed t that Mr D Swiers would be asked to spray the weeds.
- 'Dog poo' stencilling is now underway.
- The Clerk reported on the present situation in respect of the transfer of the responsibility for the Cayton Bay toilets from SBC to Cayton Parish Council.

Cllr S Green advised that he had spoken with a local caravan site operator and there was a possibility that cleaning services may be sourced from them. The Clerk was authorised to continue with negotiations with the Council's partners.

- No further information has been received from Scarborough Borough Council on the Heads of Terms that would form the backbone to the lease, nor in respect of repairs requested to be completed prior to any transfer. The Clerk was authorised to continue with the negotiations with SBC.

It was RESOLVED to confirm the actions outlined above.

2017/87. Recreation & Amenities :-

- Councillor Mrs Liley confirmed that the meeting with McCain Foods (GB) Ltd had been held, and unfortunately they would not be able to provide the land for the Bonfire & Fireworks, as their forthcoming development would require some of the site for construction traffic and parking. They were adamant that they would continue to support the event financially.
- There followed a discussion on possible alternative sites, with no definite outcome. The possibility of having the event as a Fireworks only display may have to be considered if a suitable Bonfire site, together with the facilities for building and clearing of the site cannot be found.
- The whole event would be reviewed at the July meeting.

It was RESOLVED to confirm the actions outlined above.

2017/88. Finance – Councillor Hallgate reported on the following

- The March schedule of payments totalling £ 2,899.56 was presented, and it was agreed that the sums be approved and paid.

It was RESOLVED to confirm the action outlined above.

- The Annual Return 2016/17 was reviewed by members, and Section 1, the Annual Governance Statement was examined and approved, and Section 2 the Accounting Statement were approved following the approval of Section 1.

It was RESOLVED that the Annual Return has been formally approved.

2017/89. Cayton in Bloom

- There is an infestation of Vine Weevil in the concrete planters which needs to be brought to the attention of Scarborough Borough Council as contractor for appropriate remedial action to be taken.
- Cayton in Bloom have made some comments about the Millennium Gardens together with some suggestions for improvement of the area. They are to prepare a costed proposal for the Parish Council to consider.

It was RESOLVED to confirm the actions outlined above.

2017/90. Future meetings of the Committees

Recreation & Amenities Cttee	date to be agreed; after 9 th May 2017
Village Maintenance Cttee	3 rd July 2017 at 10:00am
Jubilee Hall Management Cttee	28 th July at 10:00am (date & time tbc)
Finance Cttee	10 th July 2017 at 10:30am

2017/91. Date & time of the next Council meeting was confirmed as Tuesday 18th July 2017 at 7pm.

EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were excluded for the following items of business in view of the confidential nature of the business to be transacted.

Chairman:

Date: -