

Cayton Parish Council
Ordinary meeting 21st June 2016 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Green, Hallgate, Poor & Southward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley, Councillor Dan Dunbar after co-option; 3 members of the public Graham Bilton & Zac Waterman (NY Police) & clerk Helen Carter

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **93/16**

2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given–**
 The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. Councillor Mrs Swiers declared an interest in agenda item 14. It was **RESOLVED that the declaration be noted.** **94/16**

3. **Apologies –** had been received from County Councillor John Blackburn.

4. **Councillor vacancy –** an application had been received from Dan Dunbar & after discussion it was **RESOLVED to fill the vacancy by the co-option of Dan who signed a Declaration of Acceptance of office & joined the meeting.** **95/16**

5. **Public Participation –** one member of the public present spoke about the planning application for 89 Main Street. 2 members of the Community Land Committee reported on their meeting with SBC planners. They were disappointed the planners were not in favour of the proposals. The committee are to discuss the next step at a meeting on 22nd June & it was agreed the matter would be raised as an agenda item for the next Parish Council meeting. **The 2 members of the Community Land committee were thanked for attending & they left the meeting.**

6. **Police Report** the report had been circulated prior to the meeting. The report was discussed with Graham & Zac. A speed gun session is to be arranged in the village one evening. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **96/16**
Graham & Zac were thanked for attending & they left the meeting with the remaining member of the public.

7. **Reports from Borough & County Councillors** Councillor Blackburn was not in attendance. Borough Councillor Green reported he was busy with mayoral duties & Mrs Swiers was undergoing further training. **It was RESOLVED that the councillors be thanked for their reports.** **97/16**

8. **Minutes to receive, approve & sign the minutes of the Annual & the ordinary council meetings held on 17th May 2016.** It was **RESOLVED that the minutes of the meetings be approved & were signed.****98/16**

9. **Parish Council Committees** a schedule of the committees was circulated at the meeting. It was **RESOLVED the following be appointed to the following committees: -**
 - **Finance -** Councillor Hallgate & Councillors Mrs Swiers, Mrs Kelly & Mrs Liley.
 - **Recreation & Amenities** Councillors Dunbar & Southward & Councillors Mrs Liley & Mrs Kelly.
 - **Village Maintenance** Councillors Poor & Dunbar Councillors Mrs Hudson & Mrs Swiers.
 - **Planning** Councillors Green, Poor, Southward & Councillor Mrs Hudson
 - **Disciplinary & Grievance** Councillors Mrs Kelly, Mrs Hudson, Mrs Liley, Mrs Swiers.

10. Planning:- Councillor Mrs Hudson reported on the following:-

a) Planning applications:-

- **16/00597/HS** 157 Main Street- no objection made (the clerk to check if the SBC drainage officer has looked at the application).
- **16/00788/HS** 9 Greencroft Gardens – comment made that the parish council consider the application is overdevelopment of the site & request that the drainage plans are reviewed to ensure they are adequate for purpose & will not cause flooding.
- **16/01128/FL** 89 Main Street – comment to be made that Cayton Parish Council make no objection to the application, however, the wall to the rear which forms the boundary with the churchyard is the responsibility of the Parish Council & access is required for maintenance.
- **16/00243/HS** 9 Chapel Lane – no objection. However the clerk to check the drainage plans.

It was RESOLVED to confirm the responses made in respect of these applications. 99/16

11. Village Maintenance Councillor Poor & the clerk reported on the following matters:-

- **Church Path** Dave has sprayed & will rake, then put pea gravel down. It was **RESOLVED to approve expenditure of £80. 100/16**
- **Village weed spray** was started by SBC on 7th June.
- **Tree blocking light in Millenium Gardens snicket** Councillors Poor & Mrs Swiers to visit the owner of the property 25 Nesfield Close.
- **Jackson Close play area** following a risk assessment the fence at 45 Harford Road adjacent to the play area is in need of repair. Councillors Poor & Mrs Swiers to visit the owner of the property.
- **Queens Court Beech Tree** Councillors Poor & Mrs Swiers to visit the owner of the property.
- **Shelley Close field** particularly bad re dog fouling. Notices to be put up.
- **Dog fouling stencils/stickers** to be placed around areas of bad fouling including Cayton Bay.
- **West End View allotments** gate area & drive in need of strimming. Dave to do inclusive of spray at a cost of £60. It was **RESOLVED to approve expenditure of £60. 101/16**
- **Cemetery** after discussion it was **RESOLVED to purchase 2 gate notices “dogs must be on leads”. 102/16**

12. Recreation & Amenities members Councillor Mrs Liley reported bunting will be put up for the Gala on 20th July. A meeting of the committee has been arranged for 13th July at McCain.

13. Neighbourhood Plan the clerk has started the process. Notice has been given to Scarborough Borough Council of our intentions & they have prepared the public notice & displayed it is around the village, on notice boards & on the website. The closing date is 7th July following which SBC will have to consider any comments and then make a recommendation to both Planning & Development Committee and then Cabinet both held in July.

14. Finance:- Councillor Green reported on the following:-

- a) National Salary Award Office** it was **RESOLVED to accept the guidelines & approve clerk salary increase as per E02-16/5/2016. 103/16**
- b) Schedule of payments** the June schedule of payments was read out at the meeting. It was **RESOLVED that the figures totalling £7,564.73 be approved & paid with £8,000 transfer from the interest account to the cheque account. 104/16**

15. 16 Play equipment & Parish Assembly these 2 agenda items were discussed together: - as raised by a resident, Councillor Mrs Swiers had spoken to Nick Read at SBC concerning provision of play equipment by Barratts on the new development. A formal enquiry has been made & she is of the understanding play equipment will be provided on the 2 green areas. Provision of litter bins has also been mentioned. Regarding upgrade of the equipment on the West Garth green belt, it was agreed to press ahead. The clerk to contact Streetscape regarding the quote & then seek permission from SBC & arrange a meeting with Streetscape to discuss grant funding.

- 17. Asset of Community Value** a regular visitor to Cayton had raised the matter of applying to have The Star registered as an Asset of Community Value. Councillor Mrs Swiers had spoken to Dawn at The Star & she would not have any objection. The clerk to make further enquiries.
- 18. Cayton in Bloom** Councillor Mrs Hudson reported planting is in hand; the coffee morning last Saturday had gone well.
- 19. Reports from meetings attended-** Councillor Mrs Swiers & Councillor Green reported about the Licensing hearing.
- 20. Meeting reminders** –Recreation & Amenities 13th July at 10am.
- 21. Items for circulation the following have been made available for circulation** – YLCA training programme; Police & Crime Commissioner latest news; Country Air Spring/Summer 2016; Report & decision re 60 West Garth planning application; email 31/5/16 YLCA re NALC Strategic Plan delivery 2016/17; Decision of Licensing re Festival application; YCCRP AGM information; White Rose 10/6/16; LCR summer 2016.
- 22. Clerks report** – it was agreed the Parish assembly in 2017 should start at 7pm; SBC have provided an aluminium ramp for use at the Jubilee Hall front door; the lease at the West End View allotment site is due for renewal by SBC.
- 23. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 19th July 2016 at 7pm.

Signed

Roberta Swiers

Date 19th July 2016