

**Cayton Parish Council**  
**Ordinary meeting 18<sup>th</sup> October 2016 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Hallgate, Poor & Southward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, County Councillor John Blackburn, 3 members of the Community Land committee, 2 members of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **161/16**
  
2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given—**  
 The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Liley declared an interest in agenda item 13. It was **RESOLVED that the declaration be noted.** **162/16**
  
3. **Apologies –** had been received from Councillor Green, Barry Scholey Community Land Committee & PCSO Rowland Baxter of NY police. It was **RESOLVED the apologies be accepted.** **163/16**
  
4. **Public Participation –** the members of the Community Land Committee asked if it would be in order to speak when agenda item 9b was discussed. This was agreed to. The 2 members of the public present did not wish to speak.
  
5. **Police Report** the report had been circulated prior to the meeting. PCSO Rowland Baxter had hoped to attend but had been called to an incident. An email from the Community Speed watch team had been circulated prior to the meeting. The chairman advised it was more for residents & if asked to they would go into it further.
  
6. **Reports from Borough & County Councillors –** County Councillor Blackburn reported the dropped kerb work & the bus shelter on West Garth were nearing completion. Some street lights on Carr House Lane are to be modified & taken over by North Yorkshire County Council. There is a speed check ongoing on Station Road at present. NYCC have agreed to do some repairs to the footpath on Beverley Close & funding is being sought to carry out major repairs in the next financial year. The work for Main Street has not yet started; there is still money available if any other schemes can be put forward for consideration. Councillor Mrs Hudson asked about the dropped kerb at South Lea Road. John advised Barratts have to sort this; North Yorkshire County Council will not adopted under the road has been finished. Borough Councillor Mrs Swiers reported there are several complaints ongoing at present about things in Cayton. There are some bright lights at Killerby Hall causing a problem; the telephone kiosk at West End View is to be removed by BT as it is not used enough. Once removed the letter box/telegraph pole will have to be looked at. The Neighbourhood Plan is to be moved forward through a working group. Residents have been passing comment about the grass cutting, this to be raised at the next Village Maintenance meeting. **It was RESOLVED that the councillors be thanked for their reports.** **164/16**  
 John was thanked for attending & he left the meeting.
  
7. **Minutes** to receive, approve & sign the minutes of the meeting held on 20<sup>th</sup> September 2016. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **165/16**
  
8. **Councillor resignation** the chairman reported Dan Dunbar had resigned. The clerk had prepared the relevant notice & electors have until 21<sup>st</sup> October to call an election. After this date the Parish Council can co-opt.

**9. Planning:** - Councillor Mrs Hudson reported on the following:-

**a) Planning applications:-**

- 16/018/12/FL extension to the Boathouse at Cayton Bay Holiday Park – no objection.
- 16/01772/FL – re align kerbs at Schneider Electric, Cayton Low Road, - no objection
- 16/01967/HS – rear conservatory 2 Fieldside Close - no objection.

**It was RESOLVED to confirm the responses made in respect of these applications. 166/16**

Standing Orders were suspended to allow the Community Land members to join in the discussion.

**b) Full planning permission Community Land change of use** – Mike Morley sought clarification regarding submission of the application. Councillor Mrs Kelly replied that a letter from Barratts had been requested to support the application; there was no change of mind of the Parish Council. Mike advised he had spoken with Barratts & a reply will be forth coming shortly, this to be forwarded to the Parish Council for discussion at their next meeting. It was agreed an article could go in Cayton News: the article received is to be amended by Mike Morley prior to inclusion. Responsibility for the ditch was discussed. Clarification on the position is to be sought from the Flood Group.

Mike also raised the matter of a fence at the eastern boundary of the community land; Borough Councillor Mrs Swiers reported that this & other matters relative to the development were in hand with the planners.

The 3 members from the Community Land Committee were thanked for attending & they left the meeting.

Standing Orders were re-instated.

**c) 48 Star Carr Road** – an acknowledgement had been received from Scarborough Borough Council advising the matter had been passed to a Planning Officer.

**10. Village Maintenance**

**a)** Councillor Poor reported to the on the following: - the notices are to be removed from the graves at the cemetery & work to clear can then begin. There is one more grass cut to be undertaken. Scarborough Borough Council has advised a 2<sup>nd</sup> weed spray had been done the week starting 5<sup>th</sup> September. It was felt that there are a lot of streets where the spray has not been effective. This to be further discussed at the Village Maintenance meeting on 31/10.

**b) Email from Marie Bowes** was discussed. Scarborough Borough Council have advised work to the Shelley Close field edges will be done week 17/21 October or 24/28 October weather dependant but is still hampered by fly tipped debris. This to be advised to Mrs Bowes.

**11. Recreation & Amenities members :-**

**a)** Councillor Mrs Liley reported from the poster judging had taken place & Amelia Smith from Overdale was the champion. She requested that 2 signs be purchased to advertise the bonfire parking. It was **RESOLVED 2 banners could be purchased at a cost of £19.50 plus VAT each. 167/16**

Judging of the decorated properties is to be undertaken by Councillor Tom Fox & Mrs Ros Fox.

**12. Defibrillator** Councillor Mrs Kelly reported a bankers draft will be accepted. The payee details to be obtained & passed to the clerk.

**13. Finance** – Councillor Hallgate reported on the following

**a)** The members received the minutes of the meeting held 12<sup>th</sup> October 2016. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 157/16 to 160/16 being accepted by the Full Council and action taken thereon as necessary. 168/16**

The latest Financial Regulations were adopted by the council.

It was agreed that additional signatories to the bank mandate should be made; the clerk will obtain the necessary forms.

**b) October schedule of payments** had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £20,269.16 be approved & paid with £18,000 transfer from the interest account to the cheque account. 169/16**

Of the £20,269.16 agreed to, £500 related to the donation for the defibrillator. The cheque drawn was not signed at the meeting as the clerk is to enquire about a Bankers Draft in payment as agreed to under agenda item 12.

- 14. Cayton News** once the Community Land article is approved, this will be included in the publication which can then go off to the printers.
- 15. Cayton Bay Public Conveniences** an email from Scarborough Borough Council enquiring if the Parish Council wanted to explore the option of taking over responsibility for the public toilets located near the former pumping station at Cayton Bay. After discussion it was **RESOLVED that Scarborough Borough Council would be notified that the Parish Council do wish to explore the option.** **170/16**
- 16. Telephone Kiosk Removal** had been mentioned by Borough Councillor Mrs Swiers under agenda item 6.
- 17. Cayton in Bloom** Councillor Mrs Hudson reported Cayton residents had done exceptionally well in the Muck & Magic Awards. Each year the group spend £2,000 on the lamp post baskets & as the group are finding it harder & harder to raise funds they wanted the opinion of the Parish Council on them. After discussion it was **RESOLVED that the Parish Council would increase their donation to the group by £2,000 to enable the baskets to be maintained in future years.** **171/16**
- 18. Reports from meetings attended-** none.
- 19. Meeting reminders** – Jubilee Hall Management Committee 28<sup>th</sup> October 10am; Village Maintenance 30<sup>th</sup> October 9.30am
- 20. Items for circulation** the following have been made available for circulation – White Rose September 2016; A64 Carriageway renewal notice of pending works.
- 21. EXCLUSION OF PRESS AND PUBLIC RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.** **172/16**
- 22. Clerk Gratuity** the chairman reported the gratuity will be paid subject to further advice to be taken from Yorkshire Local Councils Association.
- 23. Clerk Vacancy** the chairman reported Yorkshire Local Councils Association will supply a temporary clerk & the vacancy will be advertised. As this is the clerk's last meeting, she thanked the clerk for the work done & wished her all the best for the future.
- 24. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 15<sup>th</sup> November 2016 at 7pm.

Signed ..... Date .....