

**Cayton Parish Council**  
**Ordinary meeting 19<sup>th</sup> April 2016 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Green, Hallgate, Poor & Southward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley & County Councillor Blackburn, six members of the public & clerk Helen Carter

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **59/16**
  
2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given–**  
 The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council’s Code of Conduct. Councillors Green, Hallgate, Poor, Mrs Hudson, Mrs Liley & Mrs Swiers had requested & received a dispensation with regard to agenda item 15; Councillors Green, Mrs Liley & Mrs Swiers had requested & received a dispensation with regard to agenda item 14 It was **RESOLVED the dispensations be noted.** **60/16**
  
3. **Apologies –** none made.
  
4. **Councillor vacancy -** a notice is in the notice boards & on the website. No applications have been received.
  
5. **Public Participation –** all the members of the public present expressed their concerns about Music Festivals which have been organised for the May Bank Holidays & also the August Bank Holiday at Redcliffe Farm. None of the parish councils in the area have been consulted. Concerns about noise & drinking hours which have been licensed. The members agreed to write to Scarborough Borough Council expressing concerns & requesting consultation about the August licence. **The members of the public left the meeting.**
  
6. **Police Report** the report had been circulated prior to the meeting. No one was in attendance from the police. Youths are congregating in the Millenium Gardens, the police are to be asked to monitor. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **61/16**
  
7. **Reports from Borough & County Councillors** Councillor Blackburn reported following a meeting with representatives of NYCC, the location of two vehicle activated signs has been agreed to. Two along Main Street, one on Station Road & one on Church Lane. Surface dressing will commence shortly. Borough Councillors Mrs Swiers & Green reported Blue Dolphin has submitted plans to extend. **It was RESOLVED that the councillors be thanked for their reports.** **62/16**
  
8. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 15<sup>th</sup> March 2016. It was **RESOLVED that the minutes of the meeting be approved & were signed** **63/16**
  
9. **Planning:-** Councillor Mrs Hudson reported on the following:-
  - a) **Planning application 16/00515/HS** no objection made.  
**It was RESOLVED to confirm the response made in respect of this application.** **64/16**
  - Mrs Hudson reported application 15/01832/HS relating to 52 Harford Road had been approved.
  - b) **Correspondence with David Bowe re S106 monies** members received the letter sent & the reply received. Works due to be implemented this financial year.
  
10. **Village Maintenance** Councillor Poor reported he has spoken to County Councillor Blackburn about the verge outside the school which is a mess due to parking; the suggestion is bollards are erected. A stencil has been received from SBC re dog fouling. The probation service had been doing work at Cayton Bay & a good job has been done. A meeting of the Village Maintenance committee has been arranged for 25<sup>th</sup> April.

- 11. Recreation & Amenities members** Councillor Mrs Liley reported the bunting is to be put up for the Queen's Birthday & to remain until after the gala.
- 12. Play Equipment in the village** information has been received from Streetscape & a meeting is to be arranged for them to meet with councillors to discuss upgrading our play areas.
- 13. Finance:-** Councillor Green reported on the following:-
- a) **Minutes** - members received the minutes of the meeting held 12<sup>th</sup> April 2016. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 48a/16 to 58/16 being accepted by the Full Council and action taken thereon as necessary.** 65/16
- b) **Annual Return 31<sup>st</sup> March 2016**
- **Section 1** the chairman & the clerk signed the statement as it was **RESOLVED to approve & sign section 1 Annual Governance Statement 2015/2016.** 66/16
  - **Section 2** the chairman signed the statement as it was **RESOLVED to approve & sign the Accounting Statements 2015/2016.** 67/16
- c) **Disable toilets** Councillor Green & the clerk to obtain quotes & to submit grant application by 1<sup>st</sup> June to Yorventure.
- d) **Good Councillors Guide** after discussion it was **RESOLVED to purchase 10 copies at a cost of £25.80** 68/16
- e) **Radiator for parish office** after discussion it was **RESOLVED a new radiator could be purchased at a cost of £48.21 plus VAT** 69/16
- f) **Office rent** after discussion it was **RESOLVED to approve increase in the rent to £30 per month.**70/16
- g) **Schedule of payments** the April schedule of payments was circulated at the meeting. It was **RESOLVED that the figures totalling £3,260.33 be approved & paid with £4,000 transfer from the interest account to the cheque account.** 70/16  
**It was also RESOLVED to confirm payment of £67.35 on 2<sup>nd</sup> March 2016 & £40.45 on 31<sup>st</sup> March 2016, these payment had not been included on the March schedule of payments.** 71/16
- 14. Grants** the minutes of the meeting held 18<sup>th</sup> April were circulated at the meeting. It was **RESOLVED to approve a grant of £250 to Cayton Cricket Club.** 72/16  
The application from the Community Land Committee was discussed. It was considered the application was outside the remit of the scheme, however, after discussion it was **RESOLVED to make a donation of £100 to the group.** 73/16
- 15. Gala Committee** details of a request for a donation had been circulated prior to the meeting. However, the gala members decided to withdraw the request at this time.
- 16. Correspondence from Mr Brent** the correspondence had been circulated prior to the meeting. It was agreed to enquire if the work needed refers to that previously discussed of work to be done by Tindalls.
- 17. Cayton in Bloom** Councillor Mrs Hudson reported the wood carvings have been received.
- 18. Reports from meetings attended-** a report from Councillor Hallgate about the Filey CAP meeting on 23<sup>rd</sup> March had been circulated prior to the meeting. This was discussed & Councillor Hallgate was thanked for his comprehensive report.
- 19. Meeting reminders** -Village Maintenance 25th April; Jubilee Hall Management Committee 29th April.
- 20. Items for circulation the following have been made available for circulation** - Information re Streetscape; Cayton in Bloom meeting 12th April; LCR Spring 2016; Information provision of toilets in Scarborough; CPRE Field work Spring 2016 & minutes; Countryside voice Spring 2016 ; White Rose update 15/4/16.

- 21. Clerks report** – further damage to the toilet block was discussed. The car park is presently closed & it was agreed the clerk will get the opinion of a structural engineer to confirm if it needs to remain closed pending the work to repair starts.
- 22. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 17th May 2016 at 6.30pm. This is the Annual meeting of the council.

**Signed    Roberta Swiers    Date 17<sup>th</sup> May 2016**