

**Cayton Parish Council**  
**Ordinary meeting 21<sup>st</sup> April 2015 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, O'Pray & Seaward, Councillors Mrs Gregory, Mrs Hudson, Mrs Kelly & Mrs Liley. Borough Councillor Simon Green, PCSO Sue Rowley North Yorkshire Police & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **61/2015**
  
2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Liley & Mrs Swiers declared an interest in agenda item 11. **It was RESOLVED the declarations be noted.** **62/2015**
  
3. **Apologies** – none made all present.
  
4. **Public Participation** – no member of the public present.
  
5. **Police Report** The report had been circulated prior to the meeting. PCSO Sue Rowley arrived after the report had been discussed, but there were no issues with the report. Members discussed with Sue the lack of police presence seen around the village. The matter is to be raised with Inspector Andy Short at the Parish Assembly on 21<sup>st</sup> May. **It was RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **63/2015**
  
6. **Reports from Borough & County Councillors** Councillor Blackburn reported he had had a meeting with Richard Marr (NYCC) & Gemma Thompson from Cayton Village Caravan Park to discuss the flooding on Mill Lane. He had also toured the village with Andrew Santon NYCC new Highways Customer Community Officer. He had come back to John with answers to various questions about how the Barratt s106 monies are to be spent. Borough Councillor Simon Green reported the Flood Group is raising issues about the Nesfield Close overflow with Y/Water & the Environment Agency. **It was RESOLVED that the councillors be thanked for their reports.** **64/2015**
  
7. **Minutes** to receive, approve & sign the minutes of the full council meeting held 17<sup>th</sup> March 2015. **It was RESOLVED that the minutes of the meeting be approved & were signed.** **65/2015**
  
8. **Planning:-**
  - a) Members received the responses made in respect of the following applications:-
    - 15/00617/FL – Silo at McCain no objection made.
    - 15/00434/FL – changes to properties on Barratt estate no objection made.
  - b) **Development Control Investigations** the clerk reported SBC had still not responded to the requests despite Councillor Green asking for them to be looked into. Councillor Green will chase up.
  
9. **Village Maintenance – members:-**
  - a) received the minutes of the meeting held 20<sup>th</sup> April 2015. **It was RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolution 60/2015 accepted by the full council and action taken thereon as necessary.** **66/2015**  
Some footpath issues were discussed & Councillor Blackburn will look at if not previously reported.
  - b) Councillor O'Pray & the clerk reported on the 2 bench seats on Mill Lane which are in need of repair. After discussion it was **RESOLVED a new bench seat top could be made at a cost of £52 plus labour for the bench opposite the school at Lime Kiln Lane corner & that a new seat could be purchased at a cost of £160 to replace the bench seat at the top of Mill Lane. The work could be done by Dave Swiers** **67/2015**

**10. Recreation & Amenities members:-**

- a) received the minutes of the meeting held 8<sup>th</sup> April 2015. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 53-54/2015 accepted by the full council and action taken thereon as necessary.** **68/2015**
- b) Councillor Mrs Liley updated the members with progress made since the meeting in connection with the Tour de Yorkshire event.

**11. Finance – members:-**

- received the minutes of the meeting held 17<sup>th</sup> April 2015. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 55-59/2015 accepted by the full council and action taken thereon as necessary.** **69/2015**
- Schedule of payments** the April schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £3,210.16 be approved & paid with £3,000 transfer from the interest account to the cheque account.** **70/2015**

**12. Cemetery Provision** a letter from SBC had been circulated prior to the meeting. After discussion it was agreed a reply would be made that provision of land is required for Cayton in view of the potential 2800 houses to be built, the cemetery at Woodlands does not satisfy the needs of Cayton even now as our cemetery is full.

**13. Community Land** Councillors Mrs Swiers, Mrs Liley & Seaward reported the committee are sorting out membership, charitable status & a constitution. They have asked for resident input in the Cayton Parish News publication.

**14. Parish Assembly** to be held on 21<sup>st</sup> May at 7.30pm. Inspector Andy Short has accepted an invitation to attend & the Parish Council are to ask for him to explain about staffing rotas for the village.

**15. Election May 2015** the clerk reported there will not be an election in Cayton for Parish Council members as only 8 people had come forward. The vacancy can be filled by co-option after 11<sup>th</sup> May.

**16. Jubilee Hall condition survey** the clerk reported a survey with costs covering 20 years would be £240. It was **RESOLVED the survey can be ordered.** **71/2015**

**17. Cayton in Bloom** Councillor Mrs Hudson reported the Spring Fayre is Saturday 25<sup>th</sup> April.

**18. Reports from meetings attended-** Councillor Mrs Swiers & Councillor Blackburn reported on the Cluster meeting.

**19. Meeting reminders** members were reminded of the following meetings:- Jubilee Hall Management Committee 24<sup>th</sup> April 10am

**20. Items for circulation** the following have been made available for circulation – Country Air Spring 2015; CPRE Meeting Feb 2015; What is Permitted Development Article; White Rose April 2015, CIB April 2015; CPRE Field Work Spring 2015; Countryside Voice Spring 2015; Letter sent by NYCC to owners of 110 West Garth; LCR Spring 2015

**22. Clerks report** - Electronic Communication of agenda for meetings was reported & publication of Cayton News.

**23. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 19<sup>th</sup> May 2015 at 7pm

**Full Council 21.4.15**

As this meeting was the last meeting for both John Blackburn & Jennifer Kelly, the chairman thanked them for their time on the Parish Council & for all they have done for Cayton during their time in office. John has served 36 years, many as chairman. A presentation was held of tokens of appreciation to both members from the present members of the Parish Council.

Signed

*Roberta Swiers*

Date 19<sup>th</sup> May 2015